

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Community Room
319 2nd Street, New Glarus WI 53574
Wednesday, April 19, 2023 6:30 P.M.**

MINUTES

1. Call to Order: Hiland called the meeting to order at 6:34 P.M. Those present, in addition to Hiland, were trustees Daniel Ramirez, Suzi Janowiak, Shelly Truttman, Tiffany Kuenzi, Library Director Amy Trumble, Village Liaison Larry Stuessy. Absent: Beth Blahut.
2. Approval of Agenda: Truttman made a motion to approve the agenda. Motion carried.
3. Comments & Questions from the Public: None.
4. Unfinished Business:
 - A. Discussion and Consideration: Building Project : The Board is considering the next steps for the project. Current options are still on the table.
5. New Business:
 - A. Discussion and Consideration: Planning for SCLS headquarters moving day: May 26-30 potential interruption to library services. Truttman made a motion that: Due to SCLS move and potential service outage, at the library directors discretion, she may schedule a staff work day and or close the library at the end of May. Motion carried.
 - B. Discussion and Consideration: Digital scanner policy review: Postpone until May meeting to amend the policy.
6. Bills and Finance Report:
 - A. Bills were presented and approved as follows:
 - \$ 900.69 dated Apr. 11, 2023
 - \$ 2431.76 dated Mar. 28, 2023
 - B. Financial statement
7. Director's Report: See attached.
8. Approval of Minutes:
 - A. Final draft minutes of March 15th, 2023 were approved as received.
9. Reports / Discussion / Consideration:
 - A. Administration : Janowiak made a motion to have Shelly Truttman and Tiffany Kuenzi be on the admin team. Motion carried.
 - CFSW Financial Report: See attached
 - B. Communication Team: Preparing public statement regarding current state of the building project
 - C. Grants Team: Community Impact Fund opportunity. Director will consider.
 - D. Partnership Team:
 - E. Village Board Liaison:
 - F. Friends of the Library:
 - G. President's Report: update board contact information
10. Adjournment: Hiland adjourned the meeting at 8:05 P.



Director's Report –April 19, 2023
Amy Trumble

Spring Break Week

Spring break week was a hit! In addition to our two Story Times and Movers & Shakers, we hosted a Book Give Away Afternoon, Throwback Movie Thursday, a daily scavenger hunt, and the Hoo's Woods Raptor program (150 people in attendance). We Averaged 103 library visits per day during spring break, which is over a 66% increase from this year's daily average of 62 library visits per day.

Pysanky Egg Event

The Pysanky Egg Event held at Prairie Haus Apartments was well attended by local families. Egg templates were decorated and used to fill four Giving Trees around the area to help support the Nikiforchuk family who recently moved to the area. Kids also made floral crowns. Traditional Ukrainian cookies were served and a library patron who practices the traditional art of Pysanky Egg design was there to demonstrate the art form and answer questions. The Giving Trees at two locations were cleared of eggs on the first day.

Youth Art Month 2.0

We are continuing our celebration of Youth Art Month into the month of April with artwork created by the middle school and high school students. Artwork includes watercolors, acrylic color wheels, drawings, and ceramics. Patrons have expressed interest in purchasing some of the ceramics.

Dulcimer Group Happenings

The Dulcimer Group is going strong and the word is getting out. Milo is continuing to add to our library collection of dulcimers as more people attend and express interest. Two different organizations have recently reached out to the library to see if the group would be interested in performing for events. The events are on their schedule during September and November. Milo has built a special dulcimer for a raffle at the Dirty Dog Taphaus recently. He is also working with the library to obtain pictures of historically accurate dulcimers from the 1800's as he is making a special dulcimer for a historical event in the area.





Program Participation	2023 March Participants	2023 Total
Children's/Teen Events "live"	240	427
Adult/General Events "live"	334	427
Children's/Teen "self-serve"	1,286	2,728
Adults "self-serve"	32	59



STATISTICS		2023 March	2023 YTD	2022 YTD
	Items Borrowed	4,046	10,876	9,863
	% Village of New Glarus	50%	49%	47%
	% Town of New Glarus	18%	20%	28%
	% Town of York	6%	7%	11%
	% Other Green County	6%	7%	7%
	% Dane County	7%	7%	6%
	% Other	13%	10%	1%
	OLL Requests Filled	4	21	19
	OverDrive Borrowed (all formats)	824	2,401	2,431
	Public WiFi sessions	3,890	10,883	12,756
	Public computer sessions	129	192	75
	Online Tools & Databases	74	273	444
	Website Visits	1,290	3,702	3,610
	Library Visits	1,807	4,494	3,482
	Average visits per day	70	62	47
	Patrons Added	13	34	22
	Items Added	171	608	511
	Items Deleted	104	1,274	255

March Financials

LIBRARY		
SAVINGS #2775 (APY .10%)		
Beg. Balance	11,244.88	
Interest	0.96	
Deposit		
Withdrawal		
End. Balance		11,245.84
Savings #2763 [25-11520] (APY .10%)		
Beg. Balance	947.87	
Withdrawal		
Deposit		
Interest	0.08	
End. Balance		947.95
SUBTOTAL [25-11520]		12,193.79
LR MM#183483-RESERVE OPERATIONS FUND [25-11300]		
Beg. Balance	20,636.46	
Deposit		
Interest	80.47	
End Balance		20,716.93
LR MM#209786-CAPITAL (TOWN) [25-11520-000-004]		
Beg. Balance (funded 9/28) [Town Impact fees]	142,225.43	
Deposit (Exeter donation)		
Interest	554.45	
End Balance		142,779.88
TOTAL LIBRARY INVESTMENTS		175,690.60
FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)		
Community Foundation of Southern WI [most recent information available]		
Library Capital Campaign Fund		
CASH Deposits thru 1/31/23		967,658.94
Interest/Dividend Income		3,229.23
Less fees		
Less Withdrawals		
Gifts/Pledges received		
SPENDABLE CASH Available 2/28/23		970,888.17
Library Operations Fund		
Balance 1/31/23		26,557.30
Gifts/Pledges received		
Interest Income		88.63
Disbursements (Fees)		
Balance 2/28/23		26,645.93
Spendable Balance 2/28/23		26,645.93
Library Endowment Fund		
Beginning Balance 1/31/23		30,991.49
Contributions		10.31
Investment Activity		-730.67
Investment fees		-10.31
BALANCE 2/28/23 [NON-CASH]		30,260.82