

Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, January 12, 2016

President Linda Hiland called the meeting to order at 6:31 p.m. in the New Glarus Village Hall Board Room. Trustees present (in addition to Hiland) were: Jody Hoesly, Suzi Janowiak, Lexa Speth (arrived 6:33 p.m. | left 8:27 p.m.) Petra Streiff and Becky Weiss. Kevin Budsberg was absent. Library Director Lauren White was also in attendance.

APPROVAL OF AGENDA: The agenda was approved on a motion by B. Weiss, second by J. Hoesly.
Motion Carried.

COMMENTS & QUESTIONS FROM THE PUBLIC: There were no comments or questions.

NEW BUSINESS:

A. DISCUSSION & CONSIDERATION: AMAZON LINE OF CREDIT: Director White has commented in the past about the difficulties she and Assistant Director Erica Loeffelholz encounter with the multiple pages to the current Amazon bill. Director White had checked with other Library Directors and they had recommended the use of "Amazon Line of Credit" instead. Director White reported that it would result in one invoice per month and is expected to streamline the accounting process for both Library staff and Village Administration. B. Weiss asked if the line of credit billing still allowed Library staff to reconcile orders; yes replied Director White.

Motion to approve the Library using an Amazon Line of Credit by J. Hoesly, second by B. Weiss. Motion Carried.

OLD BUSINESS:

A. DISCUSSION & CONSIDERATION: LIBRARY BUILDING PROJECT: L. Hiland started by giving a brief recap of last week's Village Board meeting about both Resolution R15-27 and the Glarner Park (GP) land transfer.

L. Hiland added that she met last Thursday with Village President Roger Truttman and Village Administrator Bryan Gadow and they talked about R15-27, the status of the report, meeting conduct, roles of the Village Board and Library Board, questions, strategy, and timeline. In response to a question from L. Hiland, B. Gadow said no, borrowing is not dead.

R. Truttman and B. Gadow added that the cost of the softball diamond was a focus, and that it was scheduled for an update at the Parks & Recreation Committee (PRC) meeting on January 13th. P. Streiff had her PRC agenda packet and summarized Administrator Gadow's notes for that meeting to all. Next they spent some time talking about the gap in funding from the time pledges are made to funds come in. B. Gadow is checking with Ehlers and Associates, Financial Consultants to the Village for financing options. It was asked can either SCLS (South Central Library System, CFSW (Community Foundation of Southern Wisconsin) or the Town of New Glarus assist with an BAN (Bond Anticipation

Note) or other mechanism to assist with the financing. This led into a discussion about legal issues, interest rates, taxes, pledges, and different financing methods.

In response to questions from B. Gadow about GP and could the Library be built on the West Side site instead; L. Hiland went through the history of past studies, site selection, features of West Side Site, and the referendum results for Glarner Park. Additionally, she shared with B. Gadow the costs that were involved in the process, need for re-designs, and other factors. In response to the comment about building on the West Side site, several trustees voiced their thoughts that based on the referendum results that we were not in favor of that idea. We would have to be directed by the Village Board and the Library Board would need to be reimbursed for studies, design, and plans on the GP site to even consider that option.

P. Streiff said she was planning on talking with B. Gadow about costs for a new softball diamond. L. Hiland pointed out that there has currently been no discussion about moving items such as lights and bleachers from the GP site to a new location. L. Speth added that currently we cannot host WIAA tournaments and that if we could in the future how that would benefit local businesses by drawing more visitors in.

Next J. Hoesly, B. Weiss and S. Janowiak had a discussion about impact fees and operating budgets.

L. Hiland mentioned that the Donor Event date had been changed to Monday, January 25th. It is intended to give an update on the project, chance for questions and answers, talk about the capital campaign and endowments, plus get people thinking about adding upcoming events such as Trivia Night and FootGolf to their calendars.

BILLS / FINANCIAL REPORT: There were two sets of bills presented: the December 22, 2015 bills totaled \$916.10 and the January 12, 2016 bills totaled \$23,499.05. The bills were initialed by trustees to show approval for payment. Prior to the meeting Director White had emailed the monthly financial report prepared by Village Clerk-Treasurer Lynne Erb.

DIRECTOR'S REPORT:

Community Foundation of Southern Wisconsin Grant (Cont...):

As we're moving into 2016, Erica and I have begun planning our adult programming schedule for the year. We've now begun conversations with a local yoga instructor about holding a 4-week in-studio class for library patrons next fall and contacts are out with Landmark Creamery about hosting a class. Erica has also been working hard to plan a weekly coloring series for adults that we're very excited about. As we continue to have conversations with prospective presenters, we'll have a better idea of what our budget looks like and hopefully have remaining funds for the digital di-cut machine. This continues to be an exciting opportunity for us and we look forward to participant feedback as it becomes available.

The Traveling Lantern: A Christmas Carol:

NGPL has been lucky to host Traveling Lantern several times throughout the years and we were very happy to bring them back for a special holiday program on December 15th. Through our partnership

with the New Glarus School District, we were able to host this event in the school gym, which allowed for a much more spacious venue. Over 80 local residents were able to attend this special performance and everyone considered it a huge success! After the show, attendees could ask questions of the cast and tour the set.

Publicity Efforts:

Our library assistant, Rachel, has been working very hard to brainstorm new ways to advertise our programs. While we've been advertising heavily via social media and print flyers, she felt like we could still be doing more to expand our reach. As such, we now have our events publicized in the Monroe Times calendar and also have a new connection there that is willing to write articles about our programs. The weekly Scrabble group that meets on Tuesdays was featured in December.

Green County Library Board:

In their approved 2016 budget, the Green County board voted to increase its funding this year. While librarians were hoping for an increase to the 70% minimum reimbursement rate by increasing it to 73%, we were happy to receive additional funding for our materials budget supplements. Each library will now receive \$5274, this is up from \$4000 in 2015. The Green County Library Board will meet again on Monday, January 11th to vote on their 2016 budget.

New Glarus Public Library Program Attendance
December 2015

Activity	Date	Number of Attendees
Scrabble	Tuesday, December 1st	5
Preschool Storytime	Friday, December 4th	20C/8A
Scrabble	Tuesday, December 8th	3
Adult Book Club	Wednesday, December 9th	11
Preschool Storytime	Friday, December 11th	10C/4A
Christmas Movie Event	Monday, December 14th	15C/5A
Scrabble	Tuesday, December 15th	2
Traveling Lantern	Tuesday, December 15th	42C/35A
Preschool Storytime	Friday, December 18th	0
Scrabble	Tuesday, December 22nd	0
Scrabble	Tuesday, December 29th	0

Director White reported that they have been working on scheduling presenters for adult programs, which are the focus of the grant received from the Community Foundation of Southern Wisconsin. She pointed out that support level from Green County is up to 71.2% instead of the minimum level of 70%.

J. Hoesly asked Director White for her thoughts on year end numbers; Director White, called out the overall increase in program attendance as a number she is excited about. L. Hiland asked Director White to double-check the number for “# Children Count” as she thought there was a typo.

J. Hoesly gave an update on the positive response Madison Public Libraries have been experiencing with their “Maker Spaces” programming. Director White said yes she has heard that as well, plus “3-D Printing” and “Doodler Pens” are very popular as well.

B. Weiss mentioned the upcoming Library Legislative Days is scheduled for February 9th this year; Director White said she has the registration forms on her desk.

Year to Date NGPL statistics appear at the end of these minutes.

APPROVAL OF MINUTES:

- A. Moved to approve the December 2, 2015 Library Board minutes, noting typographical corrections, by J. Hoesly, second by S. Janowiak. Motion Carried.
- B. Moved to approve the December 8, 2015 Library Board minutes, noting typographical corrections, by J. Hoesly, second by S. Janowiak. Motion Carried.
- C. Moved to approve the December 17, 2015 Library Board minutes, noting typographical corrections, by J. Hoesly, second by S. Janowiak. Motion Carried.

ADJOURNMENT: Meeting adjourned on a motion by L. Hiland, second by S. Janowiak. Motion carried at 9:02 p.m.

Respectfully Submitted,
Becky Weiss, Secretary

MINUTES APPROVED AT THE FEBRUARY 9, 2016 LIBRARY BOARD MEETING

Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, January 26, 2016

President Linda Hiland called the meeting to order at 6:33 p.m. in the New Glarus Village Hall Board Room. Trustees present (in addition to Hiland) were: Kevin Budsberg, Jody Hoesly, Suzi Janowiak, Lexa Speth, Petra Streiff and Becky Weiss. Also in attendance was Library Director Lauren White.

APPROVAL OF AGENDA: Moved to approve the agenda by S. Janowiak, second by K. Budsberg. Motion Carried.

COMMENTS & QUESTIONS FROM THE PUBLIC: There were no comments or questions.

NEW BUSINESS:

A. DISCUSSION & CONSIDERATION: 2016 LIBRARY HOLIDAY CLOSURES: Prior to the meeting Director White had emailed a list of proposed days to close the Library in 2016. She also shared that the Village has not yet finalized the days they would be closed. Both B. Weiss and L. Speth added that their jobs were following the same proposed schedule as well.

Moved to approve the list of 2016 Holiday closure dates by L. Hiland, second by J. Hoesly. Motion Carried.

OLD BUSINESS:

A. DISCUSSION & CONSIDERATION: LIBRARY BUILDING PROJECT: L. Hiland reported that Village Administrator Bryan Gadow has contacted Ehlers & Associates the Village Financial Consultants, to request ideas on financing options. She has not heard an update on the progress of drafting the Glarner Park lease. L. Hiland, K. Budsberg and P. Streiff discussed some of the differences and pros and cons of a lease versus a land agreement. L. Hiland will forward the West Side land agreement to P. Streiff as an example for her to review. K. Budsberg was particularly interested in how the lease could be amended. Next L. Hiland gave a brief update of the Donor Event hosted by the Co-Chairs the night before. First, we were pleased with the number of people who were able to attend given the snowfall. One, of the items mentioned was people's perceptions about visiting New Glarus and how they view schools, park facilities, and other amenities. It was suggested to check with local realtors and get their observations on what people see and say when considering moving to the New Glarus area. Additionally, getting an update on the Town of New Glarus impact fees was brought up. L. Hiland had circulated letters of support that had been sent to B. Gadow. J. Hoesly asked if we need to provide anything to Dimension IV or Maas Brothers; K. Budsberg replied no, but that he continues to give them both updates.

REPORTS/DISCUSSION/CONSIDERATION:

A. ADMINISTRATION TEAM: B. Weiss reported that the CFSW (Community Foundation of Southern Wisconsin) report balanced last month and that the charts had been emailed prior to the meeting.

K. Budsberg suggested that in regards to the endowment campaign, since it has been several years ago since we contracted with CFSW that we should consider checking what other options, if any, are out there and how they may benefit us.

J. Hoesly added that she had emailed Linda Gebhardt, CFSW Donor Services Representative, as the link to our endowment campaign was not on the CFSW website; L. Gebhardt replied that CFSW tech staff is working on repairing the link.

B. BUILDING COMMITTEE: Have not had a recent meeting. K. Budsberg suggested that if the Building Committee will not be meeting in awhile to schedule a meeting to approve the minutes. B. Weiss replied that there is currently only one set of minutes to be approved. That we can call a meeting at any time, but she did not think it would be months before the Building Committee met again.

C. CO-CHAIRS TEAM: Rachel Frye is currently working on scheduling partial profit events at local business, in the upcoming months. J. Hoesly asked if any of the campaign materials needed to be updated. L. Hiland and K. Budsberg talked about the recent changes that had been done to the materials. L. Speth, P. Streiff and J. Hoesly offered thoughts on items that may need to be updated or incorporated in the materials.

S. Janowiak has the foam design boards and will deliver them to Director White.

Additionally, it was stressed that the Library Board need to focus on recruiting individuals that have specific skills for the Co-Chair role and Communications Team. That to help distribute the workflow, it is best to have separate individuals if possible.

D. COMMUNICATION TEAM: K. Budsberg volunteered to draft a Letter to The Editor to provide an update on the project to the public.

E. GRANTS TEAM: Jim Gersich, Dimension IV Madison Design Group had sent to L. Hiland information he had found on a DNR (Department of Natural Resources) grant; L. Hiland had forward the information to J. Hoesly.

F. PARTNERSHIP TEAM: Director White has booked a program with the New Glarus Home, scheduled for September 23rd at 2 p.m. The program will focus on Mark Twain this year; it is by the group that performed the popular Abraham Lincoln program last year.

G. VILLAGE BOARD LIAISON: P. Streiff will check with B. Gadow for an update on the Glarner Park Lease.

H. FRIENDS OF THE LIBRARY: We talked about who would be participating in Trivia Night on Saturday, February 6th, held at Barnaby's Monticello House. Director White added that they have Trivia Night tickets available in the Library. S. Janowiak added that plans continue for FootGolf at Argue-ment Golf Course during the month of May. The plan is that you would buy your tickets in advance and schedule your tee times and play anytime during the month of May.

ADJOURNMENT: Meeting adjourned on a motion by K. Budsberg, second by B. Weiss. Motion carried at 7:29 p.m.

Respectfully Submitted,
Becky Weiss, Secretary

MINUTES APPROVED AT THE FEBRUARY 9, 2016 LIBRARY BOARD MEETING

Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, February 9, 2016

Vice President Suzi Janowiak called the meeting to order at 6:32 p.m. in the New Glarus Village Hall Board Room. Trustees present (in addition to Janowiak) were: Kevin Budsberg, Jody Hoesly, Lexa Speth and Becky Weiss. Linda Hiland and Petra Streiff were absent. Library Director Lauren White was also in attendance.

APPROVAL OF AGENDA: The agenda was approved on a motion by B. Weiss, second by J. Hoesly.
Motion Carried.

COMMENTS & QUESTIONS FROM THE PUBLIC: There were no comments or questions.

NEW BUSINESS:

A. DISCUSSION & CONSIDERATION: 2015 ANNUAL REPORT: Prior to the meeting Director White had circulated the 2015 Annual Report. Director White reported that there were no major changes but did point out that some fields and how the numbers are reported had changed since previous years. For example, the section where the capital campaign funds held by CFSW (Community Foundation of Southern Wisconsin) is reported in a different section this year. Additionally, for program attendance it changed from reporting for all ages to being segmented by children, teens and adults.

Director White then responded to questions from L. Speth, K. Budsberg and J. Hoesly clarifying what items are included in different sections of the report.

B. Weiss moved to approve the statement "The New Glarus Public Library Board of Trustees hereby states that in 2015, the South Central Library System Did provide effective leadership and adequately meet the needs of the Library." second by J. Hoesly. Motion Carried.

Moved to approve the 2015 Annual Report for the New Glarus Public Library by B. Weiss, second by J. Hoesly. Motion Carried.

OLD BUSINESS:

A. DISCUSSION & CONSIDERATION: LIBRARY BUILDING PROJECT: S. Janowiak had received an email from Petra Streiff with the following update: Village Administrator Bryan Gadow continues to work on the Glarner Park land lease and it is unlikely to be ready for review in February. Next it was asked if anyone had an update on whether the New Glarus School District had been updated or had any meetings. S. Janowiak was going to check with P. Streiff as she (P. Streiff) sits on the Parks and Recreation Committee (PRC) and the PRC has been in contact with the School District in the past. This lead into a discussion between K. Budsberg, L. Speth and J. Hoesly focusing on the School District budget, funding, grants and focus on programs related to STEM (Science, Technology, Engineering and Mathematics).

BILLS / FINANCIAL REPORT: There was one set of bills presented: the February 9, 2016 bills totaled \$1,462.05. The bills were initialed by trustees to show approval for payment. After the meeting Director White will email the monthly financial report prepared by Village Clerk-Treasurer Lynne Erb. Treasurer Kevin Budsberg added that he had followed up and the Endowment fund is now displaying on the CFSW (Community Foundation of Southern Wisconsin) website.

DIRECTOR'S REPORT:

Community Foundation Grant (cont...)

We continue to move forward with exciting ways to use grant funds and we've been making some great progress here at the library. On Thursday, February 04, 2016, we hosted our first coloring club for adults, complete with a Keurig, homemade brownies, and ambient music. The Keurig is one of our newest library additions/amenities and we've received very positive feedback about it. Because storage space is such a challenge for us, we've decided to place the Keurig in the library for use even when we're not programming. When used during programming, drinks are free of charge, and when it's not used during programming, we ask that patrons pay \$1/cup or \$.75 if they bring their own cup—this way we're able to remain self-sustaining. Erica recently came up with a great programming idea to fold into this grant that we're very excited to roll out for National Library Week. We'll have a cookbook available to patrons and their task is to cook one recipe from it and then bring it to a potluck at the library. She saw this on a programming blog and liked the idea so much that she decided NGPL should give it a whirl—I can't agree more.

January Staff Meeting

Library Board President Linda Hiland came to the January staff meeting to update staff on the library building project and answer any questions staff had. At this meeting, staff also brainstormed ways to make our back issues of magazines more visible. We've decided to use magnetic strips with a sign noting more magazines are behind the shelves.

Magazine Subscriptions

Erica and I carefully reviewed our magazine subscriptions this year to figure out which titles we wanted to keep, add, and delete from our collection. She noted that in the time she's been in charge of managing the subscriptions that we've lost about 20 titles, but never added any additional ones. So, we went to work to figure out what would be in our price range and what we think patrons will like. We asked various staff members what they thought and through collaboration, nailed down some really great titles for 2016. We've added some alternative medicine titles, additional travel titles, and some additional home design and décor titles to name a few. These should start arriving in the next month or so and we're so glad that we're able to diversity the collection to represent the interests of our community.

Summer Reading Program Planning

It's hard to believe that SRP time is almost upon us, but it will be here before we know it. Ignacia, Erica, and I met to discuss the details of this year's program and decide how we wanted to incentivize it. We also discussed the number of performers we wanted, how to schedule them, and the budget for the

program. This year, the theme is sports and fitness, so we have some exciting activities we plan to tie into it.

New Glarus Public Library Program Attendance
January 2016

Activity	Date	Number of Attendees
Scrabble	Tuesday, January 5th	3
Preschool Storytime	Friday, January 8th	13C/6A
Scrabble	Tuesday, January 12th	0
Middle School Visit	Tuesday, January 12th	46C/3A
Adult Book Club	Wednesday, January 13th	10
Preschool Storytime	Friday, January 15th	18C/10A
Scrabble	Tuesday, January 19th	5
Preschool Storytime	Friday, January 22nd	20C/8A
Scrabble	Tuesday, January 26th	0
Preschool Storytime	Tuesday, January 29th	20C/9A

Director White shared the following new items that had come in since she circulated her Director's Report last Friday:

1. Green County Piano Teachers have once again supported each Green County Library with a \$250 donation! Pictures and announcement coming out soon in the paper.
2. That due to schedule changes among the Page staff, she will be starting the hiring process for new Pages.
3. Director White had spent part of today in Madison attending "Library Legislative Day" where she had a chance to meet with representatives for Senator Jon Erpenbach and Representative Sondy Pope. Discussion of adjacent county reimbursements and Senate Bill 466 which would allow Libraries to notify collection agencies and law enforcement agencies of delinquent accounts were items of focus.

Year to Date NGPL statistics appear at the end of these minutes.

APPROVAL OF MINUTES:

- A. Moved to approve the January 12, 2016 Library Board minutes by K. Budsberg, second by J. Hoesly. Motion Carried.
- B. Moved to approve the January 26, 2016 Library Board minutes by K. Budsberg, second by J. Hoesly. Motion Carried.

ADJOURNMENT: Meeting adjourned on a motion by S. Janowiak, second by B. Weiss. Motion carried at 7:12 p.m.

Respectfully Submitted,
Becky Weiss, Secretary

MINUTES APPROVED AT THE MARCH 8, 2016 LIBRARY BOARD MEETING

**Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, February 23, 2016**

Vice President Suzi Janowiak called the meeting to order at 6:31 p.m. in the New Glarus Village Hall Board Room. Trustees present (in addition to Janowiak) were: Kevin Budsberg, Jody Hoesly, Lexa Speth, Petra Streiff and Becky Weiss. Linda Hiland was absent. Also in attendance was Library Director Lauren White.

ANNOUNCEMENT: The board will convene into a Closed Session called under WI State Statute 19.85 (1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility (Employee Conduct Review).

APPROVAL OF AGENDA: Moved to approve the agenda by J. Hoesly, second by L. Speth. Motion Carried.

COMMENTS & QUESTIONS FROM THE PUBLIC: There were no comments or questions.

NEW BUSINESS:

A. DISCUSSION & CONSIDERATION: UPCOMING LIBRARY BOARD VACANCY:

B. Weiss's second term ends at the end of April 2016. B. Weiss pointed out that her seat does not have any special designations; for example she is not the School District Liaison, so that will not need to be considered when filling her seat. Trustees will answer any questions someone has about the duties and can submit names of any interested parties to the Village President.

OLD BUSINESS:

A. DISCUSSION & CONSIDERATION: LIBRARY BUILDING PROJECT: Director White reported on discussion she has had with Vicki Teal Lovely, Technology Services Coordinator at South Central Library System, about the grant cycle for the program E-Rate. An E-Rate grant can assist with the cost of items related to internet and telecommunications access, such as cabling. K. Budsberg will coordinate with Director White and Mass Brothers, as per the program guidelines it would be Mass Brothers that needs to submit the paperwork. P. Streiff added that she has not heard any updates on the Glarner Park land lease process.

REPORTS/DISCUSSION/CONSIDERATION:

A. ADMINISTRATION TEAM: B. Weiss reported that the charts were emailed and that the CFSW report balanced. Endowment envelopes were in from the printers, all Trustees took a supply. This led into a discussion of pledge cycles, fundraising and the endowment fund.

- B. BUILDING COMMITTEE:** At this time, they are looking at meeting on Tuesday, March 8th at 6:15 p.m. to approve the minutes from the last meeting.
- C. CO-CHAIRS TEAM:** Past Co-Chairs have volunteered to assist with recruitment of new Co-Chairs for the campaign.
- D. COMMUNICATION TEAM:** Nothing new to report.
- E. GRANTS TEAM:** J. Hoesly reported that NGPL was not selected for *Library Journal's* grant for "Best Small Library in America." J. Hoesly has asked for the application materials of the winning Libraries as resource material.
- F. PARTNERSHIP TEAM:** B. Weiss noted that the New Glarus Home has a new Executive Director (Erin Francois) and that we should update our records.
- G. VILLAGE BOARD LIAISON:** Nothing to report.
- H. FRIENDS OF THE LIBRARY:** S. Janowiak said the Friends meet tomorrow night where they will be discussing potential changes to Trivia Night format for next year. Additionally they are working on plans for Foot Golf during the month of May. L. Speth also mentioned the Friends may want to do additional promotion of Amazon Smile (<https://smile.amazon.com/>) and how the program works.

CONVENE INTO CLOSED SESSION: Moved to go into closed session by B. Weiss, second by K. Budsberg. By roll call vote: K. Budsberg-yes; J. Hoesly-yes; S. Janowiak-yes; L. Speth-yes; P. Streiff-yes; and B. Weiss-yes. Motion carried at 7:04 p.m.

CONVENE INTO OPEN SESSION: Moved to go into open session by B. Weiss, second by K. Budsberg. By roll call vote: K. Budsberg-yes; J. Hoesly-yes; S. Janowiak-yes; L. Speth-yes; P. Streiff-yes; and B. Weiss-yes. Motion carried at 7:23 p.m.

RESULTS OF CLOSED SESSION: Board was updated on an employee conduct issue.

ADJOURNMENT: Meeting adjourned on a motion by J. Hoesly, second by K. Budsberg. Motion carried at 7:24 p.m.

*Respectfully Submitted,
Becky Weiss, Secretary*

MINUTES APPROVED AT THE MARCH 8, 2016 LIBRARY BOARD MEETING

Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, March 8, 2016

Treasurer Kevin Budsberg called the meeting to order at 6:30 p.m. in the New Glarus Village Hall Board Room. Trustees present (in addition to Budsberg) were: Jody Hoesly, Lexa Speth and Becky Weiss. Linda Hiland, Suzi Janowiak and Petra Streiff were absent. Library Director Lauren White was also in attendance.

APPROVAL OF AGENDA: The agenda was approved on a motion by B. Weiss, second by L. Speth.
Motion Carried.

COMMENTS & QUESTIONS FROM THE PUBLIC: There were no comments or questions.

NEW BUSINESS:

A. DISCUSSION & CONSIDERATION: CIPA COMPLIANT INTERNET POLICY: Prior to the meeting Director White had emailed two (2) supporting documents: "New Glarus Public Library Internet Acceptable Use Policy" and "E-Rate FAQ". Director White pointed out that requirements of the E-Rate program include having a CIPA (Children's Internet Protection Act) compliant policy and holding a public hearing.

Director White ran through the suggested wording changes to the NGPL Internet Policy. Next K. Budsberg asked what do we need to do, to move this process forward; Director White outlined the steps of holding a public hearing, then SCLS (South Central Library System) would do the technical setup. K. Budsberg asked does SCLS provide a representative to attend the public hearing; Director White had not heard that they do.

Director White added that staff is currently testing the "blocking" features on their computers. If approved, it would eventually be on the public computer terminals and then the wireless access.

B. Weiss moved to approve the suggested revisions to the New Glarus Public Library Internet Acceptable Use Policy, second by K. Budsberg. Motion Carried.

OLD BUSINESS:

A. DISCUSSION & CONSIDERATION: LIBRARY BUILDING PROJECT: Director White reported that Maas Brothers Construction was not familiar with the program E-Rate. That E-Rate program will be considered for the next grant cycle not the current cycle.

BILLS / FINANCIAL REPORT: There were three sets of bills presented: the January 26, 2016 bills totaled \$1,169.18, the February 23, 2016 bills totaled \$1,446.36 and the March 8, 2016 bills totaled \$4,189.58. The bills were initialed by trustees to show approval for payment. Prior to the meeting Director White had emailed the monthly financial report prepared by Village Clerk-Treasurer Lynne Erb.

DIRECTOR'S REPORT:

2016 Summer Reading Program Planning

Erica, Ignacia, and I have been diligently planning for this summer's reading program and all of our details are almost finalized. We've booked some great performers this season, including Science Alliance, a juggler/magician, a musician, and a fan-favorite, The Travelling Lantern. In addition to that, we plan to hold a special family yoga in the park session in July! This year's theme is sports and fitness, so we've been looking at ways to make this fun for everyone—we have exciting plans to have an interactive bingo board with activities on there to encourage participation beyond the performers and reading and we're hoping to incorporate a successful business tie-in.

2016 Library Legislative Day

Library Legislative Day was held this year on February 9th and I was, once again, able to meet with representatives Pope and Erpenbach...well, their aides since they were on the floor, but still. The big push from WLA this year was to talk about the importance of the library bill that has now been signed into law. This bill adds great clarity for libraries when looking to retrieve lost items. Previously, two laws conflicted with each other, effectively tying the hands of librarians. Now, the law clearly states that libraries may elect to use collection agencies or local law enforcement for lost materials totaling \$50 or more.

iBoss Filtering and E-Rate

SCLS continues to move forward in the e-rate process and all hardwired staff PCs now have the filtering software, iBoss, on them for staff to test on—to make sure it isn't under or over blocking content. There is a checklist that participating libraries have been given, which includes creating a CIPA compliant internet safety policy with board approval, a public hearing, and a trial of the iBoss filtering on patron PCs. We're well on our way to meeting these requirements, which must be done by July 1st.

Coloring Club

In February, we piloted our coloring club for adults and it's gone so well that we've extended it through March! Each time, we have 4+ attendees, which is actually great for an adult program here at NGPL. As word of mouth spreads, we anticipate the number increasing over time. Patrons really seem to love interacting with each other during this event and distressing with coloring. Erica bought a variety of markers and colored pens and pencils for everyone to use and the response has been great.

Large Print Collection

As our collection continues to change, our demographics change, and demand changes, we're always looking for ways to improve our service. Lately, well, probably for many years, our large print section has experienced growing pains. In fact, we have to keep our large print fiction and non-fiction separate because there isn't enough room on the shelves for both. In a new facility, this won't be such a struggle, but for now, we're going to be making some changes. We've decided that the lesser of all evils here is to expand the large print fiction section to the display space that's currently on one of the middle rows. This will allow us to not only purchase more materials, which we're frequently asked for, but also allow

the existing collection to breathe a little so that we're not looking at broken book spines. So, this means good things for our patrons, even if it is a difficult change.

New Glarus Public Library Programing and Outreach Attendance
February 2016

Activity	Date	Number of Attendees
Scrabble	Tuesday, February 2nd	0
Coloring Club	Thursday, February 4th	6A/5C
Preschool Storytime	Friday, February 5th	11C/4A
Scrabble	Tuesday, February 9th	2
Adult Book Club Discussion	Wednesday, February 10th	8
Coloring Club	Thursday, February 11th	4
Preschool Storytime	Friday, February 12th	9C/6A
Scrabble	Tuesday, February 16th	0
Coloring Club	Thursday, February 18th	4
Preschool Storytime	Friday, February 19th	41C/13A
Scrabble	Tuesday, February 23rd	3
Coloring Club	Thursday, February 25th	6
Preschool Storytime	Friday, February 26th	28C/13A
Battle of the Books	Thursday, February 18th	88C/16A
Battle of the Books	Monday, February 22nd	28C/9A

Director White than shared the following updates:

- Interviews have started for the Page position
- Yoga sessions have been booked for September and October programming events
- Shared the concerns and reasons for the shelving adjustments of the Large Print Collection due to space constraints
- Discussions on how recent changes to laws allowing libraries to use collection services to recoup the cost of lost items. In response to a question from B. Weiss; Director said she has heard \$3+ million statewide is the estimate of the value of these lost items. This led into a discussion of collection agency examples, overdue notifications whether by phone, email, mail, certified mail, etc. Additionally, Director White is planning on speaking with local law enforcement to discuss this law change. It was also questioned that based on our service population does this require coordination not just with the Village of New Glarus Police Department but the police departments of all areas we service and/or Green County Police Department as well.

Year to Date NGPL statistics appear at the end of these minutes.

APPROVAL OF MINUTES:

- A. Moved to approve the February 9, 2016 Library Board minutes by J. Hoesly, second by K. Budsberg. Motion Carried.
- B. Moved to approve the February 23, 2016 Library Board minutes by J. Hoesly, second by K. Budsberg. Motion Carried.

ADJOURNMENT: Meeting adjourned on a motion by B. Weiss, second by K. Budsberg. Motion carried at 7:04 p.m.

Respectfully Submitted,
Becky Weiss, Secretary

MINUTES APPROVED AT THE APRIL 12, 2016 LIBRARY BOARD MEETING

**Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, March 22, 2016**

President Linda Hiland called the meeting to order at 6:32 p.m. in the New Glarus Village Hall Board Room. Trustees present (in addition to Hiland) were: Kevin Budsberg, Jody Hoesly, Suzi Janowiak (arrived 6:33 p.m.), Lexa Speth (arrived 6:33 p.m.), Petra Streiff and Becky Weiss. Also in attendance was Library Director Lauren White.

APPROVAL OF AGENDA: Moved to approve the agenda by B. Weiss, second by K. Budsberg. Motion Carried.

COMMENTS & QUESTIONS FROM THE PUBLIC: There were no comments or questions.

NEW BUSINESS:

B. DISCUSSION & CONSIDERATION: RESOLUTION 16-01 LB: LIBRARY PAGE 1:

Director White ran through the interview, hiring and start dates for the Page 1 position. Moved to approve Library Resolution 16-01 hiring Annie Pollyea to the part time Library Page 1 position at a rate of \$7.73 per hour by K. Budsberg, second by J. Hoesly. Motion Carried. A copy of Resolution 16-01 is included at the end of this set of minutes.

C. DISCUSSION & CONSIDERATION: 4/28/16 SHORTENED LIBRARY HOURS FOR READERS' ADVISORY CLASS:

Green County Library Directors are bringing in an instructor for a Reader's Advisory class scheduled to run from 1 p.m. – 5 p.m. hosted at the New Glarus Public Library. At this time Ignacia Boersma, Rachel Holcomb, Erica Loeffelholtz, and Lauren White are all scheduled to attend. Director White added that they will take care of publicizing the closure notice for April 28th; in addition to setting due dates ahead.

P. Streiff asked what will the Reader's Advisory class cover; Director White gave an example "I read all western books by _____, what should I read next?" The class will demonstrate resources, techniques and tips to assist with matching the reader up to new materials. L. Speth asked if we had considered inviting the Library staff from the New Glarus School District; Director White said she would reach out to them. Moved to approve closing the Library on April 28th by J. Hoesly, second by B. Weiss. Motion Carried.

OLD BUSINESS:

B. DISCUSSION & CONSIDERATION: LIBRARY BUILDING PROJECT: Nothing new to report.

REPORTS/DISCUSSION/CONSIDERATION:

- I. ADMINISTRATION TEAM:** At this time we have not yet received the February report from CFSW (Community Foundation of Southern Wisconsin). K. Budsberg is checking on the report and will forward when received.
- J. BUILDING COMMITTEE:** Last meeting was on March 8th to approve the minutes, nothing else new to report.
- K. CO-CHAIRS TEAM:** L. Hiland shared that an Anonymous Donor is generously offering \$10,000 donation to the Operating Fund account if it is matched by May 31st. She continued on and reminded all of upcoming dates and fundraising events: April 11th - Culvers, May 1st – Fat Cat Coffee Works, May – Foot Golf at Argue-Ment Golf Course. Discussion started by all tossing out different ideas related to the matching donation and events. J. Hoesly asked do we pick ten people and ask each for \$1,000 pledge to meet the match – or is it better to target one or two people instead. K. Budsberg added that we need to be conscious and make sure we are clear on the differences between the operational fund and the endowment fund. Reminder that at past events that having a change jar available was effective; can we do that again at upcoming events. Do we need to produce a special promotional piece for the match donation; general consensus was no that the materials we currently have will work. K. Budsberg did offer to make minor edits to the materials to facilitate the ability to make donations to the Capital Campaign, Operational Fund and Endowment Fund. L. Hiland had asked K. Budsberg to check with CFSW to make sure the “Donate Now” buttons were operational on their website. S. Janowiak offered to update the Friends on the match donation challenge, events, and promotional materials discussion. L. Hiland will request clarification on the match donation details; as for example does it have to be cash on hand, pledges or a combination. K. Budsberg mentioned seeing recently “pre-printed” sticky notes that can be used to promote events or provide direction on ways to donate. Director White offered to check with SCLS (South Central Library Service) about printing these sticky notes. This led into a discussion of pledge cards, envelopes and the time spent making and updating promotional materials. Next we discussed the number of people and length of shifts needed for the Culvers event. Additionally we also discussed the different ways we were publicizing upcoming events. To end the discussion we talked about duties and skills for the Co-Chair positions, Trustees are to share feedback with L. Hiland for recruitment of new Co-chairs.
- L. COMMUNICATION TEAM:** Nothing new to report.
- M. GRANTS TEAM:** J. Hoesly had requested the grant materials from “The Best Small Library in America” but has not yet received the materials or heard back from *Library Journal*.
- N. PARTNERSHIP TEAM:** Discussed ways we could work together and focus on cross-promotion of events with our different partners. For example, working with the New Glarus Lions to have an eyeglass donation box displayed at upcoming events and programs. Director White added that they have received outstanding support from area business and groups to support SRP (Summer Reading Program).
- O. VILLAGE BOARD LIAISON:** P. Streiff reported that there has been no Library related discussions at recent Village Board meetings. K. Budsberg asked if there was an update on the Land Agreement timing to ensure review by legal counsel; P.

Streiff has not heard a set date. Director White added that the SCLS lawyer has started and is available for consulting.

K. Budsberg next asked about a recent item, Study of Glarner Park, that had been on the agenda for the Parks and Recreation Committee; P. Streiff reported that Parks and Recreation Director Chris Rear came with ideas and cost estimates that included restrooms, concessions, and other upgrades. That it was an informational only agenda item and that no action was taken.

P. FRIENDS OF THE LIBRARY: Meeting tomorrow night (03/23) at 7 p.m. in the Library. They continue to work on plans for the Foot Golf event to be held in May at Argue-Ment Golf Course. L. Hiland has sent to the Friends information on a fundraising program that Panera Bread offers.

Q. ENDOWMENT TEAM: K. Budsberg stressed the importance of getting endowment funds started growing and how/when they could impact future budget cycles.

ADJOURNMENT: Meeting adjourned on a motion by K. Budsberg, second by L. Speth. Motion carried at 8:07 p.m.

*Respectfully Submitted,
Becky Weiss, Secretary*

MINUTES APPROVED AT THE APRIL 12, 2016 LIBRARY BOARD MEETING

New Glarus Public Library
Library Resolution 16-01 LB

**RESOLUTION FOR APPOINTMENT OF LIBRARY
PAGE I ANNIE POLLYEA**

THE NEW GLARUS PUBLIC LIBRARY BOARD of the VILLAGE OF NEW GLARUS, GREEN COUNTY, WISCONSIN does hereby resolve to appoint Annie Pollyea to the part time Library Page I position with the New Glarus Public Library. Said employment shall be effective March 21, 2016. Compensation shall be \$7.73 per hour.

Employee shall be paid in accordance with the New Glarus Public Library Personnel Handbook.

Adopted this 22rd day of March, 2016.

Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, April 12, 2016

President Linda Hiland called the meeting to order at 6:31 p.m. in the New Glarus Village Hall Board Room. Trustees present (in addition to Hiland) were: Kevin Budsberg, Petra Streiff and Becky Weiss. Jody Hoesly, Suzi Janowiak and Lexa Speth were absent. Library Director Lauren White was also in attendance.

APPROVAL OF AGENDA: The agenda was approved on a motion by B. Weiss, second by K. Budsberg. Motion Carried.

COMMENTS & QUESTIONS FROM THE PUBLIC: There were no comments or questions.

NEW BUSINESS:

A. DISCUSSION & CONSIDERATION: PAGE HIRING: Director White shared that Page Katie Zipsie has resigned with an effective date of Friday, April 15th. Director White will conduct an exit interview with K. Zipsie. Additionally, she will start the hiring/interview process for the Page 1 position.

OLD BUSINESS:

A. DISCUSSION & CONSIDERATION: LIBRARY BUILDING PROJECT: L. Hiland started by sharing that she had contacted Village President Roger Truttman for an update since she had been out of the country. R. Truttman directed her to Village Administrator Bryan Gadow for details about the next steps involved with the Glarner Park (GP) land transfer. P. Streiff added that she has also reached out to B. Gadow to discuss the next steps as well.

L. Hiland gave a reminder of the upcoming fundraising event scheduled for Sunday, May 1st at Fat Cat Coffee Works. She also reported that the previous night's fundraising event hosted at Culver's had a steady crowd of people.

Next we moved on to discuss fundraising, Co-Chairs, schedules and the GP land transfer. K. Budsberg praised Co-Chair Rachel Frye for her time, commitment and efforts over the last several months.

K. Budsberg proposed the idea of the Library Board (LB) taking the first step regarding the GP land transfer and memorialize, perhaps as a resolution, that the Village keeps control of GP until the Capital Campaign has received pledges of \$1,000,000, then that would trigger the start of the land transfer process. P. Streiff added that at the same time the Village's role in continuing to move forward by working with all groups – School District, Parks and Rec Program, public, etc. to facilitate building a new ball field and the transfer of GP. This led into a discussion of timing, the roles different groups (LB, Village Board, School District, Parks and Recreation Director, etc.) play in the process, would a joint taskforce be a possibility and other options. P. Streiff was going to follow-up with Administrator Gadow after the meeting with some questions and items brought up tonight. K. Budsberg and P. Streiff will work together to prepare a draft document for discussion.

BILLS / FINANCIAL REPORT: There were two sets of bills presented: the March 22, 2016 bills totaled \$648.64 and the April 12, 2016 bills totaled \$3,877.90. The bills were initialed by trustees to show approval for payment. Prior to the meeting Director White had emailed the monthly financial report prepared by Village Clerk-Treasurer Lynne Erb.

DIRECTOR'S REPORT:

2016 Summer Reading Program Planning (cont...)

While we continue to nail down the final details of the 2016 Summer Reading Program, one of the most exciting developments has been the downtown business scavenger hunt. The idea behind this is simple, take your scorecard with select businesses to their location and get a sticker on their designated space. Once the scorecard is filled out, each participant will receive a grand prize. Currently, we have 11 businesses who have pledged their support this summer and we're ecstatic at the response. We wanted to have a downtown tie-in, something that was walkable, and something that was mutually

beneficial and with this program, I'm confident we have this. We're now in the process of creating contracts for participating businesses and creating flyers for them to put in their windows and doors signifying their participation.

April Staff Meeting

On Friday, April 1st, staff met to discuss a variety of issues. I updated everyone on the building project and where we're at with that and what they might expect in coming months. We also had a discussion on professionalism, in attitude, dress, our online presence, etc. Everyone was given a copy of an article from the Hack Library School blog, which touched on the aforementioned topics and we held a brief discussion about how this is something we can work on continuously. Staff were also encouraged to read the comments on the blog post and continue the discussion over email. Ignacia also brought some ideas to the staff meeting about National Poetry Month, which is April. She suggested we have blackout poetry pages, create book spine poetry, and she's updated the storyline to have poems for the month of April.

Upcoming Readers' Advisory Class

As part of the shared resource pool that the Green County libraries receive each year, the directors decided to put money towards staff development. In previous years, the money was used to send staff to WLA. However, given the location of the conference, it's unlikely that we'll be able to send our staffs. So, in looking at other ways we can support professional development, we agreed to invite a readers' advisory whiz to teach a half-day class for our staff members. New Glarus will host the session, which will be held on April 28th from 1-5pm. As such, our library will be closed from 12-7pm that day to accommodate training.

2nd Annual 1,000 Books Before Kindergarten Party

For our second annual 1,000 books party, we once again crowned participants that completed the program and celebrated with stories, snacks, and activities. The theme was Eric Carle and we even had our very own grouchy ladybug present for photo opportunities. Since the program launched, over 100 children have read a combined total of more than 40,000 books.

Community Service Hours

For the rest of April, we'll have Parker Berry from New Glarus High School helping with a digitization project here at the library. He'll volunteer for roughly 20 hours over the month and work on digitizing the bank calendars and putting them on our website. It is our hope that he'll also be able to tag the images and make them searchable through Google. We're very excited about this project as this is something we've wanted to do for quite a while, but it's always on the back burner. I'm hopeful this will jump start the process for digitizing other local history materials. For this project, we're investing in a handheld portable scanner that should make the scanning much easier than using a traditional scanning machine that's shared with patrons and staff.

New Glarus Public Library Programing and Outreach Attendance

Activity	Date	Number of Attendees
Scrabble	Tuesday, March 1st	0
Coloring Club	Thursday, March 3rd	4
Story Time	Friday, March 4th	10C/4A
Scrabble	Tuesday, March 8th	4
Adult Book Club	Wednesday, March 9th	10
Coloring Club	Thursday, March 10th	3
Story Time	Friday, March 11th	19C/7A
1,000 Books Party	Saturday, March 12th	16C/13A
Scrabble	Tuesday, March 15th	5
Coloring Club	Thursday, March 17th	5
Story Time	Friday, March 18th	22C/10A
Scrabble	Tuesday, March 22nd	0
Coloring Club	Thursday, March 24th	3
Scrabble	Tuesday, March 29th	0
Teen Movie	Tuesday, March 29th	4

L. Hiland praised the Library Staffs efforts and involvement with incorporating local businesses in the Summer Reading Program scavenger hunt.

Since L. Hiland had been out of the country she asked for an update on the E-Rate program. One, Director White said she would email the updated NGPL Internet Policy after the meeting. Second, she has clarified that we had already met the public notice portion of the E-Rate guidelines as it has been noticed on our Library Board agendas and the public had a chance to provide comments. Director White clarified that we only need public notice which is covered by the agenda. The public hearing process that we are used to experiencing at the Village Board level, does not apply here.

Year to Date NGPL statistics appear at the end of these minutes.

APPROVAL OF MINUTES:

- A. Moved to approve the March 8, 2016 Library Board minutes by K. Budsberg, second by P. Streiff. Motion Carried.
- B. Moved to approve the March 22, 2016 Library Board minutes, noting typographical corrections, by L. Hiland, second by P. Streiff. Motion Carried.

ADJOURNMENT: Meeting adjourned on a motion by P. Streiff, second by K. Budsberg. Motion carried at 7:59 p.m.

Respectfully Submitted,
Becky Weiss, Secretary

MINUTES APPROVED AT THE MAY 10, 2016 LIBRARY BOARD MEETING

**Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, April 26, 2016**

President Linda Hiland called the meeting to order at 6:32 p.m. in the New Glarus Village Hall Board Room. Trustees present (in addition to Hiland) were: Jody Hoesly, Lexa Speth, Petra Streiff and Becky Weiss. Kevin Budsberg and Suzi Janowiak were absent. Also in attendance was Library Director Lauren White.

ANNOUNCEMENT: The Library Board will convene into a Closed Session called under WI State Statute 19.85 (1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility (Library Director Performance Evaluation).

APPROVAL OF AGENDA: Moved to approve the agenda by B. Weiss, second by P. Streiff. Motion Carried.

COMMENTS & QUESTIONS FROM THE PUBLIC: There were no comments or questions.

NEW BUSINESS:

D. DISCUSSION & CONSIDERATION: LIBRARY DIRECTOR'S 2016 GOALS: Prior to the meeting Director White had emailed her goals. Director White started by pointing out that Goal #1 which focuses on being involved in the New Glarus area community was a carryover from last year. L. Hiland said that was normal and to be expected as not all goals can be completed in a year and some never end you just continue to build on them each year.

Next Director White added that Goal #4 which focuses on using the Aspen Institute's *Libraries in the Exponential Age* and completing the steps in the Action Guide she is very excited to undertake. But at the same time nervous about as it is not a program she can just do herself, but requires coordination and participation of a variety of others such as Library Staff and Library Board to name a few.

J. Hoesly suggested that for Goal #2 which focuses on adult programming to consider doing a survey or assessment of the types of programming that adults would like to see offered. L. Speth asked if this step was done with the last strategic plan and if it was those results could be used as a starting point.

J. Hoesly's next suggestion was to expand on Goal #3 by stating that "I will write a grant in 2016."

Back to Goal #4, J. Hoesly suggested reviewing and identifying areas where deliverables could be checked off. For example, how do we know when you have completed section "4B" will it be a verbal report, written report, or another method? L. Hiland added that she sees this goal carrying over to 2017. J. Hoesly added that she felt goal #4 was very timely and important as she thought *Libraries in the Exponential Age* has many features that would benefit us in a new library space.

Other trustees thanked Director White and complimented her work.

Moved to approve the 2016 Library Director's goals, with the suggested changes Director White agreed to incorporate, by B. Weiss, second by J. Hoesly. Motion Carried.

E. DISCUSSION & CONSIDERATION: NOVEMBER 2016 LIBRARY BOARD

MEETING DATES: Village Clerk-Treasurer Lynne Erb had let Director White know that since Election Day, falls on Tuesday, November 8th this year, that neither the Community Room or Board Room would be available for meeting space. We appreciate the advance notice and decided this will be a future agenda item as we move closer to November. Possibilities of changing locations, day of the week, and cancelling were all mentioned.

F. DISCUSSION & CONSIDERATION: 2016 WEST SIDE SITE LAWN MOWING: B.

Weiss reported on who has provided mowing services in the past. She asked if anyone had different suggestions for this year; they did not. Consensus of the Board was that B. Weiss was to check with the same individuals to confirm availability and rates and authorized to ask them to perform mowing services in 2016. She will forward an update for the next meeting.

OLD BUSINESS:

C. DISCUSSION & CONSIDERATION: LIBRARY BUILDING PROJECT: P. Streiff

said the draft of Resolution 16-02 LB had been prepared by K. Budsberg and herself. That additional discussions of the land lease agreement, Village Board meeting schedule, and the idea of the resolution had taken place with Village Administrator Bryan Gadow and Village President Roger Truttmann.

L. Hiland started by running through some of the typographical changes that had been made to the draft version. Plus she pointed out that since this was not a Resolution appointing a Library Staff member but a Library Board decision that Director's White name had been removed and replaced with B. Weiss's name instead as Secretary of the Library Board.

L. Speth and J. Hoesly asked about schedules and timing; this resulted in a discussion that touched on calendars and schedules of ball teams, architects, contractors, School District, Village Board and Library Board.

P. Streiff added that she has emphasized with B. Gadow that the Capital Campaign needs to move forward with fundraising in tandem as the Village Board moves forward with the Glarner Park process. Discussion continued and focused on updates currently needed to the Glarner Park ballfield, the number of days proposed for notice about transferring custody, and the effect seasons have on construction, dates of upcoming Village Board and Library Board meetings, and dates when this Resolution could appear on a Village Board agenda.

Moved to approved Resolution 16-02 LB by B. Weiss, second by J. Hoesly. Motion Carried.

A copy of Resolution 16-02 LB is included at the end of this set of minutes.

Next L. Hiland asked the question what is the procedure for selling the West Side site. B. Weiss is not in favor of attempting to sell the West Side site until custody of Glarner Park is set. Others are in favor of proceeding with the sale process.

Discussion of the sale to interested parties, lot sales in the area, do we utilize the

services of attorneys and/or realtors was also brought up. P. Streiff will be confirming with Administrator Gadow regarding the legal process for the West Side site land sale. It was also added that due to the Library Board not legally being able to own land of having an agenda item at a future Village Board meeting to make sure they are updated on the West Side sale.

L. Hiland added that they have approached donors and donors have agreed to make donations to meet the matching grant. B. Weiss wanted to confirm that pledges qualified; yes, replied L. Hiland. Some trustees said they would follow up after the meeting and make pledges to the matching grant as well.

REPORTS/DISCUSSION/CONSIDERATION:

- R. ADMINISTRATION TEAM:** B. Weiss reported that the CFSW (Community Foundation of Southern Wisconsin) charts had been emailed and that the report balanced.
- S. BUILDING COMMITTEE:** They have not had any recent meetings. L. Hiland shared that she had been in e-mail contact with Jim Gersich, Dimension IV Madison Design Group. J. Gersich was just checking in and did share that they are seeing construction costs continue to increase and are noticing fewer contractors bidding on projects as the contractors have more jobs available to select from. Director White asked what the process is to replace B. Weiss as a Building Committee member, L. Hiland pointed out that is a responsibility of the Library Board to select the members of the Building Committee and that it would be a future agenda item.
- T. CO-CHAIRS TEAM:** Are working on finalizing the members of the Co-Chairs team. L. Hiland clarified who would be volunteering for shifts at the fundraising event scheduled this Sunday, May 1st at Fat Cat Coffee Works.
- U. COMMUNICATION TEAM:** Nothing new to report.
- V. GRANTS TEAM:** J. Hoesly will continue to follow up on the request for “The Best Small Library in America” grant materials from *Library Journal* and participating Libraries.
- W. PARTNERSHIP TEAM:** Nothing new to report.
- X. VILLAGE BOARD LIAISON:** From our discussion earlier tonight on the Library Building Project, P. Streiff has a few items she will be following up on with members of the Village Administration.
- Y. FRIENDS OF THE LIBRARY:** Have a meeting scheduled for Wednesday, April 27th. The Friends continue to focus on promotion of various events such as Foot Golf at Argue-Ment Golf Course that is running the entire month of May. The Friends focus will soon shift to the yearly Book Sale preparation. B. Weiss added that she had made recent purchases on smile.amazon.com using the Friends of the New Glarus Public Library as the designated charity. Director White also added that in the Library they currently have a Jelly Bean Jar setup for people to guess the number of beans in a contest.
- Z. ENDOWMENT TEAM:** Nothing to report.

CONVENE INTO CLOSED SESSION: Moved to go into closed session by B. Weiss, second by L. Speth. By roll call vote: L. Hiland-yes; J. Hoesly-yes; L. Speth-yes; P. Streiff-yes; and B. Weiss-yes. Motion carried at 7:50 p.m.

CONVENE INTO OPEN SESSION: Moved to go into open session by P. Streiff, second by B. Weiss. By roll call vote: L. Hiland-yes; J. Hoesly-yes; L. Speth-yes; P. Streiff-yes; and B. Weiss-yes. Motion carried at 8:02 p.m.

RESULTS OF CLOSED SESSION: Library Board went over the performance evaluation with Library Director White.

ADJOURNMENT: Meeting adjourned on a motion by L. Speth, second by J. Hoesly. Motion carried at 8:03 p.m.

*Respectfully Submitted,
Becky Weiss, Secretary*

MINUTES APPROVED AT THE MAY 10, 2016 LIBRARY BOARD MEETING

New Glarus Public Library Board of Trustees
Resolution 16-02 LB

**RESOLUTION REQUESTING COMMITMENT OF GLARNER PARK BY THE
VILLAGE OF NEW GLARUS TO THE LIBRARY BUILDING PROJECT**

WHEREAS, the current New Glarus Public Library facility is inadequate to provide a safe, efficient, flexible, and inspiring environment; and

WHEREAS, the New Glarus Public Library Board of Trustees endeavors to build a library facility that allows housing of all collections, services, and programs in one location; and

WHEREAS, the New Glarus Public Library Board of Trustees seeks to solve current space shortfalls and allow for future on-site expansion space in a manner that is reflective of the preferences of the community; and

WHEREAS, the New Glarus Public Library Board of Trustees has received in excess of \$722,333 in pledges, of which \$657,583 has been paid and is on-hand; and

WHEREAS, the Village of New Glarus held an advisory referendum on April 1, 2014 to assess public preference on site; and

WHEREAS, the results of the advisory referendum were 125 votes in favor of use of Glarner Park, and 118 votes in favor of the site adjacent to the Swiss Center of North America known as the "West Side Site"; and

WHEREAS, the New Glarus Public Library Board of Trustees accepts the results of the referendum and developed a comprehensive concept and budget report for a library on Glarner Park in October 2015; and

NOW THEREFORE BE IT RESOLVED, the New Glarus Public Library Board of Trustees formally requests prompt consideration of a land agreement transferring custody of the park to the library by the Village Board of the Village of New Glarus with the following conditions:

1. The New Glarus Public Library Board of Trustees shall resume capital fundraising to reach no less than \$1,000,000 in pledged funds
2. The Village of New Glarus shall retain control and use of Glarner Park until \$1,000,000 in private funds are pledged to construct a new library facility
3. Once documentation of \$1,000,000 in private pledges to the library building project and a 45-day notice are received by the Village of New Glarus, Glarner Park shall be vacated and custody transferred to the New Glarus Public Library Board of Trustees by the end of the notice period

Adopted this 26th day of April, 2016

Linda Hiland, President
New Glarus Public Library Board of
Trustees

Rebecca Weiss, Secretary
New Glarus Public Library Board of
Trustees

**Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, May 10, 2016**

President Linda Hiland called the meeting to order at 6:35 p.m. in the New Glarus Village Hall Board Room. Trustees present (in addition to Hiland) were: Kevin Budsberg, Jody Hoesly, Suzi Janowiak, Lexa Speth, and Petra Streiff. Library Director Lauren White and *Becky Weiss were also in attendance.

*Note: B. Weiss's term on the Library Board ended 04/30/2016 but at the time of this meeting Village President Roger Truttmann had not yet completed the process to appoint the next Library Board Trustee. Village Administration confirmed that B. Weiss could still take minutes, but should not vote. B. Weiss abstained from all votes during the course of this meeting.

APPROVAL OF AGENDA: The agenda was approved on a motion by J. Hoesly, second by S. Janowiak. Motion Carried (B. Weiss - abstain).

COMMENTS & QUESTIONS FROM THE PUBLIC: There were no comments or questions.

NEW BUSINESS:

A. DISCUSSION & CONSIDERATION: RESOLUTION16-03: L. Hiland started by handing a copy of 16-03 to B. Weiss to read. Then all thanked B. Weiss for her volunteerism and years of service, plus jokes and stories were shared. Moved to approve Resolution 16-03 Recognizing Trustee Becky Weiss by S. Janowiak, second by K. Budsberg. Motion Carried (B. Weiss – abstain). A copy of 16-03 is included at the end of this set of minutes.

OLD BUSINESS:

A. DISCUSSION & CONSIDERATION: LIBRARY BUILDING PROJECT: P. Streiff reported that she had spoken with Village Administrator Bryan Gadow about LB Resolution 16-02 and he had requested a cover letter to accompany the resolution. A draft version of the cover letter had been distributed and typographical changes were suggested. Then in response to a question about when this was scheduled to appear on the Village Board agenda; P. Streiff said May 17th. Next K. Budsberg asked how far along is the land agreement; P. Streiff said she continues to check in with B. Gadow about the drafting of the land agreement.

L. Hiland added that we continue to approach donors for the matching challenge. She also shared that Wayne Duerst will be retiring from the Building Committee and that this will be a future agenda item to replace both W. Duerst and B. Weiss on the Building Committee.

B. DISCUSSION & CONSIDERATION: 2016 WEST SIDE SITE LAWN MOWING: B. Weiss reported that she had spoken with Gene Dahlk who agreed to mow the easement area again at \$20 per cut for the 2016 mowing season. She had also

initiated contact with Roger Arn to mow the acreage land in exchange for the hay. Moved to approve the 2016 mowing plan by K. Budsberg, second by S. Janowiak. Motion Carried (B. Weiss – abstain).

BILLS / FINANCIAL REPORT: There were two sets of bills presented: the April 26, 2016 bills totaled \$513.10 and the May 10, 2016 bills totaled \$1,365.03. The bills were initialed by trustees to show approval for payment. After the meeting Director White will email the monthly financial report prepared by Village Clerk-Treasurer Lynne Erb.

DIRECTOR'S REPORT:

2016 Summer Reading Program Planning (cont...)

With the Summer Reading Program starting next month, we're wrapping up the final details for our program this year. This year, we'll have a downtown business scavenger hunt of sorts with 11 businesses. These included: Sugar River Pizza, Kennedy's, Brenda's Blumenladen, Kinderladen, The Artful Gourmet, Esther's European Imports, New Glarus Bakery, Toffler's, Cow and Quince, Sisters, and the Library. Once a child has received a sticker from each business, they will be eligible for a prize. Argue-Ment Golf Course has graciously donated 1 9-hole round of footgolf for any participant that completes the scavenger hunt. This program will be open to our two oldest participant categories, the readers and teens.

Readers' Advisory Class

On April 28th from 1-5pm, staff members from the Green County libraries were able to attend a readers' advisory class led by presenter Becky Spratford. Participants learned how to speed-read (for the purposes of talking about an unfamiliar book), talk about books without discussing the plot, and how to implement readers' advisory practices in the digital world. My general impression is that everyone who attended felt very energized and confident about recommending books to patrons, whether we've read them or not. After the class, we immediately began brainstorming ways to implement what we've learned. So, at NGPL, we've added a staff pick display to the desk and each item will have a card on the back saying who recommends it along with three characteristics and read-alikes. With this information, not only will the patron walk away with more information, but anyone at the desk can confidently talk about the recommendation. We're also exploring ways to expand our readers' advisory offerings on Facebook.

iBoss Filtering

We are in the final stages of the filtering process, which will go live in early July. At this point, I've worked with SCLS to create our landing page when someone tries to access restricted material. On this page, there will be a link to our Internet Safety Policy and there will be an override option for adults should they feel the content their accessing is for "lawful purposes." The testing filter has also gone on the wifi and the patron pcs. These are the last steps needed before we go live and have fulfilled all of the requirements to be eligible to receive e-rate funding. Because SCLS is doing this on our behalf, NGPL will not directly see the discounts we get back, but instead, we'll likely have lower infrastructure fees as SCLS upgrades their equipment. When the time comes and the new library is being constructed, we will be eligible for discounts through e-rate for things like cabling.

Green County Director's Meeting

Local director's met Friday, April 29th to discuss a variety of topics. Kim Argue came and spoke about a photo contest she's interested in seeing the libraries participate in alongside the barn survey.

Several libraries expressed interest, but there are some logistical hiccups to work out. As with many things here at NGPL, space is really our big problem because we don't have an ideal location to display contest entries. We also discussed purchasing space on a billboard on HWY 69 outside of Monroe to feature the Green County libraries

**New Glarus Public Library Programing and Outreach Attendance
April 2016**

Activity	Date	Number of Attendees
Preschool Story Time	Friday, April 1 st	12C/6A
Preschool Story Time	Friday, April 8 th	23C/12A
Candy Olympics	Monday, April 11 th	7C/2A
Scrabble	Tuesday, April 12 th	5
Adult Book Club	Wednesday, April 13 th	11
Cook-Off	Thursday, April 14 th	7
Preschool Story Time	Friday, April 15 th	20C/10A
Scrabble	Tuesday, April 19 th	4
Preschool Story Time	Friday, April 22 nd	27C/9A
Scrabble	Tuesday, April 26 th	5
Preschool Story Time	Friday, April 29 th	23C/8A

TOTAL LIBRARY INVESTMENTS	57,269.36
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**FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)
Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund	
CASH Deposits thru 2/29/16	657,102.58
Interest Income from 3/16	102.86
Less fees from 3/16	-196.46
Gifts received	0.00
Pledges paid 3/16	575.00
CASH Available 3/31/16	<u>657,583.98</u>

B. Weiss commented that she enjoyed Director White's article in the *Post Messenger Recorder* about the Library staff attending Readers Advisory training and how the staff would be trying out their new skills in the coming weeks. Director White added that they are also looking into different ways to promote Readers Advisory such as displays, Facebook posts and maybe through the use of videos.

Next Director White added that interviews are being conducted for the open Page positions.

K. Budsberg asked if there had been any updates from the Village on when the 2017 budget process starts; Director White replied that no she has not heard anything about 2017 budget process yet. She did add that the 2016 final report from the Auditors has not yet been completed, so the 2016 budget has not been finalized yet.

B. Weiss next asked if there had been interest from people wanting to use the scanner later this month to digitize materials; Director White replied yes, they just had someone reserve a 6-hour block of time. Director White added that she was glad that Assistant Director Erica Loeffelholz had suggested the reservation system for this project.

Next Director White and J. Hoesly shared details about a trip they had taken (Jody Hoesly's sister-in-law Mary also went with them) to the RADD (Recovering Analog and Digital Data) Lab which is part of the SLIS Library located on the UW-Madison campus. There they got to observe the equipment and how it is used to take audiovisual materials in different formats (some examples: VHS, Beta, slides, floppy disks, vinyl records, etc.) and convert them to digital formats. They added that most of the equipment came from Goodwill and was rebuilt/converted for use in the RADD lab. Additionally, if anyone has older, working recorder equipment that the RADD lab may be able to use it and to keep it in mind instead of sending the equipment to a recycling center. Some of the other items they shared were that VHS files when digitized are massive files and that it is a time consuming process as one minute of a tape recording takes one minute to digitize.

Year to Date NGPL statistics appear at the end of these minutes.

APPROVAL OF MINUTES:

- A.** Moved to approve the April 12, 2016 Library Board minutes, noting typographical corrections, by L. Hiland, second by K. Budsberg. Motion Carried (B. Weiss – abstain).
- B.** Moved to approve the April 26, 2016 Library Board minutes, noting typographical corrections, by L. Hiland, second by P. Streiff. Motion Carried (B. Weiss – abstain).

ADJOURNMENT: Meeting adjourned on a motion by L. Hiland, second by K. Budsberg. Motion carried at 7:36 p.m. (B. Weiss – abstain).

*Respectfully Submitted,
Becky Weiss*

New Glarus Public Library 2016	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	277	395	5980	852	2808	1320	589	213	198
February	242	509	5879	962	2563	1380	541	284	149
March	212	208	6178	835	3125	1284	520	271	143
April	280	142	5730	780	2734	1375	532	170	139
May									
June									
July									
August									
September									
October									
November									
December									
Total:	1011	1254	23767	3429	11230	5359	2182	938	629
2016	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Visits	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	8	6	2	884	1323	2385	153	???	8
February	10	3	7	834	1210	3189	179	???	17
March	11	8	3	812	1166	2926	187	???	24
April	6	5	1	837	1285	3176	148	???	15
May									
June									
July									
August									
September									
October									
November									
December									
Total:	35	22	13	3367	4984	11676	667		64
2016	Patron Visits	Hours Open	Patrons/Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2511	196	13	5	18	5	117C/36A	10	171
February	2740	209	13	9	33	6	210C/61A	15	304
March	3023	218	14	10	34	5	79C/42A	15	155
April	2820	207	14	5	32	6	114C/47A	11	193
May									
June									
July									
August									
September									
October									
November									
December									
Total:	11094	830	54	29	117	22	520C/186A	51	823

New Glarus Public Library
Library Resolution 16-03 LB

RESOLUTION RECOGNIZING TRUSTEE BECKY WEISS

WHEREAS, Becky Weiss served on the New Glarus Public Library Board of Trustees, of the Village of New Glarus, Green County for 6 years before retiring in April 2016; and

WHEREAS, Becky Weiss gave generously of her time, energy and helped advocate for expanded facilities and to make library services available to all; and

WHEREAS, Becky Weiss held the position of Secretary for several years and executed her duties with professionalism, accuracy and knowledge of procedures; and

WHEREAS, she often took on the additional duties of writing and posting agendas during times of transition to help the library staff; and

WHEREAS, Becky Weiss has graciously volunteered to serve on committees, help at fundraisers, donor events and library events; and

WHEREAS, her invaluable talent at writing, drafting and editing various Library Board communications, such as letters, resolutions, and policies is greatly appreciated; and

WHEREAS, Becky Weiss offered excellent observations and comments during discussion, evaluation and hiring of library directors; and

WHEREAS, Becky Weiss served as a member of the Administrative Team of the Capital Campaign and as Chair of the Building Committee to ensure the progress toward a new and expanded facility; and

WHEREAS, Becky Weiss provided the trustees with sustenance during many long meetings.

NOW THEREFORE BE IT RESOLVED, that the New Glarus Public Library Board of Trustees, does hereby recognize Becky Weiss for her leadership, volunteerism and extends our gratitude for her years of dedicated service to the New Glarus Public Library, its patrons and our community.

Adopted this 10th day of May, 2016

Linda Hiland, Library Board President
New Glarus Public Library

Lauren White, Director
New Glarus Public Library

Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, May 24, 2016

President Linda Hiland called the meeting to order at 6:34p.m. in the New Glarus Village Hall Board Room. Trustees present (in addition to Hiland) were: Kevin Budsberg, Petra Streiff, Bob Bergum, Jody Hoesly, Suzi Janowiak and Lexa Speth. Library Director Lauren White was also in attendance.

APPROVAL OF AGENDA: The agenda was approved on a motion by S. Janowiak, second by L. Speth. Motion Carried.

COMMENTS & QUESTIONS FROM THE PUBLIC: There were no comments or questions.

NEW BUSINESS:

- A. DISCUSSION & CONSIDERATION: Resolution 16-04: Randa Gabel has been hired as a library page 1. Motion by K. Budsberg, second by J. Hoesly. Motion carried.
- B. Discussion & Consideration: Resolution 16-05: Ellawyn Fong has been hired as a library page 1. Motion by J. Hoesly, second by L. Speth. Motion carried.
- C. Discussion & Consideration: Election of Officers: L. Hiland moved to close nominations and cast a unanimous ballot to elect L. Speth as secretary, second S. Janowiak. Motion carried. P. Streiff moved to close nominations and cast a unanimous ballot to elect L. Hiland as president, second by S. Janowiak. Motion carries. . P. Streiff moved to close nominations and cast a unanimous ballot to elect S. Janowiak as vice president, second by L. Hiland. Motion carried. S. Janowiak moved to close nominations and cast a unanimous ballot to elect K. Budsberg as treasurer, second by P. Streiff. Motion carried.
- D. Discussion & Consideration: Building Committee Appointments: The library board plans to pursue a citizen candidate for the building committee.
- E. Discussion & Consideration: Administrative Team Nominations: Motion by L. Hiland to appoint B. Bergum to administrative team, second by P. Streiff. Motion carried.

OLD BUSINESS:

- A. DISCUSSION & CONSIDERATION: LIBRARY BUILDING PROJECT: P. Streiff updated the board on the resolution that was passed at the last Village Board meeting. Library Board members briefly discussed future newspaper articles and what should be reported on.

ADJOURNMENT: Meeting adjourned on a motion by B. Bergum, second by L. Speth. Motion carried at 8:43 p.m.

Respectfully Submitted,
Lauren White, Library Director

Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, June 14, 2016

Present: Linda Hiland, Jody Hoesly, Kevin Budsberg, Director Lauren White, Robert Bergum, Petra Streiff, Suzi Janowiak, Lexa Speth

Citizens in attendance (spelling derived from citizen's signatures): Colleen Bell, Alysha Klassy, Diana Clark, Eric Spanton, Mary Usher, Lori Rodefled, Lindsey Brockert, Dustin Steters, Young Ja Stelter, Emilie Glotfelty

1. Call to Order: President L. Hiland called the meeting to order at 6:32
2. Approval of Agenda: The agenda was approved on a motion by J. Hoesly and seconded by S. Janowiak. Motioned carried.
3. Comments & Questions from the Public:
Colleen Bell brought a list of questions submitted for minutes. Bell also commented on 20 years of work invested to establish a new library and wondered if a new building was fiscally reasonable. Bell voiced concerns on the use of Glarner Park as the new building's location.

Questions from the community to Library Board 6/13/2016

1. Has the Roughing It building been considered? If so, what is the reason it is not feasible?
2. We often hear the reason locations are not ideal is because of a flood plain. Isn't the village mostly floodplain? Included Glarner park?
3. Could locations that are not currently zoned appropriately for the library be rezoned by the village board to allow the library to build in a location like the old
4. In the community it has been heard that the current library is not in budget and asks the village for assistance. Is this true?
5. Was it originally agreed upon that the library would not ask for tax dollars related to the sustainability of the library? Yes or No?
6. Is the west side location likely going to be sell-able now? It it under the impression of the community that that land was not of any interest to anyone

else. Could that still be an option for library? Or the police station?

7. Has an estimate took place on the renovation of the Village hall? If so when, and how much was that estimate?

8. Is it true that there are less than 12 donors to the current library fund for the new building? And you are keeping those names private? Is that their request? Or yours?

9. When the village board originally planned to give you the Glarner spot after the referendum, passed didn't the library board agree to make sure that an adequate space was built for the kids to use prior to breaking ground? Is that still going to happen?

10. Has the library board done a survey to receive actual numbers on the lack of electronics in homes within New Glarus to know that there are families in desperate need of this provided by the library?

11. When was the most recent bid given regards to the current plans for the new library at Glarner?

12. Is it true that many necessity items will be left out of the plan when you build because of lack of funding?

13. Is it true that the library currently does not have to pay for things like snow removal, and utilities?

14. Is it true that the village residents will have an increase in their utility bill to help pay for Library utilities? If so how much is the projected(%)?

15. In addition to baseball and softball isn't it true that Glarner is used for soccer

practice and games?

16. Where would the landing option be for Medflight if Glarner space was gone?

Is it true that the EMS and Fire-station use this for community outreach events/fund-raising?

17. If the library were built at Glarner would this stop the Fire-station from necessary expansion in the foreseeable future?

18. Has there been any amount of record keeping done on the amount of visitors to the library throughout the week? If so, what are those numbers?

19. What are the increase/decrease numbers in the utilization of libraries in the surrounding communities? Are you projecting that this number is going to skyrocket in our community? Why?

20. When coming up with your plans for the library did you look at the surrounding community libraries? How much larger (sq ftg per population) will our library be on average versus them?

21. Do you feel that we could provide all the necessities of a function-able library at a more feasible expense without going above 6,000 sq ft?

22. If the community were to help with things like landscaping, paint, setting up, and cleaning would you allow them to be apart of the project to cut down on costs?

23. Previously to the referendum vote 3 years ago, how many votes have taken place regarding location?

24. With the new library do you plan to expand hours of operation? When

surveying around town many residents say that they attend outside libraries because of your hours of operation.

25. How many kids attend Story hour on average.

26. How much public input was received in the planning process?

Has a strategic plan been developed and/or updated to reflect technological and cultural changes? How much input was received from parents, local schools, day care providers in the development of the plan?

27. Has bowling alley location been considered? Please explain.

28. The records of the architect for the Library at Glarner Park stated that there were things like asphalt, outer wall insulation, indoor plumbing, window coverings and Landscaping that would not be completed because of funds.

29. Is almost 12,000 sq ft still the current plan?

30. . If the village board allowed a location like Glarner park to be on the referendum and knew that it could be voted against why do you believe it was put as a ballot option?

31. Do you believe that e-books and electronic usage takes less space than book collections like previously needed to operate the majority of a library?

32. If the majority of library use becomes electronic wouldn't we need significantly less space than what is needed for book collections?

33. Is there a legal document that says the people that donated to the non profit

organization cannot be used for a renovation project? If so could they be contacted and asked to sign off on the use of a renovation option?

34. Is it true the New Glarus Brewery (Deb Carey) was going to donate half of the cost of library? What was the reason she did not?

Library Board Questions-Part 2

1. How many years has the library come in on budget. This also means not asking to have budget increased?

2. Copy of library budget broken down

3. The proposed method of raising money without costing taxpayers?

4. By vote of library board ,

how many members think it is ok to displace any member of the community to obtain the library you want??(i.e softball, vets park, tennis players, youth school activities that take place at Vet location.

*Vote of same board.

How many members believe the softball/baseball teams should have a completed 100% field (field lights, scoreboards, shed, bleachers, water etc.) prior to breaking ground for the library- Should the new library be put on glarner park???

Eric Spanton offered he was not against a new library but doesn't want Glarner Park to be considered as the site. He also offered comments about healthy kids and the benefits of athletics.

Lindsey Brockert commented that saving Glarner Park would keep green space but supports a new library. Brockert complemented the programming from the library for the kids. She added that Brodhead and New Glarus share the same service area and townships of about 6,000 patrons, but noted that Brodhead serves their patrons in a space of about 15,000 square feet.

Mary Usher offered support for the new library and asked clarifications about the referendum for Glarner Park from two years ago. Usher also mentioned the plans for a new ball park to replace the one at Glarner Park.

Alysha Klassy mentioned the questions submitted originated from a Facebook page group of 700 followers.

4. New Business

A. Discussion and Consideration: Special Informational Meeting Concerning Building Project
President L. Hiland suggested a separate informational meeting be held to answer questions submitted by the citizens. L. Hiland suggested a presentation for the meeting first and in doing so answer the questions as the presentation happened with a request for follow up questions. K. Budsberg asked for clarification on how the meeting should be summarized. L. Hiland commented that a written summary of the results of the special meeting should be posted on the library website. J. Hoesly offered that the Village Administrator, Chris Rear, and Roger Truttman, President of the Village Board, architect, and others with information about the building process be invited to attend the special meeting. K. Budsberg asked for clarification on scope. L. Hiland commented that it would be from the list of questions submitted earlier tonight. K. Budsberg asked if primary focus was the site. L. Hiland added that it would also be a forum to show the work and the thought put into the building project, so far. L. Hiland proposed June 30th at 6:30pm as the date for the special meeting. There was a short discussion about availability of Board members. L. Hiland made a motion to hold a meeting on Thursday June 30th starting at 6:30 pm. K. Budsberg seconded it. S. Janowiak asked citizens for clarification on how to deliver the information. The response was a written summary was preferred. K. Budsberg clarified and mentioned that the information from the meeting could also be accessed from the library website. There was discussion about using the Community room as the location for the meeting. L. Hiland called for vote and the motion carried.

B. Discussion and Consideration: 2016 Programming

L. Hiland brought up the topic of the selected program, "I am Jazz". The Board does not make programming decisions for the Library Director, but in this decision Director White is looking for support. J. Hoesly commented that there were good reviews, but the question about the timing of the program. S. Janowiak asked for Director White's feedback on the timing of the program. White responded that staff timing would not be used, but the staff would be answering questions about the program. White also mentioned world events made the program timely. Director White feels responsible for encouraging the conversation of this programming. R. Bergum motioned to go forward with support. P. Streiff seconded the motion. White added she spoke with the Village Administrator for support as well. L. Hiland suggested Director White contact the guidance department at school to partner with the programming. L. Speth suggested that the programming be included in the anti-bullying month programming at school and partnering with the school. L. Hiland called for a vote of support and the motion carried.

5. Old Business

A. Discussion and Consideration: Library Building Project:

L. Hiland suggested work begin on the organization of the special meeting.

B. Discussion and Consideration: 2017 Budget

Director White presented the idea that a draft budget was need by June 30th, but many unknowns still exist. Many items remain flat in spending for the 2017 budget. No motion was needed at this time. Approved of the budget is expected in August/Sept. J. Hoesly offered to help graph the visual graphic overview of where costs are. K. Budsberg commented that a visual presentation of the budget was a good idea for ease of digestion and understanding in the operating budget. L. Hiland asked for any other questions; there were none.

C. Discussion and Consideration: Appointments to Building Committee

L. Hiland presented that Kevin Budsberg and Tim Usher have agreed to join the building committee. L. Hiland motioned to appoint Kevin Budsberg and Tim Usher to the building committee. Suzi seconded it. Motion carried.

6. Bills & Finance Report

A. Bills

There were two sets of bill presented: the May 23, 2016 bills totaled \$1,117.17 and the June 14, 2016 totaled 3,051.41. K. Budsberg commented that the Bank of New Glarus is appreciative of our businesses. The bills were initialed by trustees to show approval of payment.

B. Financial Statement

MAY

LIBRARY

SAVINGS #402521390 (APY .10%)

Beg. Balance	32,940.44	
Interest	2.24	
Deposit		
Fundraising expense (Dimension IV)		
End. Balance		32,942.68

Savings #2088077 [25-11520] (APY .10%)

Beg. Balance	5,668.87	
Withdrawal	-48.00	
Deposit		
Interest	0.39	
End. Balance		5,621.26

SUBTOTAL [25-11520]

38,563.94

UB&T MM#183483-EMPLOYEE BENEFIT [25-11300]

Beg. Balance	18,660.05	
Interest	14.52	
End Balance		18,674.57

TOTAL LIBRARY INVESTMENTS

57,238.51

FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

Library Capital Campaign Fund		
CASH Deposits thru 3/31/16		657,583.98
Interest Income from 4/16		93.37
Less fees from 4/16		-29.42
Gifts received		
Pledges paid 4/16		225.00
CASH Available 2/29/16		657,872.93

7. Director's Report:

New Glarus Public Library

Director's Report – June 12, 2016

Lauren White, Director

SCLS Scanning Kit:

On May 24th-28th, we borrowed the scanning kit from South Central Library System, which included photo scanners, a negative scanner, and a slide scanner. We had several people throughout the course of the week come by and spend hours at a time digitizing their old photographs, which was very exciting. We had several requests to get the scanning kit, so we're going to reserve it for some time in the fall.

Tech Day: Digitization Projects:

On May 20th, SCLS hosted their annual tech day at the Sun Prairie Public Library. Emily Pfothenhauer from WiLS came and spoke about digitization, Recollection Wisconsin, and the Digital Public Library of America (DPLA). In the second half of the day, colleagues from Middleton Public Library and Mt. Horeb came and spoke about their experience working with digitization projects. This was extremely helpful when looking at best practices and equipment in the new building. With such a rich history here in New Glarus, there are many different projects I can see us doing over time.

All Director's Meeting:

On May 19th, South Central Library System directors met at the Hutchinson Memorial Library in Randolph, WI. The main considerations for the day were in relation to the tech./ils system budget for 2017. SCLS was interested in knowing whether libraries wanted to invest more money into the Overdrive Advantage program, hire more tech/ils staff members, and if we were interested in pursuing Niche Academy. Most of these items will be voted on at the July All Director's meeting.

Opening and Closing Procedure Checklists:

Recently, there have been challenges in getting staff members to complete closing procedures. In order to combat this, I have created daily checklists that list the opening and closing procedures. When an item is done, staff will initial next to that item. This will also help track reoccurring problems and allow us to pinpoint where the issue is.

Green County Director's Meeting:

At our meeting on Monday, May 19th, directors from Belleville, Brodhead, Albany, New Glarus, and Monroe met to discuss Green County Diary Days, which will be held in Belleville this year. We all

agreed that some sort of presence is a good idea and we decided to have a table in Library Park. A SLIS student and I will be working in the afternoon, handing out promotional materials, and offering some fun activities for children.

2016 Monthly Statistics

New Glarus Public Library 2016	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
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June									
July									
August									
September									
October									
November									
December									
Total:	1191	1610	29318	4170	13863	6773	2590	1119	803
2016	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Visits	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
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May	7	10	0	792	1140	2830	123	???	10
June									
July									
August									
September									
October									
November									
December									
Total:	46	32	13	4159	6124	14506	790		74
2016	Patron Visits	Hours Open	Patrons/Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2511	196	13	5	18	5	117C/36A	10	171
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April	2820	207	14	5	32	6	114C/47A	11	193
May	2656	209	13	7	37	10	714C/104A	17	855
June									
July									
August									
September									
October									
November									
December									
Total:	13750	1039	67	36	154	32	1234C/290A	68	1678

New Glarus Public Library Programing and Outreach Attendance

May 2016

Activity	Date	Number of Attendees
Scrabble	Tuesday, May 3 rd	2
Preschool Storytime	Friday, May 6 th	21C/8A
Scrabble	Tuesday, May 10 th	3
Adult Book Club	Wednesday, May 11 th	18
Preschool Storytime	Friday, May 13 th	21C/8A
Scrabble	Tuesday, May 17 th	0
Preschool Story Time	Friday, May 20 th	16C/7A
Scrabble	Tuesday, May 24 th	0
Essential Oils Workshop	Thursday, May 26 th	9
Preschool Story Time	Friday, May 27 th	17C/7a
Scrabble	Tuesday, May 31 st	4
Middle School Visits	Tuesday, May 24 th	62C/3A
Middle School Visits	Wednesday, May 25 th	49C/2A
Middle School Visit	Friday, May 27 th	18C/2A
Elementary School Visit	Tuesday, May 31 st	510C/66A
Scanning Kit	May 24 th -28 th	11

TOTAL LIBRARY INVESTMENTS	57,238.51
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Pledges paid 4/16	225.00
CASH Available 2/29/16	<u>657,872.93</u>

P. Streiff thanked Director White for helping to volunteer at Dairy Days along with an intern from the University. K. Budsberg asked if SCLS scanning kit was well received. K. Budsberg also asked if it was coming back to the library again. K. Budsberg commented on the procedures for opening and closing and that the process is a good idea. Director White commented that tasks get completed at more efficient rate with the procedures. White added additional information that she received a resignation from a page that was just hired. White is optimistic that the other pages hired will be able to fill the gaps created by the resignation

8. Approval of Minutes:

A. May 10, 2016: Linda called for motion to approve. S. Janowiak moved to approve and it was seconded by R. Bergum. Motioned carried.

B. May 24, 2016: L. Hiland motioned to approve after noting some typographical corrections. The motion was seconded by P. Streiff and motioned carried.

9. Adjournment

L. Hiland called for a motion to adjourn. S. Janowiak moved to adjourn and J. Hoesly seconded. Motioned carried.

Respectfully Submitted,

Lexa Speth

Minutes of the Board of Trustees
New Glarus Public Library
Special Informational Meeting
June 30, 2016 6:30 pm
New Glarus Village Hall Community Room

Library Trustees Present: Linda Hiland, Kevin Budsberg, Petra Streiff, Bob Bergum, Jody Hoesly, and Suzi Janowiak. Absent: Lexa Speth. Also present: Library Director Lauren White.

Other attendees (spellings taken from sign-in sheet): Roger Truttmann, Vicki Sasso, Lindsay Brockert, Jane Martinson, Linda Stolts, Dan Stolts, Alysha Klassy, Diana Clark, Eric Spanton, Mary Usher, Colleen Bell, Jessica Tollafson, Barb Anderson, Jim Hoesly, Rob Ready, Sandy Bubenzer, Emilie Glotfelty, Greg Thoemke, Rachel Frye, Dunnell Kendrick Parker, Beth Blahut, Jenny Sies, Mia Sies, Tara Schmitz, Megan Sherven, Peg Kruse, Charles Phillipson, Jim Roberts, Janet Urfer, Sherry Bergum, Mark Janowiak, Laci Bainbridge, Jeff Babler, Rachel Holcomb, Chris Rear, Ruth Anderegg, Jodi Bubenzer, Jeff Judd (did not sign in), Mary Hillstrom, and Sue Moen.

Meeting was called to order at 6:32. Motion to approve agenda by Jody Hoesly, second by Kevin Budsberg. Motion carried.

President Linda Hiland thanked everyone for attending and read through the rules of procedure (Slide 2), and format for the meeting, which consisted of: A slide presentation regarding the library project, written answers to the questions received in writing at the 6/14/16 Library Board Meeting and others submitted via email on 6/25/16 (also presented in slide format), verbal answers to questions received via email on 6/27/16, and then live oral questions from the audience.

Kevin Budsberg addressed the audience and reminded everyone that we're all members of the same community and we all care about that community. He introduced the Library Trustees present and began the slide presentation.

Linda Hiland then went through the questions submitted on 6/14/16 one by one. They were also presented in slide format so that the audience could read the answers as well as hear them. She stated that paper copies of the answers were available at the meeting, and that the presentation, the answers to questions 1-42, and the answers to the email questions 1-20 received on 6/25/16 will all be made available on the Village website on Friday, July 1. New questions asked at tonight's meeting will be posted online after the July 12, 2016, regular meeting of the Library Board.

President Hiland then went on to read aloud the answers to the 20 questions received via the library board's email account on June 27, 2016, which time did not allow to be included in slide format.

The meeting opened to live questions from the audience. Colleen Bell asked about the various space needs studies that had been done since 2001, and said it appeared to her that each

proposal for the expanded library was smaller than the last (Village Hall proposal of 2004, West side property proposal, and now proposal for Glarner Park concept). She asked if space needs were actually going down, and where could one read all these studies online in order to compare them? Linda Hiland replied that space needs are always a work in progress, and in each case the concept had to be a balance between what is desired, what is absolutely needed, and what can be afforded to build and operate. She referred to the 2012 Building Program Statement as the latest document that the architects and Library Board have been using as a guide for the library concept.

Tara Schmitz asked about the 2004 Village Hall renovation numbers from Plunkett-Rasich and why some of them mentioned 19,000 square feet for the library. Linda Hiland replied that the 2004 proposals regarding Village Hall had been rejected as being far too expensive, and the offer from the Village in 2014 to renovate the Village Hall for library expansion did not involve the entire building and would have resulted in a library of approximately 7,200 sq. feet.

Greg Thoenke asked what has changed that we needed more space in 2004 than now? 18,000 square feet proposed in 2004 and 12,000 square feet being proposed now. Discussion between LB trustees as to which proposal from Plunkett-Rasich in 2004 he was referring to (there were 8 in total), and asked to respond to the question in writing pending research so that the answer is fully accurate and not reliant on memory alone.

Jody Hoesly requested that the live questions also be sent to the Library Board in writing via email, so that we are sure we have accurate versions of their questions and can respond in kind.

Tara Schmitz commented that some of the individual items in the latest Concept and Budget Report of October 2015 seemed excessively expensive, and asked if the Library Board was looking into ways to reduce costs. Jody Hoesly replied that absolutely the Library Board is looking for all ways to economize on costs, and that she personally is looking into getting some possible donations on shelving, etc., for the new facility.

Eric Spanton thanked the Board for having the special meeting, and mentioned the 2014 referenda was advisory only, and asked if the Library Board could request the Village have a binding referendum on the library? KB replied that when the referenda were proposed and discussed in 2013, he was a Village Trustee and proposed that they be binding. After getting an opinion of the Village Attorney, the Village Board voted to make the referenda advisory only. (10/15/2013)

Greg Thoenke questioned why the response to Question 20 had a table comparing New Glarus to other surrounding communities, but did not include Belleville or Monticello. Kevin Budsberg replied that the question referred to building projects, and that we compared New Glarus's current concept plan with actual building projects that have occurred in nearby communities with similar-sized service populations (Brodhead, Albany, Cross Plains, Mount Horeb, and Marshall).

Director Lauren White further shared that while Monticello is not currently pursuing an expansion project, Belleville is actively doing so.

Ruth Anderegg requested to know what the current square footage of the library is (2,074 sq feet). Lindsay Brockert asked about the current service population of the library (approximately 6,000 people).

Rob Ready stated he had moved to New Glarus in 2001 and ever since he has been hearing about the proposed library expansion. He asked specifically what is holding up construction?

Linda Hiland replied that we are still waiting on a decision about site. It is up to the Village to make a commitment. Bob Bergum agreed that the main impediment is the site issue.

Colleen Bell stated that she thinks fundraising will suffer because some people won't like the location.

Alysha Klassy thanked the Board for holding the meeting. She asked how many years has active fundraising been going on? What was the original dollar amount goal? Kevin Budsberg replied that fundraising for a new building began in 2011 when the Library Board purchased the West side site. The goal was to raise \$1.24 million in private donations. He also noted fundraising for the Capital Campaign, the Operating Reserve Fund, and the Endowment are ongoing and will continue into the future. He noted recent donations we have received. Discussion of how much has been raised in cash and pledges. Kevin Budsberg stated that when fundraising began after a site had been identified, money was pledged and donated rather quickly.

Alysha Klassy asked how much the concept plan for the West side site was going to cost? Linda Hiland replied that we had worked with the same architects and they had provided a Concept and Budget report for that site just as they did for Glarner Park. She did not have the exact figure to provide from memory. AK asked how much larger was the West side proposal going to be? Kevin Budsberg replied that it was around 2,000 sq. feet larger, due to the two-story concept that included an elevator and offices for the Town of New Glarus (which would have provided rental revenue to the library).

Greg Thoemke asked for clarification on what Trustee Budsberg meant by "it was raised quickly?" Budsberg replied that "it" referred to the \$723,000 in cash and pledges. Thoemke then asked how much our fundraising consultant was paid. Budsberg replied that it was in the range of \$60-70 thousand dollars. Suzi Janowiak pointed out that the consultant's fees all came from library board savings account money, not from donations to the Capital Campaign. Colleen Bell asked where the savings account money came from, and Suzi Janowiak replied that it was from donations over the years that were undesignated from the donors, meaning they could be used by the Library Board in any manner. Jane Martinson noted that the same account was used to purchase the West side property.

Lindsay Brockert asked, when the Village Board asks for studies to be done on the West side and Glarner Park sites for feasibility and concept, does the Library pay for them? Kevin Budsberg replied that the answer was yes, and these funds have also come from the savings account. Petra Streiff affirmed that most of these studies have been performed at the behest of the Village Board, and have been paid for with Library savings funds and not Village

funds. She noted how much had been spent on the West side site, including acquisition, and the Village decided to change the location. She went on to say that the Village is in conversation with the School District about relocating the ball field from Glarner Park, and all agree in principle that a new ball field will be built. She said the first step in the process will be for the Village Board to declare that Glarner Park will be the location for the new library, as then every group involved will be able to move forward with plans.

Colleen Bell asked Petra Streiff how the new ball field will be paid for? Streiff replied it's too early to know all the details but she can say there will definitely be a new field.

Mr. Judd asked how much of the \$723,000 raised is in cash on hand. Kevin Budsberg said that most pledges are in their 5th year of the 5-year cycle, and we also had a number of one-time donations. Current cash in hand is at least \$650,000.

Lindsay Brockert asked if Brodhead had more success with fundraising after a site had been confirmed. Jane Martinson provided that the entire cost of the Brodhead project was paid by the village of Brodhead (approximately \$2 million). Kevin Budsberg replied that in every community that has done a library building or expansion project, it has been done differently, so there is no standard.

Jodi Bubenzer stated that her family is active in softball and that Veterans Park is in need of improvements to facilities, too. She wondered how enough money could be raised to build the new ball field AND upgrade facilities at Veterans Park. Petra Streiff and Linda Hiland commented that all these issues are part of the process, and we don't have all the answers yet. Chris Rear (Director of Parks and Rec for the Village) responded that the ball field issues are a Parks and Rec Committee and Village issue. He reminded folks that the Library Board has no control or vote on these issues. He said discussion with the School and others on relocating the ball field if Glarner Park is the chosen site for the new library have been going on for 11 months now. But, no decisions can be made until the Village Board actually votes on the library site issue. Until then, everything is hypothetical.

Eric Spanton said it's not really fair to compare the New Glarus library project to Brodhead's. He asked the Library Board if they are committed to the idea of a new ball diamond? Linda Hiland, said yes, emphatically, that the individual Library Board members all wish to see a new ball field and that we embrace all aspects of community enrichment. We all believe that the community can have both a new library, and a new ball field. The need to work together as a community for the good of all is something we all believe in.

Kevin Budsberg stated his belief that all issues need to be worked on across departments so that we communicate, and do not waste time and money. He also said that he hopes people will understand that the concept for the library is a first step, and we are just looking to nail down the location so that we can continue fundraising and get accurate estimates. Even if and when Glarner Park is chosen as the site for the library, nothing will happen immediately. Library Board's goal is not to displace anyone, but to have a process in which an orderly chain of events can happen (develop concept for library, plans for new ball field, and such). He said we cannot have answers for every question today, but let's break down barriers in our community to

work together to build both the new library and the new ball diamond. We need to be able to share our opinions without rancor. We realize as a Library Board that we need to do more public outreach.

Greg Thoemke asked the Library Board's opinion on the petition presented to the Village Board on June 7. Suzi Janowiak replied that she agreed with Kevin Budsberg's comments, and stated that she thought it was a very good thing that the group came forward, asked for the informational meeting, and presented their questions ahead of time so that they could be answered accurately. She thanked the group for reaching out, and for their attendance, and hoped there would be a continued dialogue and spirit of partnership moving forward. She also reiterated the Library Board's belief that the community can support both a new library and a new ball field. She said it was good to have a reminder that we have to inform and engage the public on a regular basis.

Ruth Anderegg stated that the vote on the library site was virtually a tie after the 2014 referendum.

Meeting adjourned at 9:00 pm.

Respectfully submitted, Suzi Janowiak, Vice President

Addendum: The following are the responses to questions received from a citizen via email the week of June 25, which time did not allow to be presented in slide format. Instead, President Linda Hiland answered them verbally. They are attached as part of the meeting minutes:

1. Can you define a formula or operational framework which equates to how big a library should be built?

Please refer to the sidebar in slide #5 in the presentation.

2. Please share proposed size of a new structure for New Glarus?

The current concept design shows a 12,000 sf structure. Further description of the proposed site can be viewed on slide # 11 in the presentation.

3. Could you share the estimated dollar amount to physically erect the new structure?

As per the Budget and Concept Report dated October 21, 2015 p. 47, the project

cost estimate is \$2,070,000.

4. Can you tell the general public what the yearly capital and operational cost will be on a new facility?

Please refer to the answer of Question # 36.

5. Can you share how the library yearly budget is funded? Tax dollars? Please define which local government bodies contribute to the operations of a local library and what %?

Please refer to the answer of Question # 36.

6. When a library board exceeds their yearly capital and operational budget. Who is responsible to cover the short fall? Example extremely cold winter? Broken pipes? Mechanical failures? Large snow fall?

There are a variety of ways this can be accomplished, assuming the problem would not be subject to an insurance claim:

1. A line item for General Maintenance Fund has been added to the proposed operational budget to help with unexpected expenses.
2. The Library Board has already established an Operational Reserve Fund with the Community Foundation of Southwest Wisconsin to supplement the operational budget with donated funding if needed.
3. The Library Board maintains a separate savings account.
4. The Library Board could request contributions from partners or communities, depending on the nature of the emergency.

If indeed the Library Board could not cover the cost of unexpected items, they would have to request of the Village Board an amendment to their budget and request the additional funds.

7. Can you tell me the average number of visitors the library services daily? Can you define the demographics ages of folks who use the library daily?

Please refer to slide # 6 in the presentation and question # 18.

The range of people who use the library is from infant to senior citizen. One of our most popular programs is 1000 Books Before Kindergarten and one of our community partners is the New Glarus Home, for whom the library staff arranges materials check-out.

8. Will a new library have conference rooms, community or study rooms for local residents to use. If so how many?

The concept design shows one multi-purpose room, a story hour room, and 3 study rooms. Please keep in mind that this is a concept design and could change based on fundraising.

9. How many computer stations will a new library offer?

The Concept and Budget Report of October 21, 2015 has a figure of 10. Again please keep in mind that this is a concept design and could change based on construction or operating funds (each computer station carries an annual maintenance cost.)

10. Will a new library offer, lap tops, kindles, or tablets? If so how many?

At this point, it has not been discussed.

11. With the rapidly changing electronics society, the world in the palm of your hand i.e. Apple device, tablets, lap tops, droid phones. Why a bigger brick and mortar structure?

The library is so much more than books, and patrons of all ages participate in many programs through the year, and deeply value them. Our proposals contain a large amount of flexibility to adapt to such changes. The library is severely undersized now, and we are confident that our proposals are “right-sized.” Additional information can be found in questions # 31 and 32.

12. What population base is driving the need for new library?

The service population of the library drives the need. That service population total of 5,600 includes the Village of New Glarus plus all of the surrounding townships.

13. Please define how a new library is going to benefit our community? Convince me as why I should be in support of a new library? How is a new library going to be a benefit to my family?

A new library will help the community and your family by:

- being easily accessible by all patrons especially those using wheelchairs and strollers
- allowing our collection to grow
- giving more space to hold programs and functions for the community
- providing study and work areas for small groups
- providing more computer stations
- enhancing the local history and genealogy collection
- providing a quiet reading area
- creating a space for staff to enhance and deliver story time

14. My children are in High School. They enjoy reading. However they utilize their lap tops and tablets. For 95% of the time they click and with in seconds. They have multiple choices on what they want to read. All from the comfort of home. What's going to draw them to a new library?

A library may not be appealing everyone, but we try to ensure that opportunities exist to enrich lives and learning of everyone if they chose to take part. A welcoming space to read, study, and collaborate may draw them to the library. If they need to work on a group project for school, the study rooms are a new and frequently requested asset for the new library. Students using the library will have access to research materials, help with research from the library staff and access to computers or wi-fi. The most valuable asset of any library is the well-trained staff who can offer assistance.

15. The location of a new level library at Glarner Park Diamond. Why is the library board presenting this parcel of green space as building site?

Please refer to presentation slide # 9

16. If the library board builds a new facility at Glarnar Park? Who is responsible to build a new park and ball diamond? Cost of a new park and diamond?

This is a Village Board decision.

17. Are there any Village ordinances in place that require green space be replaced if a structure is placed on the open green space?

This is a question best answered by the Village Administration.

18. New Glarus Fire Department, New Glarus EMS District and the Library Board are attempting to raise money for building projects. Three separate groups on three seperate fund raising missions. Why?

The Library Board cannot speak to the needs or fundraising for the New Glarus Fire Department or the New Glarus EMS District; however, there is a need for a new library to improve its services and one of the ways to control the impact on taxes is to raise private funds.

19. Why not build one facility on the current site, which would house, the FD, PD, EMS, Village Hall , community room and the Library.? A joint powers governing body.

The Library Board's responsibility lies only in the realm of the New Glarus Public Library. The Village Board is responsible for decisions, which include multiple entities of the village. Often, there are safety concerns with emergency services located within the same facility as a library.

20. A cooperative effort has worked in other communities by placing multiple agencies under one structure. Why not New Glarus? Could everyone benefit?

There are currently several agencies located in the Village Hall. Many have outgrown their current space and there is little if any space surrounding the current village hall for expansion.

