

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, July 24, 2018 - 6:00 P.M.**

**AGENDA**

1. Call to Order
2. Approval of Agenda
3. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
4. *Announcement:* The library board will convene into a closed session called under WI State Statute 19.85(1)(f) Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or date, or involved in such problems or investigations. (Potential donor information)
5. New Business
  - A. Discussion and Consideration: 2019 SCLS Technology Agreement
  - B. Discussion: 2018 Green County Library Board Mixer
  - C. Discussion and Consideration: September 19<sup>th</sup> Closure for Staff Development
6. Old Business
  - A. Discussion and Consideration: Library Building Project
  - B. Discussion and Consideration: Sale of West Side Site
7. Reports/Discussion/Consideration:
  - A. Administration Team
    - CFSW Financial Report
  - B. Building Committee
  - C. Co-chairs Team
  - D. Communication Team
  - E. Grants Team
  - F. Partnership Team
  - G. Village Board Liaison
  - H. Friends of the Library
  - I. Town/Village Library Funding Team
  - J. Director’s Report
  - K. Bills & Finance Report
    - Bills
    - Financial Statement
8. Approval of Minutes:
  - A. June 26, 2018
9. The Board will Convene into Closed Session
10. The Board will Reconvene into Open Session
  - A. Results of Closed Session: Potential Donor Information
11. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall     July 20<sup>th</sup>, 2018  
New Glarus Post Office     July 20<sup>th</sup>, 2018  
Bank of New Glarus     July 20<sup>th</sup>, 2018  
<http://www.newglaruspubliclibrary.org/board/index.html>

---

Lauren White, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

**VILLAGE OF NEW GLARUS  
SPECIAL MEETING OF THE LIBRARY BOARD OF TRUSTEES  
NEW GLARUS PUBLIC LIBRARY**

**New Glarus Village Hall – Board Room  
319 2<sup>nd</sup> Street, New Glarus WI 53574  
Wednesday, August 8, 2018 - 6:00 P.M.**

**AGENDA**

2. Call to Order
3. Approval of Agenda
4. Old Business:
  - A. Discussion and Consideration: Library Building Project
4. New Business:
  - A. Discussion and Consideration: Letter Requesting Impact Fees
  - B. Discussion and Consideration: Resolution 18-1: Appropriation of Town of New Glarus Funds for Library Capital Expenses
  
5. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall      8/3/18  
New Glarus Post Office            8/3/18  
Bank of New Glarus                8/3/18  
<http://www.newglaruspubliclibrary.org/board/index.html>

---

Lauren White, Library Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS  
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES  
New Glarus Village Hall – Board Room  
319 2<sup>nd</sup> Street, New Glarus WI 53574  
Tuesday, August 28, 2018 - 6:00 P.M.**

**AGENDA**

12. Call to Order
13. Approval of Agenda
14. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
15. Old Business
  - A. Discussion and Consideration: Library Building Project
  - B. Discussion and Consideration: Sale of West Side Site
  - C. Discussion: Green County Library Board Mixer Reminder
16. Reports/Discussion/Consideration:
  - A. Administration Team

- CFSW Financial Report
- B. Building Committee
- C. Co-chairs Team
- D. Communication Team
- E. Grants Team
- F. Partnership Team
- G. Village Board Liaison
- H. Friends of the Library
- I. Town/Village Library Funding Team
- J. Director's Report
- K. Bills & Finance Report
  - Bills
  - Financial Statement

17. Approval of Minutes:
- A. July 24, 2018
  - B. August 8, 2018

18. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall     August 24<sup>th</sup>, 2018  
 New Glarus Post Office     August 24<sup>th</sup>, 2018  
 Bank of New Glarus     August 24<sup>th</sup>, 2018  
<http://www.newglaruspubliclibrary.org/board/index.html>

---

Lauren White, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

**VILLAGE OF NEW GLARUS  
 SPECIAL MEETING OF THE LIBRARY BOARD OF TRUSTEES  
 NEW GLARUS PUBLIC LIBRARY**

**New Glarus Village Hall – Board Room  
 319 2<sup>nd</sup> Street, New Glarus WI 53574  
 Wednesday, September 12 - 6:00 P.M.**

**AGENDA**

1. Call to Order
2. Approval of Agenda
3. Old Business:
  - A. Discussion and Consideration: Library Building Project
4. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall     9/6/18  
 New Glarus Post Office     9/6/18  
 Bank of New Glarus     9/6/18  
<http://www.newglaruspubliclibrary.org/board/index.html>

---

Lauren White, Library Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS**  
**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**  
**New Glarus Village Hall – Board Room**  
**319 2<sup>nd</sup> Street, New Glarus WI 53574**  
**Tuesday, October 23, 2018 - 6:00 P.M.**

**AGENDA**

19. Call to Order
20. Announcement: The Library Board will convene into a closed session called under WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Interim Director).
21. Approval of Agenda
22. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
23. New Business
  - A. Discussion: Library Director Resignation Letter
  - B. Discussion and Consideration: Resolution 18-02: Appointment of Interim Director
  - C. Discussion and Consideration: Resolution 18-03: Working Conditions During Interim Period
  - D. Discussion and Consideration: Library Director Position Description
  - E. Discussion and Consideration: Winter Hours
  - F. Discussion and Consideration: Purge of Old Charges that Are Under \$100 and More Than 10 Years Old
  - G. Discussion and Consideration: 2019 Closures
  - H. Discussion and Consideration: Library Board Meeting Schedule
24. Old Business
  - A. Discussion and Consideration: Library Building Project
  - B. Discussion and Consideration: Sale of West Side Site
25. Reports/Discussion/Consideration:
  - L. Administration Team
    - CFSW Financial Report
  - M. Building Committee
  - N. Co-chairs Team
  - O. Communication Team
  - P. Grants Team
  - Q. Partnership Team
  - R. Village Board Liaison
  - S. Friends of the Library
  - T. Town/Village Library Funding Team
  - U. Director's Report
  - V. Bills & Finance Report
    - Bills
    - Financial Statement
26. Approval of Minutes:
  - A. September 25, 2018
27. The Board will Convene into Closed Session
28. The Board will Convene into Open Session
  - A. Discussion and Consideration: Library Director Search Process and Timeline
  - B. Discussion and Consideration: Interim Director
29. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall      October 19<sup>th</sup>, 2018  
New Glarus Post Office              October 19<sup>th</sup>, 2018  
Bank of New Glarus                    October 19<sup>th</sup>, 2018  
<http://www.newglaruspubliclibrary.org/board/index.html>

---

Lauren White, Director

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.

**VILLAGE OF NEW GLARUS  
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES  
New Glarus Village Hall – Library  
319 2<sup>nd</sup> Street, New Glarus WI 53574  
Monday, November 5, 2018 - 7:00 P.M.**

**AGENDA**

1. Call to Order
2. Approval of Agenda
3. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
4. Old Business
  - A. Discussion and Consideration: Library Building Project
  - B. Discussion and Consideration: Sale of West Side Site
  - C. Discussion and Consideration: Library Board Meeting Schedule
5. New Business
  - A. Discussion and Consideration: Library Director Search Process and Timeline
  - B. Discussion and Consideration: Letter to Town of New Glarus for Support
  - C. Discussion and Consideration: Agenda Posting
6. Bills & Finance Report
  - A. Bills
7. Director’s Report
8. Approval of Minutes
  - A. October 23, 2018
9. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall    November 1, 2018  
New Glarus Post Office            November 1, 2018  
Bank of New Glarus                November 1, 2018  
<http://www.newglaruspubliclibrary.org/board/index.html>

---

Suzi Janowiak, Secretary

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS  
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES  
New Glarus Village Hall – Boardroom  
319 2<sup>nd</sup> Street, New Glarus WI 53574  
November 27, 2018 - 6:30 P.M.**

**AGENDA**

1. Call to Order

2. Announcement: The Library Board will convene into a closed session called under WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Library Director Search).
3. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
4. Old Business
  - A. Discussion and Consideration: Library Building Project
  - B. Discussion and Consideration: Sale of West Side Site
  - C. Discussion and Consideration: Library Board Meeting Schedule
5. New Business
6. Reports/Discussion/Consideration:
  - A. Administration Team
    - CFSW Financial Report
    - CFSW Account Investments
  - B. Building Committee
  - C. Co-chairs Team
  - D. Communication Team
  - E. Grants Team
  - F. Partnership Team
  - G. Village Board Liaison
  - H. Friends of the Library
  - I. Financial Statement
7. The Board will convene into Closed Session
8. The Board will convene into Open Session
  - A. Discussion and Consideration: Library Director Search
9. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall November 21, 2018  
 New Glarus Post Office November 21, 2018  
 Bank of New Glarus November 21, 2018  
<http://www.newglaruspubliclibrary.org/board/index.html>

---

Suzi Janowiak, Secretary

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS  
 MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES  
 New Glarus Village Hall – Boardroom  
 319 2<sup>nd</sup> Street, New Glarus WI 53574  
 Thursday, December 6 - 6:30 P.M.**

**AGENDA**

1. Call to Order
2. Announcement: The Library Board will convene into a closed session called under WI State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Library Director Search).
3. Approval of the Agenda
4. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
5. Old Business
  - A. Discussion and Consideration: Library Building Project

6. New Business
7. Bills & Finance Report
  - A. Bills
  - B. Financial Statement
8. Director's Report
9. Approval of Minutes
  - A. November 5, 2018
  - B. November 27, 2018
10. The Board will convene into Closed Session
11. The Board will convene into Open Session
  - A. Library Director Search
12. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall December 3, 2018  
New Glarus Post Office December 3, 2018  
Bank of New Glarus December 3, 2018  
<http://www.newglaruspubliclibrary.org/board/index.html>

---

Suzi Janowiak, Secretary

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

**VILLAGE OF NEW GLARUS  
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES  
New Glarus Village Hall – Boardroom  
319 2<sup>nd</sup> Street, New Glarus WI 53574  
December 19, 2018 - 6:30 P.M.**

**AGENDA**

1. Call to Order
2. Approval of the Agenda
3. Comments & Questions from the Public\*  
*\*(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen's comments)*
4. Old Business
  - A. Discussion and Consideration: Library Building Project
  - B. Discussion: Preparations for Interviews
5. New Business
6. Reports/Discussion/Consideration:
  - A. Administration Team
    - CFSW Financial Report
  - B. Building Committee
  - C. Co-chairs Team
  - D. Communication Team
  - E. Grants Team
  - F. Partnership Team
  - G. Village Board Liaison
  - H. Friends of the Library

## 7. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall December 14, 2018  
New Glarus Post Office December 14, 2018  
Bank of New Glarus December 14, 2018  
<http://www.newglaruspubliclibrary.org/board/index.html>

---

Suzi Janowiak, Secretary

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003

### **VILLAGE OF NEW GLARUS SPECIAL MEETING OF THE LIBRARY BOARD OF TRUSTEES NEW GLARUS PUBLIC LIBRARY**

**New Glarus Village Hall - Board Room  
319 2nd Street, New Glarus, WI 53574  
Thursday, December 20, 2018 - 6:50 p.m.**

#### **AGENDA**

1. Call to order
2. Announcement: The Library Board will be meeting in a Closed Session called under Wisconsin State Statue 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Library Director Interview Process)
3. Approval of Agenda
4. The Board will convene into Closed Session
5. The Board will convene into Open Session
  - a. Results of Closed Session
6. Adjournment

Linda Hiland, President

POSTED: New Glarus Village Hall December 14, 2018  
New Glarus Post Office December 14, 2018  
Bank of New Glarus December 14, 2018  
<http://www.newglaruspubliclibrary.org/board/index.html>

---

Suzi Janowiak, Secretary

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE LIBRARY FOR ASSISTANCE AT 608-527-2003.