

**Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, July 11, 2017**

Present: Petra Streiff Kevin Budsberg, Jody Hoesly, Bob Bergum, and Linda Hiland.
Absent:, Suzi Janowiak. Also in attendance was Director Lauren White. Shelly Truttman has agreed to serve as the seventh trustee but was unable to attend and has not been sworn in.

CALL TO ORDER:

President Hiland called the meeting to order at 6:37PM.

APPROVAL OF AGENDA:

Bob Bergum moved to approve agenda, second by Jody Hoesly. Motion Carried unanimously.

COMMENTS & QUESTIONS FROM THE PUBLIC:

There were no comments or questions.

NEW BUSINESS:

A. DISCUSSION: 2018 BUDGET:

Director White outlined that Village Administrator Gadow requested all village department heads begin work on their annual budgets. As usual, this request is early in the library's budget cycle, as Green County aid and budget supplement are not finalized. These items constitute a large portion of the library's revenue. Other key points presented by Director White were (1) health and dental benefit increases were estimated by Village Clerk Erb at 10%, and (2) wages and benefits are estimated to increase by approximately \$4,000 each.

For the first time this year, the village has asked for a five-year capital expense plan for each department. The board had several questions: would the building project be included on this plan; how does the village define a capital item; how do operational costs, building costs, and capital costs differ; what would happen if there was a difference between requested items and the amount available for funding, and how might uncertainty around the building project effect this plan? Director White was seeking specific recommendations on what items the board would like to see included in the plan. The consensus of the board was to wait for clarification of the above items before developing the capital plan. Director White expressed her belief that the most important part of this agenda item was to work on the 2018 budget; she would seek clarification from Administrator Gadow on the items above and report back to the board. The board agreed that it would probably be acceptable for the capital plan to follow the 2018 budget if needed.

OLD BUSINESS:

A. DISCUSSION AND CONSIDERATION: LIBRARY BUILDING PROJECT:

Ms. Streiff indicated that the next step in the village's decision process on the ball field is for Administrator Gadow to identify what might be available within the village for alternative ball field locations, and the cost of acquisition, and report back to the Village Board. The Village Board would then make the best decision on how to proceed with the options available.

B. DISCUSSION AND CONSIDERATION: STRATEGIC PLANNING UPDATE:

Director White indicated that one more focused session would be scheduled within the next month, and an open public forum would be held shortly after the final focused session. The hope is to have the plan complete and ready for presentation to the library board by Fall or early Winter.

BILLS & FINANCE REPORT:

A. BILLS: Two sets of bills were reviewed and approved, dated 6/27/2017 and 7/11/2017 in the amount of 577.29 and \$2,427.89, respectively.

B. FINANCIAL STATEMENT: See statement attached below.

DIRECTOR'S REPORT:

The board reviewed the Director's report, which is attached below. The board expressed gratitude for the Director's efforts in preparing her reports and remarked on the quality of the contents.

APPROVAL OF MINUTES:

A. JUNE 13, 2017: Mister Bob Bergum moved to approve the minutes without correction, Second by Ms. Petra Streiff. Motion passed unanimously.

B. JUNE 27, 2017: Ms. Petra Streiff moved to approve the minutes. Second by Mister Bob Bergum. Motion passed unanimously.

ADJOURNMENT: President Hiland adjourned the meeting at 7:25PM

*Respectfully Submitted,
Kevin Budsberg, Secretary Pro Tempore*

LIBRARY

SAVINGS #402521390 (APY .10%)

Beg. Balance	32,969.04	
Interest	2.17	
Deposit		
Fundraising expense (Dimension IV)		
End. Balance		32,971.21

Savings #2088077 [25-11520] (APY .10%)

Beg. Balance	4,603.34	
Withdrawal		
Deposit (CFSW donation)		
Interest	0.31	
End. Balance		4,603.65

SUBTOTAL [25-11520] 37,574.86

UB&T MM#183483-EMPLOYEE BENEFIT [25-11300]

Beg. Balance	18,857.85	
Interest	18.41	
End Balance		18,876.26

TOTAL LIBRARY INVESTMENTS 56,451.12

**FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)
Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund		
CASH Deposits thru 4/30/17		702,966.13
Interest Income from May		129.60
Less fees from May		
Gifts received		85.67
Pledges paid May		
CASH Available 5/31/17		<u>703,181.40</u>
Library Operations Fund		
CASH Available 4/30/17		19,948.26
Gifts received		
Pledges paid		
Interest Income May		3.68
Disbursements May Fees		
CASH Available 5/31/17		<u>19,951.94</u>
Library Endowment Fund		
Beginning Balance 4/30/17		1,869.27
Contributions		
Investment Activity		18.26
Disbursement Activity fees		
BALANCE 5/31/17 [NON-CASH]		<u>1,887.53</u>

**New Glarus Public Library
Director's Report – July 11th, 2016
Lauren White, Director**

Harry Potter Party:

In celebration of the 20th anniversary of the release of Harry Potter and the Philosopher's Stone, NGPL hosted a fantastic party for witches, wizards, and even muggles! We had close to 150 attendees present and children had the chance to be sorted into their respective houses, make slime, play quidditch, fight dementors, and even participate in worm races. We had amazing volunteers on hand to help guide participants through the various activities and many parents had as much fun as their children.

Strategic Planning-Community Conversations:

With the help of Shawn Brommer from the South Central Library System, we have hosted two targeted community conversations. The first was with seniors and retirees and was held at the New Glarus Home chapel. We had 18 participants for that session and the conversation was very productive around what residents want for their community and what they like most about New Glarus. The second session targeted parents and families and while smaller at only 8 attendees, the conversation was incredibly useful. Participants were asked similar questions and the group was able to steer the conversation towards features that are most important to them. We are waiting for the next steps from Shawn, but there is discussion about holding another community conversation as well as an open forum for residents.

Fall Author Visits:

We are very excited to announce that we have two author visits scheduled this fall! The first is with author Elizabeth Berg, a New York Times bestselling author. She will discuss her life, work, and writing and will be available for a Q&A session afterwards. She will also be available for book signings. Our second author is non-fiction writer Eric Schlehlein, who will present a program based on his book *Black Iron Mercy*, a traditionally-published novel of the American Civil War. "Forged in Blood: How the Iron Brigade earned its metallic moniker," a 40 minutes program, tells the story of more than three thousand Wisconsin boys who served in the Iron Brigade during the Civil War. This brigade would suffer the highest casualties of any Union brigade during the war. We have partnered with the Historical Society and New Glarus home for this program. We're incredibly excited about both programs!

May 2017 Program Attendance

Event	Date	Number of Attendees
Scrabble	Tuesday, June 6 th	0
Community Conversation	Wednesday, June 7 th	18
Maker Monday	Monday, June 12 th	28C/10A
Scrabble	Tuesday, June 13 th	2
Book Club	Wednesday, June 14 th	10
Mr. Steve Program	Thursday, June 15 th	31C/18A
Heidi Event	Friday, June 16 th	10A/5C
Maker Monday	Monday, June 19 th	36C/11A
Scrabble	Tuesday, June 20 th	3
Community Conversation	Tuesday, June 20 th	8
Stuntology	Friday, June 23 rd	60C/18A
Harry Potter Party	Monday, June 26 th	92C/36A
Scrabble	Tuesday, June 27 th	2
Lego Movie	Thursday, June 29 th	15C/4A

June 2017 Monthly Statistics

New Glarus Public Library 2017	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	221	304	6060	1440	3020	1633	1072	1526	249
February	247	272	5260	1499	2781	1233	882	1579	284
March	216	186	6267	1256	2756	1199	571	243	242
April	214	274	5067	804	2283	1058	486	167	269
May	226	98	5629	834	2671	1123	532	164	305
June	196	47	6562	970	2896	1471	668	231	326
July									
August									
September									
October									
November									
December									
Total:	1320	1181	34845	6803	16407	7717	4211	3910	1675
2017	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Visits	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	12	10	0	881	1426	2091	159	???	19
February	14	10	1	656	1049	2385	130	???	10
March	13	8	4	805	1269	2202	129	???	9
April	9	4	1	704	1119	2333	146	???	10
May	17	10	0	865	1270	2366	186	???	8
June	26	11	5	825	1254	2333	157	???	21
July									
August									
September									
October									
November									
December									
Total:	91	53	11	4736	7387	13710	907		77
2017	Patron Visits	Hours Open	Patrons/Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2441	195	13	8	16	5	128C/29A	13	173
February	2383	200	12	9	33	3	65C/19A	12	117
March	2866	227	13	7	72	9	160C/79A	16	316
April	2233	187	12	9	127	5	96C/38A	14	261
May	2681	218	12	6	25	7	471C/54A	13	550
June	3,559	218	16	7	43	7	267C/107A	14	417
July									
August									
September									
October									
November									
December									
Total:	16163	1245	78	46	316	36	1187C/326A	82	1834

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

Tuesday, July 25, 2017 - 6:30 P.M.

1. Call to Order 6:30 Present: President Linda Hiland, Petra Streiff, Kevin Budsberg, Jody Hoesly, Bob Bergum, and Suzi Janowiak. Also present: Library Director Lauren White
2. *Announcement:* The Library Board will convene into Closed Session #1 called under WI State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining require a closed session (Sale of the West Side Site)
3. Approval of Agenda: Motion to approve by Bob Bergum, 2nd by Jody Hoesly. Motion carried.
4. Comments & Questions from the Public: None
5. New Business: None
6. Old Business
 - A. Discussion and Consideration: Library Building Project: No report
 - B. Discussion and Consideration: Sale of West Side Site: To be covered under closed session.
 - C. Discussion and Consideration: 2017 Budget and 5-Year Capital Plan: Director White is still waiting to hear from Green Co. as to what we will receive next year. Still minor uncertainty regarding salaries and benefits costs. Administrator Gadow has been in touch with Director White regarding next year's budget and the 5 year capital plan. Discussion of how to draft our capital plan. Jody Hoesly suggested ideas on how to list and break down our capital expenditures both related to the new building and to furnish the expanded space. Consensus to separate expenditures that are related to but not directly part of the building itself—sidewalks, fire hydrant, curb and gutter, etc. Bob Bergum suggested adding the increased cost (inflation) we will incur due to long delay in getting construction started. Consensus to do this. The board discussed other details related to getting this document ready for village staff. Director White will bring a draft to the next board meeting.
 - D. Discussion and Consideration: Strategic Planning: 3rd session will be 8/24/17. After that there will be a community-wide open meeting which is yet to be scheduled.
7. Reports/Discussion/Consideration:
 - A. Administration Team: Jody Hoesly is willing to help Co Chairs with new fundraising.
 - CFSW Financial Report
 - B. Building Committee: No report
 - C. Co-chairs Team: Next step is Root Analysis. We need to recruit 2 more.
 - D. Communication Team: Letter from the board has been sent to the paper
 - E. Grants Team: No report
 - F. Partnership Team: No report
 - G. Village Board Liaison: Our new trustee will be appointed at the first August meeting of the VB
 - H. Friends of the Library: Book Sale coming up and being organized.
8. The Board Will Convene into Closed Session: Bob Bergum moved to go into closed session, 2nd by Petra Streiff. Motion carried by unanimous roll call vote.
9. The Board Will Reconvene into Open Session: Bob Bergum moved to go into open session, 2nd by Petra Streiff. Motion carried by unanimous roll call vote.
 - A. Results of Closed Session: LB will continue to research buyers for west side site.
10. Adjournment: 7:32. Respectfully submitted, Suzi Janowiak, Secretary

MEETING MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

Tuesday, August 8, 2017 - 6:30 P.M.

1. Call to order: Meeting was called to order at 6:36 pm by President Linda Hiland. Trustees present, in addition to Hiland, were Petra Streiff, Jody Hoesly, Shelly Truttman, Bob Bergum, and Suzi Janowiak. Absent: Kevin Budsberg. Also present: Library Director Lauren White. President Hiland welcomed new trustee Shelly Truttman.
2. Approval of Agenda: Motion to approve by Bob Bergum, 2nd by Petra Streiff. Motion carried.
3. Comments & Questions from the Public:
**(Note – the Library Board will not discuss or vote on these matters at this time, the purpose of this item is to provide a public forum for citizen’s comments)*
4. Old Business
 - A. Discussion and Consideration: Library Building Project: President Hiland has spoken with Village Administrator Bryan Gadow and he is researching options regarding the new ball field project. It should soon be on a Village Board agenda for discussion. Co-Chairs meet on August 9.
 - B. Discussion and Consideration: 2018 Library Budget: Director White is working on this document and the Capital Plan draft.
 - C. Discussion and Consideration: Sale of the West Side Site: No news.
5. Bills & Finance Report
 - A. Bills: Bills were submitted and approved in the amounts of \$892.56 (dated 7/25/2017) and \$1,481.88 (dated 8/8/2017).
 - B. Financial Statement: Attached.
6. Director’s Report: Reviewed. The board commented on the successful new programming and well attended events.
7. Approval of Minutes
 - A. July 11, 2017: Motion by Bob Bergum to approve, 2nd by Petra Streiff. Motion carried with Shelly Truttman abstaining.
 - B. July 25, 2017: Motion to approve with minor corrections by Petra Streiff, 2nd by Bob Bergum. Motion carried.
8. Adjournment: 7:04.

Respectfully submitted, Suzi Janowiak, Secretary

New Glarus Public Library

Director's Report – July 11th, 2016

Lauren White, Director

Maker Mondays:

As indicated by a patron survey last year, our community really wants to see us do more STEM (science, technology, engineering, and mathematics) programming and with the summer reading program being “Build a Better World,” Erica decided that it would be a great idea to host “Maker Mondays.” During these events, participants work in groups to accomplish tasks such as building amusement park rides for worms and battle other teams with catapults in marshmallow wars. These events have been incredibly popular and in addition to learning valuable STEM skills, Erica also integrates important real-world experiences, like using money and budgeting. Kids World, Growing Tree, and other day care providers have attended several of our sessions and we always have a blast. It has been a joy to watch these participants work together and problem-solve.

2017 WLA Conference:

This year, the Wisconsin Library Association conference will be held in the Wisconsin Dells from October 17-20 and the theme this year is “recharge.” Due to financial constraints, I am unable to attend the Association of Rural and Small Libraries conference in 2017, so I have made the decision to attend WLA instead. Some of the sessions I’m most looking forward to are: “Free is Key: Community, Access, and the Public Good,” “Sling Books like a Bartender,” and “Community Engagement with Archives.”

July All Director's Meeting:

On July 20th, SCLS library directors met in the Wisconsin Dells. On the agenda for this meeting was voting on 2018 fees for delivery, technology and ILS, and Overdrive Advantage as well as discussing whether or not individual libraries will use WISCAT to obtain interlibrary loans (ILLs) and a possible upcoming ILS evaluation. All proposed fees were approved and because NGPL uses WISCAT so infrequently, we will opt out of using it for 2018 and rely solely on OCLC to obtain ILLs.

Annual Craft Day:

On July 20th we hosted our wildly popular annual craft day, which is always a blast. This is always a great event for all ages and it allows our Assistant Director, Erica and Children's Librarian, Ignacia, to stretch their creative legs a bit...or a lot. Anyone that's attended a craft day knows they do a phenomenal job! This year, participants were able to make felt bouquets, fire-breathing dragons, and stained glass windows, among other projects.

July 2017 Program Attendance

Event	Date	Number of Attendees
Preschool Story Time	Friday, July 7th	9C/4C
Maker Monday	Monday, July 10th	52C/10A
Scabble	Tuesday, July 11th	0
Adult Book Club	Wednesday, July 12th	10
Stuart Stotts	Thursday, July 13th	22C/5A
Preschool Story Time	Friday, July 14th	7C/4A
Maker Monday	Monday, July 17th	38C/6A
Scrabble	Tuesday, July 18th	3
Craft Day	Thursday, July 20th	50C/17A
Preschool Story Time	Friday, July 24th	13C/6A
Maker Monday	Monday, July 24th	33C/9A
Scrabble	Tuesday, July 25th	4
Butterflies on the Prairie	Thursday, July 27th	3C/6A
Preschool Story Time	Friday, July 28th	6A/18C
Maker Monday	Monday, July 31st	48C/8A

LIBRARY

SAVINGS #402521390 (APY .10%)

Beg. Balance	32,971.21	
Interest	2.24	
Deposit		
Fundraising expense (Dimension IV)		
End. Balance		32,973.45

Savings #2088077 [25-11520] (APY .10%)

Beg. Balance	4,603.65	
Withdrawal		
Deposit (CFSW donation)		
Interest	0.31	
End. Balance		4,603.96
SUBTOTAL [25-11520]		37,577.41

UB&T MM#183483-EMPLOYEE BENEFIT [25-11300]

Beg. Balance	18,876.26	
Interest	19.83	
End Balance		18,896.09

TOTAL LIBRARY INVESTMENTS 56,473.50

FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)

Community Foundation of Southern WI [most recent information available]

Library Capital Campaign Fund		
CASH Deposits thru 5/31/17		703,181.40
Interest Income from June		117.35
Less fees from June		-4.28
Gifts received		
Pledges paid June		200.00
CASH Available 6/30/17		703,494.47
Library Operations Fund		
CASH Available 5/31/17		19,951.94
Gifts received		
Pledges paid		250.00
Interest Income June		3.34
Disbursements June Fees		-57.87
CASH Available 6/30/17		20,147.41
Library Endowment Fund		
Beginning Balance 5/31/17		1,887.53
Contributions		
Investment Activity		10.41
Disbursement Activity fees		-4.30
BALANCE 6/30/17 [NON-CASH]		1,893.64

**Village of New Glarus
Minutes of the Library Board of Trustees
New Glarus Public Library
Tuesday, August 22, 2017**

Present: Petra Streiff Kevin Budsberg, Jody Hoesly, Bob Bergum, Shelly Truttman, and Linda Hiland. Absent: Suzi Janowiak. Also in attendance was Director Lauren White.

CALL TO ORDER:

President Hiland called the meeting to order at 6:31PM.

APPROVAL OF AGENDA:

Kevin Budsberg moved to approve agenda, second by Bob Bergum. Motion Carried unanimously.

COMMENTS & QUESTIONS FROM THE PUBLIC:

There were no comments or questions.

OLD BUSINESS:

C. DISCUSSION AND CONSIDERATION: LIBRARY BUILDING PROJECT:

No Update.

D. DISCUSSION AND CONSIDERATION: SALE OF THE WEST SIDE SITE:

No Update.

E. DISCUSSION AND CONSIDERATION: 2018 LIBRARY BUDGET AND 5-YEAR CAPITAL PLAN:

Director White presented a draft of the budget for input and the board provided direction. Director White will now submit the budget to Village administration with a memo. The library board also provided feedback on the 5-year capital plan and asked for some adjustments, which Director White will prepare for the next library board meeting.

F. DISCUSSION AND CONSIDERATION: STRATEGIC PLANNING UPDATE:

Director White provided the library board with an update on the process. The next community conversation will be held on August 24th and the targeted groups are the local businesses and faith communities. The board then asked when they would be involved in the process and Director White replied that Shawn Brommer from SCLS has not communicated that. The board asked director White to ask Shawn Brommer about this and ask for a strategic planning schedule in writing. After this next community conversation, Director White and Shawn Brommer will meet to identify key themes from the discussions. Director White emphasized that the updated strategic plan should be done in the fall.

REPORTS/DISCUSSION/CONSIDERATION:

- I. Administration Team: No Report
 - CFSW Financial Report
- J. Building Committee: No Report
- K. Co-chairs Team: Linda Hiland reported that they are looking to fill one vacant seat and will meet again in September.
- L. Communication Team: No Report
- M. Grants Team: No Report
- N. Partnership Team: No Report
- O. Village Board Liaison: No Report
- P. Friends of the Library: Book Sale coming up and being organized.

THE BOARD WILL CONVENE INTO CLOSED SESSION: Petra Streiff moved to go into closed session, 2nd by Kevin Budsberg. Motion carried by unanimous roll call vote.

THE BOARD WILL RECONVENE INTO OPEN SESSION: Kevin Budsberg moved to go into open session, 2nd by Petra Streiff. Motion carried by unanimous roll call vote

A. Results of Closed Session: The library board directed the treasurer to forward the bequest to the three funds held with CFSW.

ADJOURNMENT: President Hiland adjourned the meeting at 8:16PM

Respectfully submitted, Lauren White, Library Director

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**New Glarus Public Library
Director's Report – July 11th, 2016
Lauren White, Director**

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March	2866	227	13	7	72	9	160C/79A	16	316
April	2233	187	12	9	127	5	96C/38A	14	261
May	2681	218	12	6	25	7	471C/54A	13	550
June	3,559	218	16	7	43	7	267C/107A	14	417
July									
August									
September									
October									
November									
December									
Total:	16163	1245	78	46	316	36	1187C/326A	82	1834

VILLAGE OF NEW GLARUS

MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

Tuesday, September 12, 2017 - 6:30 P.M.

9. Call to Order at 6:30 pm. Present: President Linda Hiland, Kevin Budsberg, Petra Streiff, Suzi Janowiak, Shelly Truttmann, Bob Bergum. Jody Hoesly joined the meeting at 6:51.
Also present: Library Director Lauren White.
10. Approval of Agenda Kevin Budsberg moved to approve the agenda, second by Bob Bergum. Motion carried.
11. Comments & Questions from the Public: None.
12. Old Business
 - A. Discussion and Consideration: Library Building Project: Petra Streiff reported that the Village Board discussed the new ball field at their 9/5/2017 meeting. She reported that the conversation was productive and positive. Co- chairs met on Wednesday September 6, and are continuing to prepare updated campaign materials.
 - B. Discussion and Consideration: 2018 Library Budget : Director White still adjusting final draft, and we have forwarded our request for an increase in our appropriation from the village to offset anticipated increased costs for health insurance for staff. She is also revising the 5 Year Capital Plan which village staff had requested. Jody Hoesly is helping research what our future project expenses might include.
 - C. Discussion and Consideration: Strategic Planning: Director White reported that the final targeted group session was held. Shawn Brommer of SCLS will come to a future meeting to discuss the results of the work that has been done to date.
 - D. Discussion and Consideration: Sale of the West Side Site: President Hiland has heard from a potentially interested party.
13. Bills & Finance Report
 - A. Bills: Bills were presented and approved, dated 8/22 /2017 totaling \$365.72, and dated 9/12/2017 totaling \$2,841.44. Discussion of trustees' schedules and it was determined we will not have a quorum on October 10, 2017; so that meeting is cancelled. We will work on scheduling a joint Village/Town/Library Board meeting in October or November to hear the results of the Strategic Planning process.

B. Financial Statement: Attached.
14. Director's Report: Attached.
15. Approval of Minutes:
 - A. August 8, 2017: Bob Bergum moved to approve, second by Kevin Budsberg. Motion carried
 - B. August 22, 2017: Linda Hiland moved to approve, second by Kevin Budsberg. Motion carried.
16. Adjournment 7:44

Respectfully submitted, Suzi Janowiak, Secretary

New Glarus Public Library

Director's Report – September 12th, 2017

Lauren White, Director

Elizabeth Berg Author Visit: New York Times bestselling author Elizabeth Berg was at the New Glarus Public Library on Tuesday, August 22nd for a reading and book signing. As part of her Tails and Tales tour, hosting libraries were asked to bring awareness to the many benefits of adopting shelter or rescue animals and we were able to bring in 5-month old Kit, from a local rescue for everyone to meet and greet. Afterwards, Berg read excerpts from her forthcoming novel, *The Story of Arthur Truluv*, and was available for a short Q&A session. Attendees had a great time listening to Berg talk about her craft and enjoyed a potluck-style meal afterwards.

Strategic Planning Update: After the last library board meeting, I spoke to Shawn Brommer from SCLS about the strategic planning process and also inquired about board involvement. She indicated that she will meet with the library board at the September 26th board meeting and discuss the previously held targeted community conversations. In addition, one more strategic planning community conversation was held between the business community and the faith community. Our next step is to begin analyzing the findings from these discussions and identify common themes.

ILS Evaluation: SCLS staff and a committee of library staff have been assembled to evaluate our ILS (Integrated Library System—this is what we use to check materials in and out, register patrons, place holds, etc). We are currently using an open-source program, KOHA, but the desire has been expressed to once again re-evaluate and look into three other ILS vendors. I have volunteered to serve on the circulation committee to specifically examine the circulation functions of each ILS and help determine which features will best meet the needs of our member libraries. The bulk of these demos will be in October and if a switch is going to be made, it will be decided by February 2018.

Green County Library Board Meeting: The Green County library board met to discuss the 2018 budget proposal to the county board as well as welcome two new trustees to the group. After a brief discussion, it was agreed upon to ask for a small increase in funding for 2018.

Green County Library Directors Meeting: Library directors met on September 6th to discuss allotting the remaining shared resources for 2017 and the decision was made to divide the lump sum equally amongst our libraries and use the funds for WLA and apply the remainder to other staff development costs and programming.

August 2017 Program Attendance

Event	Date	Number of Attendees
Scrabble	Tuesday, August 1st	3
Stuffed Animal Sleepover	Thursday, August 4th	10
Maker Monday	Monday, August 7th	20C/4A
Scrabble	Tuesday, August 8th	2
Book Club	Wednesday, August 9th	10
Polka and Popsicles	Thursday, August 10th	29C/9A
Scrabble	Tuesday, August 15th	0
Scrabble	Tuesday, August 22nd	5
Elizabeth Berg Event	Tuesday, August 22nd	29
Christine Keleny Visit	Thursday, August 24th	3
Scrabble	Tuesday, August 29th	0

August 2017 Monthly Statistics

New Glarus Public Library 2017	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	221	304	6060	1440	3020	1633	1072	1526	249
February	247	272	5260	1499	2781	1233	882	1579	284
March	216	186	6267	1256	2756	1199	571	243	242
April	214	274	5067	804	2283	1058	486	167	269
May	226	98	5629	834	2671	1123	532	164	305
June	196	47	6562	970	2896	1471	668	231	326
July	125	18	6235	770	2753	1669	600	196	247
August	144	540	7299	2117	2795	1397	534	236	220
September									
October									
November									
December									
Total:	1589	1739	48379	9690	21955	10783	5345	4342	2142
2017	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Visits	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	12	10	0	881	1426	2091	159	???	19
February	14	10	1	656	1049	2385	130	???	10
March	13	8	4	805	1269	2202	129	???	9
April	9	4	1	704	1119	2333	146	???	10
May	17	10	0	865	1270	2366	186	???	8
June	26	11	5	825	1254	2333	157	???	21
July	20	10	5	904	1371	2660	172	???	12
August	10	13	0	960	1425	2817	161	???	13
September									
October									
November									
December									
Total:	121	76	16	6600	10183	19187	1240		102
2017	Patron Visits	Hours Open	Patrons/Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2441	195	13	8	16	5	128C/29A	13	173
February	2383	200	12	9	33	3	65C/19A	12	117
March	2866	227	13	7	72	9	160C/79A	16	316
April	2233	187	12	9	127	5	96C/38A	14	261
May	2681	218	12	6	25	7	471C/54A	13	550
June	3,559	218	16	7	43	7	267C/107A	14	417
July	3439	205	17	3	13	11	293C/81A	14	387
August	3262	227	14	6	46	4	62A/16A	10	124
September									
October									
November									
December									
Total:	22864	1677	109	55	375	51	1542C/423A	106	2345

LIBRARY

SAVINGS #402521390 (APY .10%)		
Beg. Balance	32,973.45	
Interest	2.24	
Deposit		
Fundraising expense (Dimension IV)		
End. Balance		32,975.69
Savings #2088077 [25-11520] (APY .10%)		
Beg. Balance	4,603.96	
Withdrawal		
Deposit (CFSW donation)		
Interest	0.31	
End. Balance		4,604.27
SUBTOTAL [25-11520]		37,579.96
UB&T MM#183483-EMPLOYEE BENEFIT [25-11300]		
Beg. Balance	18,896.09	
Interest	21.75	
End Balance		18,917.84

TOTAL LIBRARY INVESTMENTS 56,497.80

**FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)
Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund		
CASH Deposits thru 6/30/17		703,494.47
Interest Income from July		120.40
Less fees from July		-10.00
Gifts received		1,000.00
Pledges paid July		200.00
CASH Available 7/31/17		704,804.87
Library Operations Fund		
CASH Available 6/30/17		20,147.41
Gifts received		
Pledges paid		
Interest Income July		3.45
Disbursements July Fees		-7.62
CASH Available 7/31/17		20,143.24
Library Endowment Fund		
Beginning Balance 6/30/17		1,893.64
Contributions		
Investment Activity		29.59
Disbursement Activity fees		
BALANCE 7/31/17 [NON-CASH]		1,923.23

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

Tuesday, September 26, 2017 - 6:30 P.M.

Meeting was called to order at 6:31 pm by Vice President Bob Bergum. Also present: Suzi Janowiak, Jody Hoesly, Shelly Truttman, and Library Director Lauren White. Absent: Linda Hiland, Kevin Budsberg, and Petra Streiff.

8. Approval of Agenda Shelly Truttman moved to approve, second by Jody Hoesly. Motion carried.
 9. Comments & Questions from the Public: None
 10. New Business
 11. Old Business
 - A. Discussion and Consideration: Library Building Project: No report.
 - B. Discussion and Consideration: 2017 Budget and 5-Year Capital Plan: Director White and Jody Hoesly have been working hard on a spreadsheet for the capital projects. They have many ideas for good projects and are making lots of progress on the plan. Long term goal is that some of these projects may be funded via grant writing.
 - C. Discussion and Consideration: Strategic Planning: Director White and SCLS representative Shawn Brommer will meet on Sept 27 to review all the data received so far and identify the main themes. The plan is to arrange a joint Village/Town/Library Board meeting in the near future to share and discuss with other stakeholders in our library services.
 12. Reports/Discussion/Consideration:
 - Q. Administration Team: Vice President Bergum thanked the team for their work on this important and time consuming team.
 - CFSW Financial Report
 - R. Building Committee : No report
 - S. Co-chairs Team: No report
 - T. Communication Team: No report
 - U. Grants Team : No report
 - V. Partnership Team: Erica has been working with representatives of the NG Historical Society as they begin to catalogue their collection.
 - W. Village Board Liaison: Four members of the board attended the W EDU presentation 9/25/17 and commented on what new ideas they had had as a result. Jody Hoesly commented that it would be helpful to have print handouts on the many ways a thriving library benefits the economic health of its community.
 - X. Friends of the Library: Will meet in early November. Book Sale a big success again this year. Trivia Night is their next big event.
6. Adjournment: VP Bergum adjourned the meeting at 6:54 pm.

Respectfully submitted, Suzi Janowiak, Secretary

Note: No meeting on October 10th due to lack of quorum.

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

Tuesday, October 24th, 2017 - 6:30 P.M.

13. Call to Order at 6:32 pm. Present: President Linda Hiland, Bob Bergum, Kevin Budsberg ,Petra Streiff,, Suzi Janowiak,Jody Hoesly, and Shelly Truttmann.
14. Approval of Agenda: Bob Bergum moved to approve, second by Kevin Budsberg. Motion carried.
15. Comments & Questions from the Public: None

16. New Business: None
17. Old Business
 - A. Discussion and Consideration: Library Building Project : No report.
 - B. Discussion and Consideration: Sale of West Side Site: President Hiland has been gone and not in contact with interested parties. Request closed session for next regular meeting.
 - C. Discussion and Consideration: 2017 Budget and 5-Year Capital Plan: Director White reported that capital plan is still in final stages of preparation. Jody Hoesly reported that she is still identifying kits and other items to add to the wish list. Budget has been submitted to village staff. Library can expect an increase in budget for next year, but we will still have to make some adjustments as we did not receive the full amount requested. Discussion regarding earlier estimates from village for health coverage for all village staff for 2018 have now been reduced, per village staff. This will be further covered at our next regular meeting.
 - D. Discussion and Consideration: Strategic Planning: 10/23 joint LB/VB/TB meeting was well attended and went very well. The group identified areas in which community leaders need to better communicate with our citizens and newcomers. We all agree we have a strong, vibrant community and we need to find ways to engage all of our residents, both younger and older. Consensus is that we as a community really need to do more to determine what the entire community wants as a vision for the town and village in the future. Last community outreach meeting for the SP will be on November 15th and will be open to the public.

18. Reports/Discussion/Consideration:
 - A. Admin: A large gift has been received.
 - B. Building Committee: No report.
 - C. Co Chairs: New member has joined the team. Last meeting included great discussion about next steps. Next meeting 11/15.
 - D. Communications: Discussion of next outreach to donors and the public at large.
 - E. Grants Team: No report.
 - F. Partnership Team: No report.

- G. Village Board Liaison: Public Budget Hearing scheduled for November.
- H. Friends of the Library: Next meeting 11/1.
- I. Director's Report: Attached. The board commented positively on the report and the hard work of our director in so many areas to improve library services.

19. Bills & Finance Report

A. Bills were presented dated 10/24 totaling 3,831.92, and \$239.34 dated 9/26, and approved.

B. Financial Statement: Attached

20. Adjournment 7:50

Respectfully submitted, Suzi Janowiak, Secretary

New Glarus Public Library

Director's Report – October 24th, 2017

Lauren White, Director

Strategic Planning Update: Shawn Brommer (SCLS), Mark Ibach (SCLS), and I met on September 27th to discuss the previous community conversations and to identify common themes. During this productive meeting, we were able to isolate core themes and values including cultural heritage, supporting families, being a welcoming and inclusive community, and an investment in economic development and civic life. Our next steps include a joint meeting between the library board, village board, and township board on October 23rd and a final community conversation on November 15th.

ILS Evaluation: I have been to two of the three hosted ILS evaluations so far and the final demo is on October 25th and will be hosted by LibLime/Koha, who we currently use. The other systems that we have demoed are Sirsi Dynix and Innovative Interfaces. During each of these demo periods, I have served on the circulation evaluation sub-group and as part of the evaluation process, we are completing surveys on each of the products. These surveys are uniform and contain a list of detailed tasks that we would like to see demonstrated and if we're satisfied with them.

Fall DAA Partnership: On 10/19 we hosted a how-to class on monoprinting with the Driftless Area Artists in the Community Room. This was a well-attended program with 13 adults and children and was popular with families. This hands-on workshop allowed participants to try their hand at making their own creations to take home and there were some beautiful prints made!

Art on Display from New Glarus Elementary: We have partnered with the New Glarus Elementary School this fall to display artwork from some of the students, which is all fall themed and wonderful! These items are on display in the children's non-fiction section along to the top of the book shelves.

Civil War Iron Brigade Event: This program was hosted at the New Glarus Home in conjunction with the Historical Society. We had a whopping 27 attendees and the session was very informative. This 40-minute program told the story of more than three thousand Wisconsin men (including New Glarus founder Fridolin Streiff) who served in the Iron Brigade during the Civil War. This brigade would suffer the highest casualties of any brigade during the Civil War.

Green County Library Directors Meeting: Library directors met on September 6th to discuss allotting the remaining shared resources for 2017 and the decision was made to divide the lump sum equally amongst our libraries and use the funds for WLA and apply the remainder to other staff development costs and programming.

September 2017 Program Attendance

Event	Date	Number of Attendees
Crabble	Tuesday, September 5 th	
Coloring Club	Thursday, September 7 th	
Yoga	Thursday, September 7 th	5
Preschool Story Time	Friday, September 8 th	3C/5A
Crabble	Tuesday, September 12 th	
Book Club Discussion	Wednesday, September 13 th	3
Yoga	Thursday, September 14 th	2
Preschool Story Time	Friday, September 15 th	3C/3A
Civil War Program	Monday, September 18 th	7
Crabble	Tuesday, September 19 th	

oga	hursday, September 21 st	5
reschool Story Time	riday, September 26 th	6C/7A
crabble	uesday, September 26 th	
oga	hursday, September 28 th	2
reschool Story Time	riday, September 9 th	6C/7A

September 2017 Monthly Statistics

New Glarus Public Library 2017	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	221	304	6060	1440	3020	1633	1072	1526	249
February	247	272	5260	1499	2781	1233	882	1579	284
March	216	186	6267	1256	2756	1199	571	243	242
April	214	274	5067	804	2283	1058	486	167	269
May	226	98	5629	834	2671	1123	532	164	305
June	196	47	6562	970	2896	1471	668	231	326
July	125	18	6235	770	2753	1669	600	196	247
August	144	540	7299	2117	2795	1397	534	236	220
September									
October									
November									
December									
Total:	1589	1739	48379	9690	21955	10783	5345	4342	2142
2017	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Visits	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	12	10	0	881	1426	2091	159	???	19
February	14	10	1	656	1049	2385	130	???	10
March	13	8	4	805	1269	2202	129	???	9
April	9	4	1	704	1119	2333	146	???	10
May	17	10	0	865	1270	2366	186	???	8
June	26	11	5	825	1254	2333	157	???	21
July	20	10	5	904	1371	2660	172	???	12
August	10	13	0	960	1425	2817	161	???	13
September	11	2	0	765	1189	3102	130	???	
October									
November									
December									
Total:	132	78	16	7365	11372	22289	1370		102
2017	Patron Visits	Hours Open	Patrons/Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2441	195	13	8	16	5	128C/29A	13	173
February	2383	200	12	9	33	3	65C/19A	12	117
March	2866	227	13	7	72	9	160C/79A	16	316
April	2233	187	12	9	127	5	96C/38A	14	261
May	2681	218	12	6	25	7	471C/54A	13	550
June	3,559	218	16	7	43	7	267C/107A	14	417
July	3439	205	17	3	13	11	293C/81A	14	387
August	3262	227	14	6	46	4	62A/16A	10	124
September	2584	214	12	7	108	4	54C/22A	11	184
October									
November									
December									
Total:	25448	1891	121	62	483	55	1596C/445A	117	2529

TOTAL LIBRARY INVESTMENTS	56,523.16
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**FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)
Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund	
CASH Deposits thru 7/31/17	704,804.87
Interest Income from Aug	123.00
Less fees from August	-60.00
Gifts received	60,344.91
Pledges paid Aug	200.00
CASH Available 8/31/17	765,412.78
Library Operations Fund	
CASH Available 7/31/17	20,143.24
Gifts received	5,000.00
Pledges paid	
Interest Income Aug	3.52
Disbursements Aug Fees	
CASH Available 8/31/17	25,146.76
Library Endowment Fund	
Beginning Balance 7/31/17	1,923.23
Contributions	20,000.00
Investment Activity	5.58
Disbursement Activity fees	
BALANCE 7/31/17 [NON-CASH]	21,928.81

DRAFT MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

Tuesday, November 14, 2017 - 6:30 P.M.

17. Call to Order: President Linda Hiland called the meeting to order at 6:31 pm. Also present: Bob Bergum, Kevin Budsberg, Jody Hoesly, Shelly Truttman, Petra Streiff, Suzi Janowiak, and Library Director Lauren White.

18. *Announcement:* The Library Board will convene into Closed Session #1 called under WI State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining require a closed session (Sale of the West Side Site)
19. Approval of Agenda: Kevin Budsberg moved to approve, second by Shelly Truttman. Motion carried.
20. Comments & Questions from the Public: None.
21. New Business
 - A. Discussion and Consideration: 2018 Library Closures: Petra Steiff moved to approve the proposed dates, second by Bob Bergum. Motion carried.
 - B. Discussion and Consideration: December 2017 Meeting Dates: Petra Streiff moved to cancel the second meeting of December, second by Suzi Janowiak. Motion carried.
22. Old Business
 - A. Discussion and Consideration: Library Building Project: The board discussed latest village developments towards resolution of the ball field and new library projects.
 - B. Discussion and Consideration: 2018 Library Budget and 5-Year Capital Plan: Discussion of how to balance the 2018 library budget since we did not receive the full amount requested from the village. Director White suggested three options. Jody Hoesly proposed a hybrid of two of them to fill the gap. Motion to approve 2018 budget by Kevin Sudsberg, second by Bob Bergum. Motion carried.
 - C. Discussion and Consideration: Sale of the West Side Site: Covered in #10.
23. Bills & Finance Report
 - A. Bills: Bills were presented dated 11/14/17 totaling \$2,433.56, and approved.
 - B. Financial Statement: Attached
24. Director's Report: Reviewed and approved by the board. The library has an open Page position. Last Strategic Plan meeting scheduled for 11/15/17.
25. Approval of Minutes:
 - A. September 12, 2017: Motion to approve by Kevin Busdberg, second by Petra Streiff. Motion carried.
 - B. September 26, 2017: Motion to approve by Kevin Budsberg, second by Shelly Truttman. Motion carried.
 - C. October 24, 2017: Motion to approve with corrections to minor typos by Linda Hiland, second Petra Streiff. Motion carried.
26. The Board Will Convene into Closed Session: Motion to go into closed session by Kevin Budsberg, second by Bob Bergum. Motion carried by unanimous roll call vote.
27. Adjournment: President Hiland adjourned the meeting from closed session at 7:45 pm.

Respectfully submitted, Suzi Janowiak, Secretary

New Glarus Public Library

Director's Report November 14th, 2017

Lauren White, Director

Strategic Planning Update: The final community conversation is set to take place on Wednesday, November 15th and unlike the other discussions, this one will not be with a targeted group. Instead, all community members are welcome to attend and the format will be more interactive so that we are able to receive a large amount of feedback. After the discussion, Shawn Brommer and I will sit down to begin synthesizing all of the information we've collected over the last few months. The library board, Village board, and Town board all met last month to have an incredibly productive conversation about community wants, needs, and aspirations. It was a fantastic opportunity for such a large number of stakeholders to be present and I think everyone was very pleased with the conversation.

ILS Evaluation Update: The ILS evaluation is still in full-swing and we are looking at meeting dates this month to discuss our impressions of the three systems that were shown to us in the demos. Now that we have seen all three platforms, we are going to complete follow-up sessions with each of the vendors to answer additional questions.

DAA Class: Q-Tip Pointillism: During our second class with the Driftless Area Artists, attendees had the opportunity to learn Q-Tip pointillism which allowed our patrons to try their hands at recreating simple patterns or famous works of art--or something out of your own imagination with Q-Tips and paint. Although a small turnout, patrons had a great time trying out a new art form.

SCLS Digitization Project: We have applied for assistance in digitizing our local collections. After Erica and I spoke about what we'd like to work on, we agreed that we would really love to digitize all of the old New Glarus newspapers, which are bound and housed at the historical society. Not only would the newspapers be available in a digital format, but we would also create metadata to go along with them so that the text would be searchable. An outcome of the digitization projects that SCLS assists with is that the digitized collections will be made publicly accessible online through public discovery portals operated by [Recollection Wisconsin](#) and the [Digital Public Library of America](#) (DPLA).

Halloween Party: Thanks to Erica, we hosted a fantastic Halloween party on October 27th with nearly 100 attendees. There were lots of costumes in addition to slime-making, haunted house decorating, and sensory bin exploring. Everyone had a great time!

October 2017 Program Attendance

Event	Date	Number of Attendees
Scrabble	Tuesday, October 3rd	2
Coloring Club	Thursday, October 5th	0
Hillbilly Elegy Discussion	Thursday, October 5th	7
Preschool Story Time	Friday, October 6th	7C/3A
Scrabble	Tuesday, October 10th	0
Book Club Discussion	Wednesday, October 11th	7
All Ages Storytime	Thursday, October 12th	8A
DAA Art Workshop	Thursday, October 12th	11A/5C
Preschool Story Time	Friday, October 13th	18C/9A
Scrabble	Tuesday, October 17th	0
Preschool Story Time	Friday, October 24th	16C/8A
Scrabble	Tuesday, October 24th	0
Preschool Story Time	Friday, October 27th	7C/3A
Halloween Party	Friday, October 27th	52C/28A

Scrabble	Tuesday, October 31st	0
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October 2017 Monthly Statistics

New Glarus Public Library 2017	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	221	304	6060	1440	3020	1633	1072	1526	249
February	247	272	5260	1499	2781	1233	882	1579	284
March	216	186	6267	1256	2756	1199	571	243	242
April	214	274	5067	804	2283	1058	486	167	269
May	226	98	5629	834	2671	1123	532	164	305
June	196	47	6562	970	2896	1471	668	231	326
July	125	18	6235	770	2753	1669	600	196	247
August	144	540	7299	2117	2795	1397	534	236	220
September	204	7	5689	1454	2293	958	580	246	158
October	194	148	6015	1252	2425	1285	672	177	204
November									
December									
Total:	1987	1894	60083	12396	26673	13026	6597	4765	2504
2017	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Visits	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	12	10	0	881	1426	2091	159	???	19
February	14	10	1	656	1049	2385	130	???	10
March	13	8	4	805	1269	2202	129	???	9
April	9	4	1	704	1119	2333	146	???	10
May	17	10	0	865	1270	2366	186	???	8
June	26	11	5	825	1254	2333	157	???	21
July	20	10	5	904	1371	2660	172	???	12
August	10	13	0	960	1425	2817	161	???	13
September	11	2	0	765	1189	3102	130	???	7
October	5	11	0	759	1171	2285	135	???	10
November									
December									
Total:	137	89	16	8124	12543	24574	1505		119
2017	Patron Visits	Hours Open	Patrons/Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2441	195	13	8	16	5	128C/29A	13	173
February	2383	200	12	9	33	3	65C/19A	12	117
March	2866	227	13	7	72	9	160C/79A	16	316
April	2233	187	12	9	127	5	96C/38A	14	261
May	2681	218	12	6	25	7	471C/54A	13	550
June	3,559	218	16	7	43	7	267C/107A	14	417
July	3439	205	17	3	13	11	293C/81A	14	387
August	3262	227	14	6	46	4	62A/16A	10	124
September	2584	214	12	7	108	4	54C/22A	11	184
October	2,779	218	13	9	27	6	111C/70A	15	208
November									
December									
Total:	28227	2109	134	71	510	61	1707C/515A	132	2737

TOTAL LIBRARY INVESTMENTS**56,550.18****FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)****Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund	
CASH Deposits thru 8/31/17	765,412.78
Interest Income from Sept	120.92
Less fees from Sept	-3,027.25
Gifts received	
Pledges paid Aug	150.00
CASH Available 9/30/17	<u>762,656.45</u>
Library Operations Fund	
CASH Available 8/31/17	25,146.76
Gifts received	
Pledges paid	
Interest Income Sept	3.45
Disbursements Sept Fees	-61.32
CASH Available 9/30/17	<u>25,088.89</u>
Library Endowment Fund	
Beginning Balance 8/31/17	21,928.81
Contributions	
Investment Activity	163.26
Disbursement Activity fees	-9.76
BALANCE 9/30/17 [NON-CASH]	<u>22,082.31</u>

DRAFT MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES**Tuesday, November 28, 2017 - 6:30 P.M.**

21. Call to Order President Linda Hiland opened the meeting at 6:35 pm. Others present: Bob Bergum, Kevin Budsberg, Jody Hoesly, Shelley Truttmann, Suzi Janowiak, and Library Director Lauren White. Petra Streiff joined the meeting at 7:09.

22. Approval of Agenda Kevin Budsberg moved to approve, second by Bob Bergum. Motion carried.
23. Comments & Questions from the Public: None
24. New Business: None
25. Old Business
 - A. Discussion and Consideration: Library Building Project: The Board discussed the proposed Village/Town of New Glarus subcommittee. We are waiting to be included in these discussions. Discussion of the lack of progress by the village on the new ball field. Additional talk of ways to engage the public to demand action by the Village Board on the new ball field and new library.
26. Reports/Discussion/Consideration:
 - Y. Administration Team: CFSW has a new director. Jody Hoesly is meeting with the Co Chairs team to share how the Administration Team collects data and keeps records.
 - Z. Building Committee: No report.
 - AA.Co-chairs Team: Meet 11/29.
 - BB.Communication Team: No report.
 - CC.Grants Team: The library did receive a grant from the CFSW. Still looking for additional funding for the digitization project of Post Messenger-Recorders held by the New Glarus Historical Society.
 - DD.Partnership Team: No report.
 - EE. Village Board Liaison: Petra Streiff reported that the planned subcommittee for the Village and Town of New Glarus is being formed. She will serve on this committee. The village will be asking for membership from the Library Board as well.
 - FF. Friends of the Library: Meet 12/6 to plan 2018 Trivia Night.
10. Adjournment: President Hiland adjourned the meeting at 8:20.

Respectfully submitted, Suzi Janowiak, Secretary

DRAFT MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

Tuesday, December 12, 2017 - 6:30 P.M.

28. Call to Order: President Linda Hiland called the meeting to order at 6:30. Those present, in addition to Hiland, were trustees Bob Bergum, Kevin Budsberg, Jody Hoesly, Shelly Truttmann, Petra Streiff, Suzi Janowiak, and Library Director Lauren White.

29. Approval of Agenda: Bob Bergum moved to approve, second by Kevin Budsberg. Motion carried.
30. Comments & Questions from the Public: None.
31. New Business
 - A. Discussion and Consideration: Resolution 17-03: Regarding hiring returning page Ellawynn Fong. Kevin Budsberg moved to approve, second by Jody Hoesly. Motion carried.
 - B. Discussion and Consideration: Library Board Representative to serve on Village/Township Committee on Library Funding Partnership: Library Liaison Petra Streiff is already serving on this committee. Suzi Janowiak moved to appoint Director White, Jody Hoesly, and Linda Hiland to serve as Library Board representatives. Second by Bob Bergum. Motion carried. Jody Hoesly has offered to have Mark Ibach from SCLS to come to the first meeting in order to share his expertise on Chapter 43 (the section of Wisconsin state law that covers public libraries). He has already been providing information to village staff. First meeting scheduled for 12/20/2017 at 5:30 pm in the Village Hall.
32. Old Business
 - A. Discussion and Consideration: Library Building Project: Discussion of the new timeline established by the Village Board at their last meeting, next steps, and publicity.
 - B. Discussion and Consideration: Strategic Planning Update: Director White distributed a working copy to trustees for review.
33. Bills & Finance Report
 - A. Bills: Bills were presented and approved, dated 12/12/2017 and totaling \$4,042.03.
 - B. Financial Statement
34. Reports/Discussion/Consideration:
 - GG. Administration Team: Jody Hoesly has redesigned the campaign letterhead for the Co-Chairs Team. She is meeting with them to refine campaign data.
 - CFSW Financial Report
 - HH. Building Committee : No report.
 - II. Co-chairs Team: Meet 12/13/2017. There will be a donor event in January.
 - JJ. Communication Team: Covered above.
 - KK. Grants Team: No report.
 - LL. Partnership Team: No report.
 - MM. Village Board Liaison: Covered above.
 - NN. Friends of the Library: Trivia Night will now be held in June 2018.
 - OO. Director's Report: Discussed and approved. The board noted the large amount of additional training Director White has undertaken and thanked her for same.
35. Approval of Minutes:
 - A. November 14, 2017: Petra Streiff moved to approve, second by Bob Bergum. Motion carried.
 - B. November 28, 2017: Linda Hiland moved to approve, second by Bob Bergum. Motion carried.
36. Adjournment: President Hiland adjourned the meeting at 8:28.

Respectfully submitted, Suzi Janowiak, Secretary.