

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

New Glarus Village Hall – Boardroom

Wednesday, January 2, 2019 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:30 pm. Those present, in addition to Hiland, were Bob Bergum, Jody Hoesly, Kevin Budsberg, Petra Streiff, Shelly Truttmann, Suzi Janowiak, and Acting Director Erica Loeffelholz.
2. Approval of the Agenda: Kevin Budsberg moved to approve, 2nd by Shelly Truttmann. Motion carried.
3. Comments & Questions from the Public: None.
4. Old Business
 - A. Discussion and Consideration: Library Building Project: President Hiland reported that she had renewed the contract with realtor Tara Wilde, per our December 19, 2018 meeting. She also reported on the January 2, 2019 meeting of the Ad Hoc Facilities Committee meeting. Petra Streiff also commented on the next steps of that committee. The Village is considering hiring a firm to assess the current condition of the Village Hall, and so far has received one proposal. They are going to seek more bids before moving forward. Linda Hiland to contact Dimension IV to see if they are interested in bidding on this or can recommend a firm that we might contact. Kevin Budsberg asked for clarification on the scope of this assessment. The Ad Hoc committee will meet later in January 2019. Shelly Truttmann distributed a draft article for the public thanking the Town of New Glarus for their matching grant of \$100,000 and the impact fees of \$31,559.
5. New Business: None.
6. Bills & Finance Report
7. Bills: Bills were presented and approved dated December 10, 2018 totaling \$534.39 and January 2, 2019 totaling \$1,986.23.
8. Approval of Minutes
 - A. December 6, 2018: Jody Hoesly moved to approve, 2nd by Bob Bergum. Motion carried.
 - B. December 19, 2018: Shelly Truttmann moved to approve, 2nd by Kevin Budsberg. Motion carried.
 - C. December 20, 2018: Kevin Budsberg moved to approve, 2nd by Shelly Truttmann . Motion carried.
9. Adjournment: President Hiland adjourned the meeting at 7:07.

Respectfully submitted, Suzi Janowiak, Secretary

**MINUTES OF
SPECIAL MEETING OF THE LIBRARY BOARD OF TRUSTEES
NEW GLARUS PUBLIC LIBRARY**

New Glarus Village Hall - Board Room

Saturday, January 5, 2019 - 8:50 a.m.

AGENDA

1. Call to order: President Linda Hiland called the meeting to order at 8:52 am. Those present, in addition to Hiland, were Jody Hoesly, Kevin Budsberg, Petra Streiff, Shelly Truttman, Suzi Janowiak, and Acting Director Erica Loeffelholtz (left meeting at 3:16 pm). Absent: Bob Bergum.
2. Announcement: The Library Board will be meeting in a Closed Session called under Wisconsin State Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Library Director Interview Process)
3. Approval of Agenda: Shelly Truttman moved to approve, 2nd by Petra Streiff. Motion carried.
4. The Board will convene into Closed Session: Jody Hoesly moved to go into closed session, 2nd by Shelly Truttman. Motion carried by unanimous roll call vote.
5. Adjournment: President Hiland adjourned the meeting from closed session at 3:33 pm.

Respectfully submitted, Suzi Janowiak, Secretary

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Boardroom

January 16, 2019 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:35 pm. Those present, in addition to Hiland, were Bob Bergum, Jody Hoesly, Kevin Budsberg, Shelly Truttman, Suzi Janowiak, and Acting
2. Director Erica Loeffelholz. Absent: Petra Streiff.
3. Approval of the Agenda: Bob Bergum moved to approve, 2nd by Kevin Budsberg. Motion carried.
4. Comments & Questions from the Public: None.
5. Old Business
 - A. Discussion and Consideration: Library Building Project: Shelly Truttman reported on the January 15, 2019 meeting of the Ad Hoc Committee, which is making a recommendation to the Village Board regarding a study of the present Village Hall. The next meeting will take place later in January.
6. New Business
 - A. Discussion and Consideration: Resolution 19-01 Appointment of Full-Time Library Director: Kevin Budsberg moved to adopt Resolution 19-01 naming Holly Lague as the new Director of the Library with slight language change regarding the start date. 2nd by Shelly Truttman. Motion carried.
7. Reports/Discussion/Consideration:
 - A. Administration Team: No report.
 - i. CFSW Financial Report
 - B. Building Committee: No report.
 - C. Co-chairs Team: No report.
 - D. Communication Team: We would like to get an article in the paper welcoming Holly as the new Library Director. Linda Hiland to confer with Holly on that.
 - E. Grants Team: Will meet in early February. They continue to look for grant opportunities.
 - F. Partnership Team: We will ask our community partners if we can meet with them to introduce the new Director.
 - G. Village Board Liaison: No report.
 - H. Friends of the Library: January meeting will be January 31st. Adopt a Book fundraiser brought in donations during the holidays.
 - I. Director's report: Reviewed and approved. Acting Director Erica Loeffelholz has been interviewing Page candidates and working on the annual report. She has been working on a digitization project with materials lent from the Swiss Historical Society. The Summer Reading Program is already getting sponsors.
 - J. Financial statement: Attached.
8. Adjournment: President Hiland adjourned the meeting at 7:17 pm.

Respectfully submitted, Suzi Janowiak, Secretary

New Glarus Public Library
Directors Report January 16, 2019
Erica Loeffelholtz, Interim Director

Database Updates: We've made a few adjustments to our database subscriptions for 2019. Since SCLS voted to remove Flipster as a system-wide resource, we now offer it at the local level. Login still looks the same for computer users, but anyone using the app on a smartphone or tablet requires a username and password. We've been working to get the word out in person and on social media to inform patrons of the change. We have also added Transparent Languages to our database subscriptions. The tentative go-live date for this service is February 1st. Transparent Languages will offer patrons access to instruction in over 100 different languages!

Page Hiring: Samantha has had to take a leave of absence, and Ellawyn's last day will be March 15th. At this time neither girl is sure if she'll be returning for the summer or not. The page position was posted just after the New Year, and as of January 9th we've received 5 applications. Erica & Ignacia are planning interviews for the afternoon of January 15th with three of the candidates. Our hope is to get at least one page hired before the end of January so we can start training. If not all of the candidates pan out, we can keep the position open to new applicants and do another round of interviews in February.

Preparations for the New Director: The salaried staff is very excited to have the opportunity to work with Holly! Erica is currently pulling together a binder of information that Holly can use as a starting point – information on things like collection development, programming, scheduling, etc. (We consider it an added bonus that Holly is already proficient with Koha.) Erica is also signed up for the January 10th informational webinar on the annual report. Since Holly will have just a month to prepare the annual report, I thought it would be nice if I could pull together some of the required info and have it ready for her.

Local History Project: During the winter months while the Historical Village is closed, Erica is working to catalog and digitize a large box of slides that Ann Marie Ott lent to the library. Erica has also touched base with the WI Historical Society in regards to the newspaper digitization project – we are waiting on a formal quote and tentative start date. We will need to have the first stage of this project invoiced by the end of July to meet the terms of our Community Foundation grant.

**New Glarus Public Library Program Attendance
December 2018**

Event	Date	Number of Attendees
Music & Movement	Monday, December 3 rd	20 C / 8 A
Scrabble	Tuesday, December 4 th	0 C / 2 A
Free Play	Thursday, December 6 th	6 C / 3 A
Story Time	Friday, December 7 th	6 C / 3 A
Music & Movement	Monday, December 10 th	22 C / 10 A
Scrabble	Tuesday, December 11 th	0 C / 2 A
Book Club Discussion	Wednesday, December 12 th	0 C / 11 A
Free Play	Thursday, December 13 th	6 C / 3 A
Story Time	Friday, December 14 th	10 C / 2 A
Sensory Play	Monday, December 17 th	7 C / 6 A
Scrabble	Tuesday, December 18 th	0 C / 2 A
Adventsfenster	Wednesday, December 19 th	20 C / 40 A
Free Play	Thursday, December 20 th	2 C / 3 A

New Glarus Public Library 2018	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	230	904	6179	1267	2596	1219	469	251	377
February	172	151	5064	1295	1970	1019	404	220	156
March	221	19	5644	1451	2198	1244	301	256	194
April	248	336	5571	1116	2322	1315	451	145	222
May	200	811	5279	783	2345	1137	636	203	175
June	166	372	6655	1242	2597	1601	637	344	234
July	178	45	6612	1108	2636	1568	720	354	226
August	176	458	6318	1221	2528	1505	574	289	201
September	131	1	5170	964	2047	1058	560	343	198
October	150	45	5931	1327	2503	1245	439	245	172
November	160	365	5484	1245	2180	1089	491	286	193
December	339	118	4775	829	2036	1029	410	251	220
Total:	2371	3625	68682	13848	27958	15029	6092	3187	2568
2018	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Visits	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	4	4	0	964	1059	1741	231	???	5
February	10	4	1	1034	1552	2004	207	???	6
March	7	11	0	1008	1418	2074	224	???	10
April	8	7	1	961	1390	2382	254	???	12
May	8	6	1	1194	1597	2217	227	???	10
June	11	9	2	964	1079	2533	206	???	16
July	5	3	1	918	1056	621(ERROR)	134	???	12
August	19	7	0	1800	1358	23(ERROR)	251	???	30
September	14	10	0	894	1208	2239	252	???	8
October	18	11	2	1199	1588	2342	249	???	16
November	10	7	1	2169	2941	2243	207	???	3
December	4	3	0	1917	2384	1845	167	???	8
Total:	118	82	9	15022	18630	22,264	2609	???	136
2018	Patron Visit	Hours Open	Patrons/Hour	# Adult Program	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2632	200	13	7	33	4	49C/19A	10	101
February	2557	209	12	5	11	10	69C/45A	15	125
March	2853	214	13	6	22	15	196C/103A	21	321
April	2795	205	14	5	14	13	99C/50A	18	63
May	3813	218	17	8	53	19	819C/110A	27	892
June	3,815	214	18	5	14	16	309C/142A	21	465
July	3539	209	17	6	14	18	209C/103A	24	325
August	3637	227	16	4	11	3	22C/8A	7	30
September	2515	196	13	5	15	7	118C/48A	12	181
October	3,430	227	15	11	69	11	261C/131A	22	461
November	2,481	192	13	4	12	11	207C/105A	15	324
December	2,283	186	12	4	17	9	99C/78A	13	194
Total:	36350	2497	173	70	285	136	2457C/942A	205	3482

LIBRARY

[BNG statements to 10/26/18]

SAVINGS #402521390 (APY .10%)

Beg. Balance	38,011.55	
Interest	2.58	
Deposit		
Fundraising expense (Dimension IV)		
End. Balance		38,014.13

Savings #2088077 [25-11520] (APY .10%)

Beg. Balance	714.58	
Withdrawal (2018 mowing)	-280.00	
Deposit		
Interest	0.03	
End. Balance		434.61

SUBTOTAL [25-11520]

38,448.74

UB&T MM#183483-EMPLOYEE BENEFIT [25-11300]

Beg. Balance	19,402.53	
Interest	45.31	
End Balance		19,447.84

UB&T MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	35,379.23	
Interest	82.62	
End Balance		35,461.85

TOTAL LIBRARY INVESTMENTS

93,358.43

FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)**Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund		
CASH Deposits thru 10/31/18		906,807.12
Interest Income from Nov.		1,182.85
Less fees from Nov.		-1.68
Gifts/Pledges received		
CASH Available 11/30/18		907,988.29
Library Operations Fund [CFSW sending statements quarterly]		
Balance 10/31/18		26,484.41
Gifts/Pledges received		
Interest Income		33.51
Disbursements (Fees)		0.05
Balance 11/30/18		26,517.97
Spendable Balance 11/30/18		25,717.87
Library Endowment Fund [CFSW sending statements quarterly]		
Beginning Balance 10/31/18		23,174.02
Contributions		
Investment Activity		291.49
investment fees		0.00
BALANCE 11/30/18 [NON-CASH]		23,465.51
Spendable Balance 11/30/18		261.88

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Boardroom

Wednesday, February 6, 2019 – 4:00 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 4:00 pm. Those present, in addition to Hiland, were Jody Hoesly, Shelly Truttman, Petra Streiff, Suzi Janowiak, Assistant Director Erica Loeffelholtz, and Director appointee Holly Lague. Absent: Kevin Budsberg and Bob Bergum (arrived just as meeting was concluded)
2. Approval of the Agenda: Jody Hoesly moved to approve, 2nd by Shelly Truttman. Motion carried.
3. Comments & Questions from the Public: None.
4. Old Business
 - A. Discussion and Consideration: Library Building Project: The Village Board met and approved hiring Dimension IV for assessment of the Village Hall. The process of hiring a new Village Administrator is moving forward.
 - B. Discussion and Consideration: Resolution 19-01 Amended Appointment of Full-Time Library
 - i. Director: Jody Hoesly moved to approve, 2nd by Shelly Truttman. Motion carried.
5. New Business
 - A. Discussion and Consideration: Resolution 19-02 Appointment of Library Page I: Jody Hoesly moved to approve, 2nd by Suzi Janowiak. Motion carried.
 - B. Discussion and Consideration: April 3 meeting date change: Consensus to move the meeting time to 5:30.
6. Bills & Finance Report
 - A. Bills: Bills were presented and approved dated 1/7/ 19 in the amount of 550.30 and 1/28/19 in the amount of 19,312.99.
 - B. Financial statement: No report.
7. Director's Report: The Board reviewed the report prepared by Assistant Director Erica Loeffelholtz in conjunction with Director Holly Lague and commented favorably on it. Linda Hiland thanked Erica for her many additional duties during the interim period. Those present welcomed Holly Lague as our new Director.
8. Approval of Minutes
 - A. January 2, 2019: Petra Streiff moved to approve, 2nd by Shelly Truttman. Motion carried.
 - B. January 5, 2019: Jody Hoesly moved to approve, 2nd by Petra Streiff. Motion carried.
 - C. January 16, 2019: Shelly Truttman moved to approve, 2nd by Jody Hoesly. Motion carried.
9. Adjournment: President Hiland adjourned the meeting at 4:19 pm.

Respectfully submitted, Suzi Janowiak, Secretary

February 2019 Director's Report

Erica Loeffelholz, Assistant Director

Holly Lague, Director

Summer Performers

Ignacia has booked two of our three summer performers. On June 11th we will have a Circus Dogs act, and on June 19th we will host comedy magician Jeff McMullen. We are still looking to book one more performer for July. We are interested in a traveling planetarium show, but it is more expensive than we'd like so Ignacia is looking into cost-sharing options. So far we have received one donation pledge from the Bank of New Glarus board of directors, in the amount of \$300. Ruth Ann Klein will be visiting the library for a photo op in April, to coincide with National Library Week.

Transparent Languages

The go-live date for Transparent Languages was February 1st. The link is up on our online resources page. Erica is in the process of preparing a website article, Facebook post, and other promos for the service. She is planning to take a webinar provided by Transparent Languages this week.

Director Certification

Holly received word that her application for Grade 1 director certification has been approved, but the official paperwork has been delayed while DPI sorts itself out in the wake of Tony Evers's election to governor/departure from their office. Documentation should arrive next week.

Friends' Trivia Night

The January Friends' meeting was cancelled due to the winter weather. Denise has completed the paperwork for the raffle license, and we are just waiting for it to arrive in the mail. Plans are underway to hold trivia night at Bailey's Run this year on April 13th, with the trivia tournament starting at 7 PM. More will be discussed at the February 21st meeting.

Annual Report

Holly and Linda need to sign the final version of the Annual Report by Monday, February 25th, but Friday February 22nd would be more comfortable. To meet this deadline, we plan to send our draft to Mark Ibach at SCLS for review by the middle of next week, so that we can incorporate any feedback and send a final copy to all trustees for review prior to the scheduled meeting on February 20th. We will ask for approval and signatures at the February 20th meeting, and possibly receive brownie points from SCLS for turning it in early.

New Glarus Public Library 2019	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	234	251	5594	1113	2546	940	497	318	180
February									
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total:	234	251	5594	1113	2546	940	497	318	180
2019	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Visits	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	19	3	2	1185	1643	1627	115	78	12
February									
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total:	19	3	2	1185	1643		115		12
2019	Patron Visits	Hours Open	Patrons/Hour	# Adult Program	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2209	160	14	4	17	7	64cf/25a	11	106
February									
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total:	2209	160	14	4	17	7	64cf/25a	11	106

**New Glarus Public Library Program Attendance
January 2019**

Event	Date	Number of Attendees
Music & Movement	Monday, January 7 th	12 C/ 5 A
Scrabble	Tuesday, January 8 th	0 C/ 2 A
Book Club	Wednesday, January 9 th	0 C/ 13 A
Free Play	Thursday, January 10 th	4 C/ 2 A
Music & Movement	Monday, January 14 th	14 C/ 5 A
Scrabble	Tuesday, January 15 th	0 C/ 2 A
Free Play	Thursday, January 17 th	5 C/ 3 A
Story Time	Friday, January 18 th	12 C/ 3 A
Scrabble	Tuesday, January 22 nd	0 C/ 0 A
Free Play	Thursday, January 24 th	2 C/ 1 A
Story Time	Friday, January 25 th	15 C/ 6 A
Music & Movement Snow day	Monday, January 28 th	0/ 0 A
Scrabble	Tuesday, January 29 th	0 C/ 0 A
Free Play Snow Day	Thursday, January 31 st	0/ 0 A

LIBRARY**SAVINGS #402521390 (APY .10%)**

Beg. Balance	38,014.13	
Interest	2.58	
Deposit		
Fundraising expense (Dimension IV)		
End. Balance		38,016.71

Savings #2088077 [25-11520] (APY .10%)

Beg. Balance	434.61	
Withdrawal (2018 mowing)		
Deposit		
Interest	0.03	
End. Balance		434.64

SUBTOTAL [25-11520]**38,451.35****UB&T MM#183483-EMPLOYEE BENEFIT [25-11300]**

Beg. Balance	19,447.84	
Interest	46.93	
End Balance		19,494.77

UB&T MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	35,461.85	
Interest	85.57	
End Balance		35,547.42

TOTAL LIBRARY INVESTMENTS**93,493.54****FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)****Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund

CASH Deposits thru 11/30/18	907,988.29
Interest Income from Dec.	1,715.16
Less fees from Dec.	-493.90
Gifts/Pledges received	9,270.00
CASH Available 12/31/18	918,479.55

Library Operations Fund [CFSW sending statements quarterly]

Balance 11/30/18	26,517.97
Gifts/Pledges received	200.00
Interest Income	48.68
Disbursements (Fees)	-69.89
Balance 12/31/18	26,696.76
Spendable Balance 12/31/18	26,096.66

Library Endowment Fund [CFSW sending statements quarterly]

Beginning Balance 11/30/18	23,465.51
Contributions	
Investment Activity	-1,131.55
Investment fees	-38.66
BALANCE 12/31/18 [NON-CASH]	22,295.30
Spendable Balance 12/31/18	261.88

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Boardroom

February 20, 2019 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:30 pm. Those present, in addition to Hiland, were Jody Hoesly, Kevin Budsberg, Shelly Truttman, Suzi Janowiak, and Library Director Holly Lague. Absent: Bob Bergum, Petra Streiff.
2. Approval of the Agenda: Kevin Budsberg moved to approve, 2nd by Shelly Truttman. Motion carried.
3. Comments & Questions from the Public: None.
4. Old Business
 - A. Discussion and Consideration: Library Building Project: The Ad Hoc Committee will meet on Feb. 26 with Jim Gersich, whose firm Dimension IV has been selected by the Village to do the Village Hall study.
5. New Business
 - A. Discussion and Consideration: Inclement Weather Procedures: Director Holly Lague provided the trustees with other area libraries' weather policies ahead of the meeting. These were reviewed and she provided the Board with her thoughts on options. It was noted that the Library wants to have a clear policy to minimize confusion amongst the public. To date we have closed when the New Glarus Public Schools close, and notified the public via social media and the Library website. We have hoped having this policy results in less patrons coming to the library, only to find it is closed. Director Lague will compose a draft policy for a future meeting for trustees to review. Shelly Truttman will provide her with a copy of the school's weather closing policy.
 - B. Discussion and Consideration: 2018 Library Annual Report: Director Lague and Assistant Director Loeffelholz have been working hard on the annual report and have prepared the final draft. They will file it on time with DPI as required. Director Lague will send it to all trustees as an Excel file. Motion to approve the report by Kevin Budsberg, 2nd by Shelly Truttman. He commented that there will still be clarifications on financials coming from CFSW, and that SCLS is aware of that. If needed, we will vote again on any amended report. Motion carried with Jody Hoesly abstaining.
6. Reports/Discussion/Consideration:
 - A. Administration Team: Kevin Budsberg still working with CFSW on their reporting procedures.
 - i. CFSW Financial Report
 - B. Building Committee: No report.
 - C. Co-chairs Team: No report.
 - D. Communication Team: No report.
 - E. Grants Team: Met in early February and are working on defining methods and next steps. Next meeting is late February. They are compiling a new database with new sources to streamline future applications. Director Lague will work with this new team and attend their next meeting.
 - F. Partnership Team: President Hiland has been reaching out to our partners at the New Glarus Home, SCNA, and the schools with hopes of meeting in person soon. She and Holly have met with both the Village and Town boards. Holly has been invited to the April 1st Lions club meeting.
 - G. Village Board Liaison: March 2 is the date for Village Board interviews of new Village Administrator candidates. Holly has been invited to meet with the candidates along with the Village trustees.
 - H. Friends of the Library: Trivia Night is April 13 at Edelweiss Country Club. Holly will attend their next meeting.
 - I. President's Report: President Hiland and Suzi Janowiak met with Holly on Feb. 13th in her office to provide documents and background information as she embarks on her role as Director. We

had a citizen request for information which she handled. Discussion of possibly issuing ngpl.org email addresses to all trustees.

7. Adjournment: President Hiland adjourned the meeting at 8:03.

Respectfully submitted, Suzi Janowiak, Secretary

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room

Wednesday, March 6th - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:30 pm. Those present, in addition to Hiland, were Bob Bergum, Jody Hoesly, Kevin Budsberg, Petra Streiff, Shelly Truttman, Suzi Janowiak, and Library Director Holly Lague.
2. Approval of Agenda: Kevin Budsberg moved to approve, 2nd by Bob Bergum . Motion carried.
3. Comments & Questions from the Public: None.
4. Old Business
 - A. Discussion and Consideration: Library Building Project: Holly and Linda met with Jim and Tina from Dimension IV to reconnect and update new numbers such as collection, etc. Dimension IV will now conduct the study of the Village Hall per Village Board direction.
 - B. Discussion and Consideration: Sale of West Side Site: President Hiland has been in discussion with our realtor.
 - C. Discussion and Consideration: Library Trustee Contact Information: Director Lague did some research on what SCLS guidelines are regarding making trustees' personal information such as phone numbers and email addresses available to the public. Some libraries simply list trustees' names and provide contact information via the library. She recommended using the library's phone number and providing one email address for the entire library board. Discussion of trustees' preferences and consensus was to follow the recommendations of Director Lague.
5. New Business: None.
6. Bills & Finance Report
 - A. Bills: Bills were presented and approved dated 2/13/19 totaling \$1,104.92 and 2/27/19 totaling \$5,866.97.
 - B. Financial Statement
7. Director's Report: The Board reviewed and approved the Director's Report (attached).
8. Approval of Minutes
 - A. February 6, 2019: Kevin Budsberg moved to approve with corrections, 2nd by Shelly Truttman. Motion carried.
 - B. February 20, 2019: Shelly Truttman moved to approve with corrections, 2nd by Bob Bergum. Motion carried.
9. Adjournment: President Hiland adjourned the meeting at 7:09 pm.

Respectfully submitted, Suzi Janowiak, Secretary

March 2019 Director's Report

Holly Lague, Director

Staff Meetings

We'll be holding regular staff meetings on the second Tuesday of the month from 8:00-9:00 am. The first one is scheduled for March 12th, and we'll be discussing weather policy updates and rearranging the back office into more of a shared workspace.

Page Position

We have reposted the page position and hope to fill it ASAP so we can avoid asking Casey to work 6-day weeks at the end of March. Brenda might be able to fill in occasionally. We posted on Monday 2/25, and as of 3/4/19, we've received three applications.

Computer Donation

I've been offered the donation of a computer from a friend who works at Apple and am investigating the possibility. It would be extremely beneficial to have another workstation for staff, but I'm not sure if this person can donate a Windows machine and SCLS will not support a Mac.

Presentation to the Lions

I'm working on my presentation to the Lions scheduled for April 1st. I'm culling from Kevin's 2015 presentation and have discussed topics with Bob. In addition to sharing my background I plan to cover:

- Current resources/activities relevant to their goals
- Immediate opportunities for partnership (vision screenings for homeschool families, adult events that support their goals, senior programming like senior/youth workshops/mentoring, multigenerational programs, daytime activities)
- Future possibilities (developing special collections, implementing assistive technology like screen readers, new building – accessible space, private meeting rooms, space for vision screenings and joint public events)

Friends' Trivia Night

Trivia Night & Silent Auction is set for April 13th at Edelweiss Chalet Country Club, \$10/person or \$75 for a table of 8. Setup is at 2:00pm. Doors open at 5:30pm, bar and small menu available, trivia begins at 7:00pm, four rounds (written by Erica!) with a call for Silent Auction final bids after the second round. They discussed the possibility of placing a binder in the library for a week prior to the event, with photos/descriptions/bid sheets for each Silent Auction item so that people could bid early and/or if they couldn't make the event.

New Glarus Public Library 2019	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	234	251	5594	1113	2546	940	497	318	180
February	220	279	6101	1328	2520	1147	614	313	179
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total:	454	530	11695	2441	5066	2087	1111	631	359
2019	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Visits	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	19	3	2	1185	1643	1627	115	78	12
February	12	9	0	1133	1510	1652	109	71	7
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total:	31	12	2	2318	3153		224		19
2019	Patron Visits	Hours Open	Patrons/Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2209	160	14	4	17	7	64c/25a	11	106
February	2359	160	15	5	14	11	85c / 32a	16	131
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total:	4568	320	29	9	31	18	149c / 57a	27	237

**New Glarus Public Library Program Attendance
February 2019**

Event	Date	Number of Attendees	
		Children	Adults
Story Time	Friday, February 1 st	8	2
Music & Movement	Monday, February 4 th	14	6
Scrabble	Tuesday, February 5 th		2
Free Play	Thursday, February 7 th	0	0
Story Time	Friday, February 8 th	14	4
Music & Movement	Monday, February 11 th	9	3
Scrabble	Tuesday, February 12 th		0
Book Club	Wednesday, February 13 th		12
Free Play	Thursday, February 14 th	0	0
Story Time	Friday, February 15 th	16	5
Music & Movement	Monday, February 18 th	8	3
Scrabble	Tuesday, February 19 th		0
Free Play	Thursday, February 21 st	4	1
Music & Movement	Monday, February 25 th	8	3
Scrabble	Tuesday, February 26 th		0
Free Play	Thursday, February 28 th	4	3

LIBRARY**SAVINGS #2775 (APY .10%)**

Beg. Balance	38,016.71	
Interest	2.33	
Deposit		
Fundraising expense (Dimension IV)		
End. Balance		38,019.04

Savings #2763 [25-11520] (APY .10%)

Beg. Balance	434.64	
Withdrawal (2018 mowing)		
Deposit		
Interest	0.03	
End. Balance		434.67

SUBTOTAL [25-11520]

38,453.71

UB&T MM#183483-EMPLOYEE BENEFIT [25-11300]

Beg. Balance	19,494.77	
Interest	43.88	
End Balance		19,538.65

UB&T MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	35,547.42	
Interest	80.02	
End Balance		35,627.44

TOTAL LIBRARY INVESTMENTS

93,619.80

FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)**Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund

CASH Deposits thru 12/31/18	918,479.55
Interest/Dividend Income from Jan.	1,781.31
Less fees from Jan.	-66.75
Gifts/Pledges received	1,300.00
CASH Available 1/31/19	921,494.11

Library Operations Fund [CFSW sending statements quarterly]

Balance 12/31/18	26,696.76
Gifts/Pledges received	
Interest Income	50.65
Disbursements (Fees)	0.00
Balance 1/31/19	26,747.41
Spendable Balance 1/31/19	26,147.31

Library Endowment Fund [CFSW sending statements quarterly]

Beginning Balance 12/31/18	22,295.30
Contributions	
Investment Activity	1,256.34
Investment fees	-3.20
BALANCE 1/31/19 [NON-CASH]	23,548.44
Spendable Balance 1/31/19	261.88

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room

Wednesday, March 20, 2019 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:32 pm. Those present, in addition to Hiland, were Jody Hoesly, Petra Streiff, Shelly Truttman, Suzi Janowiak, and Library Director Holly Lague. Absent: Bob Bergum, Kevin Budsberg.
2. Approval of Agenda: Jody Hoesly moved to approve, 2nd by Shelly Truttman . Motion carried.
3. Comments & Questions from the Public: None.
4. Old Business
 - A. Discussion and Consideration: Library Building Project: Linda Hiland reported on the 3/18 meeting of the Ad Hoc committee, which was attended by several local day care providers. Discussion at that meeting involved their concerns about safety and accessibility for pedestrians if the new library is built at the West Side site. The next meeting of the committee is likely to include a report from Dimension IV about the progress of the Village Hall study.
 - B. Discussion and Consideration: Inclement Weather Procedures: Holly Lague presented her suggestions for updating our Inclement Weather policy. This year we had a record number of inclement weather days, but the average over the last 7 years is only 2 days per year closed due to weather. She presented an analysis of costs and other variables if her proposal is approved by the Board. Suggestions for publicizing the policy so that the public can know where to check to see if the library is open before venturing out. Linda Hiland suggested also printing up bookmarks to give out to patrons in the Winter months. Holly Lague suggested wording changes to our Severe Storm and Tornado Warning policies. Jody Hoesly moved to approve the proposed changes to the Emergency Closure policy and other additions to the Employee Handbook, 2nd by Shelly Truttman. Motion carried.
5. New Business
 - A. Discussion and Consideration: Resolution 19-03 Appointment of Library Page I: Petra Streiff moved to approve the resolution hiring Gwen Thelen, 2nd by Shelly Truttman. Motion carried.
 - B. Discussion and Consideration: Statistics in the Director’s Report: Holly Lague distributed the current statistics chart included in each monthly Director’s Report and asked for background on the data that is included and is looking to update and streamline this report. Jody Hoesly suggested several online resources for making this process easier and less time consuming. Holly Lague suggested removing a couple of the current sections and replacing them with more relevant data. Holly and Jody will work together to design a new template with more visual appeal and ease of use.
 - C. Discussion and Consideration: SCLS Adjacent County Billing: Holly Lague asked if this annual authorization, signed by the Library Board President and the Director, needed to be approved by the Library Board every year, or could the Board just make a motion to allow this annual formality as a standard procedure? Suzi Janowiak moved to allow the Library Board President and Director to sign the authorization annually for SCLS to bill our adjacent counties on our behalf, 2nd by Petra Streiff. Motion carried with Jody Hoesly abstaining.
6. Reports/Discussion/Consideration:
 - A. Administration Team: Team is still working with CFSW on their reporting process.
 - CFSW Financial Report
 - B. Building Committee: No report.
 - C. Co-chairs Team: No report.
 - D. Communication Team: No report.
 - E. Grants Team: Continues to meet and research opportunities.
 - F. Partnership Team: Linda Hiland, Suzi Janowiak, and Library Director Holly Lague met with the school librarians and Superintendent Thayer in March and had a productive meeting. Linda Hiland has reached out to the Swiss Center and the New Glarus Home to schedule meetings in the near future. Holly Lague is attending the meeting of the Lions Club April 1st.

- G. Village Board Liaison: Petra Streiff asked about introducing the new Village Administrator to the Library Board. Linda Hiland suggested he come to a Board meeting and then also schedule a smaller meeting with Director Lague and herself. Consensus to request this after he starts on April 15.
- H. Friends of the Library: Trivia Night is coming up April 13. They are welcoming new members.
- I. President's Report: Linda Hiland asked if the April 3rd meeting should be rescheduled or canceled. Consensus to cancel unless something pressing comes up between now and the required posting date. Discussion of the new Library Board email account and beta testing of same.

7. Adjournment: President Hiland adjourned the meeting at 7:56 pm.

Respectfully submitted, Suzi Janowiak, Secretary

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room

Wednesday, April 17, 2019 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:30 pm. Those present, in addition to Hiland, were Bob Bergum. Jody Hoesly (joined meeting at 6:34), Kevin Budsberg, Petra Streiff (left meeting at 7:35 pm), Shelly Truttman, Suzi Janowiak, and Library Director Holly Lague.
2. Approval of Agenda: Bob Bergum moved to approve, 2nd by Shelly Truttman. Motion carried
3. Comments & Questions from the Public: None.
4. Old Business
 - A. Discussion and Consideration: Library Building Project: President Hiland reported that the Ad Hoc Committee will meet on April 22, 2019 at 4 pm. The report from Dimension IV will be presented. President Hiland asked all trustees to again review the five criteria established by the Task Force as the next decisions are made in partnership with the Village Board.
 - B. Discussion and Consideration: Sale of West Side Site: Nothing to report.
5. Bills & Finance Report
 - A. Bills: Bills were presented and approved dated 4/8/2019 totaling \$669.04, 3/19/19 totaling \$1653.10, and 3/26/19 and totaling \$1788.85.
 - B. Financial Statement
6. Director's Report: The Board reviewed and approved the report.
7. Approval of Minutes
 - A. March 6, 2019: Kevin Budsberg moved to approve, 2nd by Bob Bergum. Motion carried.
 - B. March 20, 2019: Bob Bergum moved to approve, 2nd by Petra Streiff. Motion carried.
8. Reports/Discussion/Consideration:
 - A. Administration Team: Kevin Budsberg has been in contact with CFSW in regards to processing and sharing of reports. He is working with the Director on ideas for improvement.
 - CFSW Financial Report
 - B. Building Committee: No report.
 - C. Co-chairs Team: No report.
 - D. Communication Team: No report.
 - E. Grants Team: Meeting regularly.
 - F. Partnership Team: Will be attending May 6 meeting at 5:30 p.m. at Swiss Center. We are hoping to meet with the Home staff in the near future. Will reach out to the Chamber soon as well. Holly's meeting at the Lions Club went well and resulted in upcoming vision screening events at the Library.
 - G. Village Board Liaison: Petra Streiff reported that she is looking forward to the upcoming Ad Hoc Committee meeting and to hear the results of the study. She reported on the last Ad Hoc Committee meeting which included many of the local day care providers. Holly Lague has been researching how other community libraries partner with their local day care centers and home providers. Petra Streiff reported that there are still two vacancies on the Village Board and they are looking for applicants for trustee positions. New Village Administrator Drake Daily has started and will be invited to a Library Board meeting as soon as possible. The second May meeting of the Library Board will be moved from May 15 to May 22.
 - H. Friends of the Library: Holly Lague reported that Trivia Night was well attended and a success in raising money for the Friends/programming.
 - I. President's Report: Discussion of the new group email account/distribution list for the Library Board trustees. Holly Lague discussed various technical aspects of the software and beta testing continues. Linda Hiland suggested a training session for trustees when we have finalized the testing phase.
9. Adjournment: President Hiland adjourned the meeting at 7:37 pm.

Respectfully submitted, Suzi Janowiak, Secretary

April 2019 Director's Report
Holly Lague, Director

Weekly 1:1 Meetings and Staff Evaluations

I've shared with staff the new forms I'll be using for annual reviews. Skills and tasks are grouped into sections like Customer Service, Teamwork, Librarianship, etc; some sections apply to everyone and some are role-specific. Weekly 1:1 meetings will begin mid-late April, and we'll kick things off by looking through the review forms in detail to set expectations and get on the same page before the formal reviews. The ongoing intention of the weekly meetings is to have dedicated time to touch base on deadlines, successes and road blocks.

Statistics in the Director's Report

Jody and I met April 11th to map out a New Glarus-specific dashboard. The goal is to have something that's useful not only for the Director's Report statistics but also as a quick reference for meetings and community questions, providing monthly and annual comparisons and context for the data.

Events in May and Beyond

Erica is doing a DIY bath and beauty product session on Thursday, May 9th. It's geared toward adults and teens, and we hope it will appeal as a Mother's Day gift-making session.

The library is a Music Fest location! We'll have a "Parlor Dance" of old time music with Ron Kittleson, Rosalie Huntington, and Emily Hefty on Friday May 24th, 6-7pm in the library proper. Free dessert!

Milo Parker will do the Lions Club vision screening for homeschooling families on Wednesday, May 8th and Saturday, May 11th, (coincides nicely with Police Department's Bike Rodeo), as drop-in sessions from 10:00am-1:00pm. We're happy to do this in the library (our YA section passed the lighting/distance test) where families should feel more comfortable and have options for siblings to play while they wait.

We're doing a couple of events to support the Heidi Play in June. On Saturday, June 1st we're planning to show the most recent (2015) version of the *Heidi* movie outdoors, in Village Park. We're working with Jackie Judd to get some of the cast members there before the movie, to talk with people and promote the play. The weekend of the festival, on Saturday June 29th the library will have a table at the craft fair in the Town Hall parking lot, and Ignacia will do a couple of readings from *Heidi* books.

In July we're partnering with the new Chamber of Commerce director, Bekah Stauffacher, on "shop local" events for Independent Retailer Month. We've discussed offering fine forgiveness/free prints when you show a receipt from a local shop, having local merchants do a display, and offering a speaker for business owners (ex, a UW-Extension demographics expert to discuss marketing to Madison).

Summer Reading 2019

Of the \$1500 listed in the budget, Ignacia has received \$750 from businesses and organizations so far, with another \$850 pledged. We'll be asking our Friends for another \$500 in hopes of booking a cool but expensive indoor "dome planetarium". Events booked so far are Circus Dogs (6/11), Comedy Magician (6/19), *Wall-E* and *Treasure Planet* movie screenings (6/25 and 7/16), Art Exploration Thursdays in June-July, and a Star Wars themed final party (7/30). School visits are planned for May 24th.

New Glarus Public Library 2019	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	234	251	5594	1113	2546	940	497	318	180
February	220	279	6101	1328	2520	1147	614	313	179
March	152	102	5906	1744	2380	1260	15	321	186
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total:	606	632	17601	4185	7446	3347	1126	952	545
2019	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Sessions	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	19	3	2	1185	1643	1627	115		12
February	12	9	0	1133	1510	1652	207		7
March	13	5	0	1098	1528	2007	109		13
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total:	44	17	2	3416	4681		431		32
2019	Patron Visits	Hours Open	Patrons/Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2209	160	14	4	17	7	64c/25a	11	106
February	2359	160	15	5	14	11	85c / 32a	16	131
March	2720	160	17	5	15	13	142c / 49a	18	204
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total:	7288	480	46	14	46	31	149c / 57a	45	441

**New Glarus Public Library Program Attendance
March 2019**

Event	Date	Number of Attendees	
		Children	Adults
Story Time	Friday, March 1 st	12	4
Music & Movement	Monday, March 4 th	9	3
Scrabble	Tuesday, March 5 th	--	0
Free Play	Thursday, March 7 th	0	0
Story Time	Friday, March 8 th	11	4
Music & Movement	Monday, March 11 th	19	8
Scrabble	Tuesday, March 12 th	--	2
Book Club	Wednesday, March 13 th	--	7
Free Play	Thursday, March 14 th	5	3
Story Time	Friday, March 15 th	12	3
Music & Movement	Monday, March 18 th	12	8
Scrabble	Tuesday, March 19 th	--	2
Free Play	Thursday, March 21 st	2	1
Story Time	Friday, March 22 nd	13	4
Sensory Play	Monday, March 25 th	11	5
Scrabble	Tuesday, March 26 th	--	2
Free Play	Thursday, March 28 th	0	0
Story Time	Friday, March 29 th	36	6
TOTAL		142	62

13 Youth, 5 Adult, 18 Total

LIBRARY**SAVINGS #2775 (APY .10%)**

Beg. Balance	38,019.04	
Interest	2.42	
Deposit		
Fundraising expense (Dimension IV)		
End. Balance		38,021.46

Savings #2763 [25-11520] (APY .10%)

Beg. Balance	434.67	
Withdrawal (2018 mowing)		
Deposit		
Interest	0.03	
End. Balance		434.70

SUBTOTAL [25-11520]38,456.16**UB&TMM#183483-EMPLOYEE BENEFIT [25-11300]**

Beg. Balance	19,538.65	
Interest	49.17	
End Balance		19,587.82

UB&TMM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	35,627.44	
Donation	1,000.00	
Interest	92.18	
End Balance		36,719.62

TOTAL LIBRARY INVESTMENTS**94,763.60****FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)****Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund		
CASH Deposits thru 1/31/19		921,494.11
Interest/Dividend Income from Feb.		1,629.65
Less fees from Feb.		-61.18
Gifts/Pledges received		1,200.00
CASH Available 2/28/19		<u>924,262.58</u>
Library Operations Fund [CFSW sending statements quarterly]		
Balance 1/31/19		26,747.31
Gifts/Pledges received		
Interest Income		46.24
Disbursements (Fees)		-0.03
Balance 2/28/19		<u>26,793.52</u>
Spendable Balance 2/28/19		<u>26,193.52</u>
Library Endowment Fund [CFSW sending statements quarterly]		
Beginning Balance 1/31/19		23,548.44
Contributions		
Investment Activity		623.27
Investment fees		-11.07
BALANCE 2/28/19 [NON-CASH]		<u>24,160.64</u>
Spendable Balance 2/28/19		<u>261.88</u>

VILLAGE OF NEW GLARUS
MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room

Wednesday, May 1, 2019 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:30 pm. Other trustees present were Bob Bergum, Kevin Budsberg, Shelly Truttman, and Suzi Janowiak. Absent: Jody Hoesly and Petra Streiff. Also in attendance were Library Director Holly Lague and Village Administrator Drake Daily.
2. Approval of Agenda: Kevin Budsberg moved to approve, 2nd by Shelly Truttman. Motion carried
3. Comments & Questions from the Public: None.
4. Introduction of new Village Administrator Drake Daily: Drake met the trustees present and we look forward to working with him. President Hiland gave him a bit of background on the library project and expressed the Library Board's desire to move forward with decisions in the near future.
5. Old Business
 - A. Discussion and Consideration: Library Building Project: Ad Hoc Committee met on April 22. Jim Gersich of Dimension IV presented the Draft version of the study of Village Hall and various options. Discussion of the various scenarios that were presented. Bob Bergum asked Drake Daily about the feasibility of the three options and Drake said no decisions have been made but all three options appear initially to be prohibitively expensive. Kevin Budsberg suggested that one option would be to decide the library will relocate and then the village can more objectively reassess remodeling the Village Hall. Linda Hiland expressed the desire to present the Library Board's position at the next Ad Hoc meeting on May 9. Discussion of our criteria for the new facility and how best these can be achieved in the most economical manner. Drake Daily described the role of Administrator in facilitating decision making and financial solutions on the Village Board side. Linda Hiland asked if he would be willing to work with the Grants subcommittee for the new library. Drake said he would be happy to work on grant opportunities.. Discussion of various other anticipated Village projects and how these fit into the overall economic picture.. Discussion of site and the West side property. Linda Hiland said the bottom line obligation of the Library Board is to build an adequate facility and that must drive the decision making process. Discussion of possible new properties that might become available. Linda Hiland identified the consensus of the board's discussion to relate to the Ad Hoc Committee on May 9.
 - B. Discussion and Consideration: Sale of West Side Site: Shelly Truttman asked if there has been any recent interest in the property. Linda Hiland indicated there has not been any recently. Discussion of possibly taking it off the market until the Village makes a decision about library location.
6. Bills: Bills were presented and approved dated 4/26/19 totaling \$4058.77. Kevin Budsberg mentioned his ongoing discussions with CFSW and briefed Drake Daily on our accounts with them.
7. Approval of Minutes
 - C. April 17, 2019: Kevin Budsberg moved to approve, 2nd by Bob Bergum. Motion carried.
8. Adjournment: President Hiland adjourned the meeting at 7:35 pm. Next meeting will be May 22, as rescheduled from the 15th.

Respectfully submitted, Suzi Janowiak, Secretary

VILLAGE OF NEW GLARUS
MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room

Wednesday, May 22, 2019 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:31 pm. Trustees present, in addition to Hiland, were Bob Bergum, Jody Hoesly, Kevin Budsberg, Petra Streiff, Shelly Truttman, and Suzi Janowiak. Also present were Library Director Holly Lague and Assistant Director Erica Loeffelholz.
2. Approval of Agenda: Suzi Janowiak moved to approve moving item 5A to item 4, 2nd by Bob Bergum. Motion carried.
3. Comments & Questions from the Public: None.
4. Discussion and Consideration: Resolution 19-04LB to recognize Erica Loeffelholz as Interim Director: President Hiland thanked Erica Loeffelholz for her outstanding service as Interim Director and the board all applauded her for her commitment to excellence. President Hiland noted the Resolution will be an official recognition and was signed by herself, Vice President Shelly Truttman, and Director Holly Lague. Erica then politely excused herself from the meeting.
5. Old Business
 - A. Discussion and Consideration: Library Building Project: Discussion of the May 21, 2019 Village Board meeting in which it was affirmed that the West side site will be the site of the new library. President Linda Hiland outlined her discussion with Village President Roger Truttman and that he has directed the Library Board to solicit a new concept design from Dimension IV; as well as other next steps including meetings and reactivating the Building Committee. Petra Streiff outlined how the Village Board might address the borrowing for the new library and how it fits in with other village projects that have been scheduled. Linda Hiland asked the board about the concept design and if she should immediately contact Jim Gersich at Dimension IV. Discussion of various design options or a hybrid of the original West side design and the Glarner Park design. Consensus to request a one-story library space including Community Room. Kevin Budsberg requested clarification on several points as regards the original design and how the building will be situated. Bob Bergum stated that it will be up to the architects to fit the design to the property. President Hiland said she would contact Jim Gersich indicating we'd like to have a design as similar as possible to the Glarner Park design for a budget of \$3 million. Kevin Budsberg wondered if new borings would be needed. Kevin Budsberg moved to contact Dimension IV to revisit concept and budget plans for the West side site and begin work on a revised plan, 2nd by Suzi Janowiak. Motion carried.
 - B. Discussion and Consideration: Sale of West Side Site: President Hiland asked for a motion regarding the site. Bob Bergum moved to remove the West Side site from the market, 2nd by Petra Streiff. Motion carried.
6. New Business
 - A. Discussion and Consideration: Resolution 19-04LB to recognize Erica Loeffelholz as Interim Director: Covered under Item 4.
 - B. Discussion and Consideration: Resolution 19-05LB to hire Peggy Hammerly as Library Page: Bob Bergum moved to approve Res 19-05LB, 2nd by Kevin Budsberg. Motion carried.
 - C. Discussion and Consideration: Mowing of West Side Site: Linda Hiland reported that Roger Arn will mow again for hay. The Village will now mow the grassy section. Motion to approve Roger Arn mowing for hay by Bob Bergum, 2nd by Shelly Truttman. Motion carried.
7. Finance Report (Financial Statement): Attached.
8. Director's Report: The report was reviewed and approved by the board (attached).
9. Approval of Minutes
 - D. May 1, 2019: Motion to approve by Bob Bergum, 2nd by Shelly Truttman. Motion carried.
10. Reports/Discussion/Consideration:
 - A. Administration Team: Kevin Budsberg reported on the new software CFSW is using.
 - CFSW Financial Report
 - B. Building Committee: Linda Hiland noted the last members of the Building Committee were Tim Usher, Jody Hoesly, Kevin Budsberg, and Library Director (at the time) Lauren White.
 - C. Co-chairs Team: Covered under item D.
 - D. Communication Team: We will begin publicizing the news that the Village Board has unanimously decided on the site for the new library, and we will have an updated concept plan in place as soon as possible. Kevin Budsberg wondered if the village administrator could also announce that the village is

going to address the pedestrian issues; and that the project will not affect other planned village improvements, but be achieved concurrently with them. Consensus to reactivate the Co-Chairs and Communications teams quickly.

- E. Grants Team: Next meeting is in June.
- F. Partnership Team: Linda Hiland, Suzi Janowiak, and Library Director Holly Lague met with Swiss Center of North America Board in May to update them on the library and introduce our new Director. Director Lague plans to attend the June Retailer's Roundtable meeting with President Hiland and Suzi Janowiak.
- G. Village Board Liaison: Covered above.
- H. Friends of the Library: Director Lague reported that they are updating their print materials and that Trivia Night was a success. They are considering making some changes to next year's event.
- I. President's Report: Linda Hiland reported that Jody Hoesly has agreed to another 3 year term and Bob Bergum has decided to retire as a trustee once a new one is appointed. She will also work on restaffing the Building Committee team.

11. Adjournment: President Hiland adjourned the meeting at 7:53 pm.

Respectfully submitted, Suzi Janowiak, Secretary

May 2019 Director's Report

Holly Lague, Director

New Page Peggy Hammerly: We're sad to see our page Casey leaving on May 17th for a new job. She offered to work until the end of the month, but we were fortunate that Peggy Hammerly was on file from our last round of interviews in March and was able to start right away on May 21st. Peggy is a long-time adult patron and former teacher, who still subs at school and lives within walking distance. We're excited to have her on staff.

(Even More) Events in May and Beyond: Claudia Rayne volunteered her services to offer iPhone lessons, aimed to help seniors connect to friends and family. They began May 14th and will continue every Tuesday from 1:00-3:00 pm with no set end date. One walk-in attended the first day, and several patrons have expressed interest.

I'm working with Noah Meter-Brooks to partner with the fire department on Storytime, firehouse tours, and updating/expanding their collection of books for their Reach-a-child bags. We're looking at October to sync with Fire Prevention Month, or possibly contributing to Fire Fest in August.

Updates on event previously discussed:

- Bekah and I have scheduled a marketing and demographics speaker (Kristi Smith) through Green County SBDC for July 17, will promote at the June Retailers Roundtable meeting.
- We've purchased a screen in hopes of offering more outdoor movies beyond the *Heidi* event.
- Lions Vision Screenings in early May helped 9 families with 24 screenings, with two children referred for possible vision issues.
- The Lions have helped with cross-promotion for our Music Fest "Parlor Dance" and Dessert program: they mentioned us in their newspaper ad and will let us place "table tents" at the BBQ.
- Our Friends generously made all of this and more possible with their recent donation of \$3,000 toward programming.

Local History: Erica recently joined the Board of Directors for the Historical Village, and was elected Secretary. She'll be working through collections (such as family histories) they've been wanting to catalog so that they're searchable and accessible both to the library and the Historical Village, as well as digitizing a large amount of materials from the Tell Guild.

In further Tell documentation news, I'm working with Tamara at SCLS and the Center for the Study of Upper Midwestern Cultures to obtain copyright permission and performer releases to digitize a Tell collection in the UW Archives. It includes a documentary that I would like to show as an outdoor movie, along with interviews and research material gathered in the '80s by a drama professor from the Folklore Program. This will be a chance for community members to see parents and grandparents, and newer residents to get a sense of how big this festival has been.

Student Authors: A donation from the Girl Scouts kicked off a new collection of student-authored works that we'll be cataloging by title and author and displaying in a milk crate. After cataloging the scouts' book about different types of engineers, Erica received word from Laura Eicher that the school would also donate several anthologies written by students in summer school programs over the years.

New Glarus Public Library 2019	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	234	251	5594	1113	2546	940	497	318	180
February	220	279	6101	1328	2520	1147	614	313	179
March	152	102	5906	1744	2380	1260	15	321	186
April	181	25	5580	1170	2465	1088	498	176	183
May									
June									
July									
August									
September									
October									
November									
December									
Total:	787	657	23181	5355	9911	4435	1624	1128	728
2019	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Sessions	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	19	3	2	1185	1643	1627	115		12
February	12	9	0	1133	1510	1652	207		7
March	13	5	0	1098	1528	2007	109		13
April	14	5	0	935	1299	2168	126		10
May									
June									
July									
August									
September									
October									
November									
December									
Total:	58	22	2	4351	5980		557		42
2019	Patron Visits	Hours Open	Patrons/Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2209	160	14	4	17	7	64c/25a	11	106
February	2359	160	15	5	14	11	85c / 32a	16	131
March	2720	160	17	5	15	13	142c / 49a	18	204
April	2843	160	18	7	46	15	159c / 73a	22	278
May									
June									
July									
August									
September									
October									
November									
December									
Total:	10131	640	16	21	92	46	450c / 179a	67	719

**New Glarus Public Library Program Attendance
April 2019**

Event	Date	Number of Attendees	
		Children	Adults
Music & Movement	Monday, April 1 st	0	10
Scrabble	Tuesday, April 2 nd	0	2
Movie: Spider-Man	Wednesday, April 3 rd	16	5
Free Play	Thursday, April 4 th	8	4
Family Game Day	Thursday, April 4 th	3	2
Toddler Story Time	Friday, April 5 th	3	2
Critter Crafts	Friday, April 5 th	18	11
Music & Movement	Monday, April 8 th	20	8
Scrabble	Tuesday, April 9 th	0	0
Book Club & Movie	Wednesday, April 10 th	0	12
Free Play	Thursday, April 11 th	0	0
Toddler Story Time	Friday, April 12 th	13	4
Music & Movement	Monday, April 15 th	33	9
Scrabble	Tuesday, April 16 th	0	2
Free Play	Thursday, April 18 th	1	1
Music & Movement	Monday, April 22 nd	22	8
Scrabble	Tuesday, April 23 rd	0	0
Free Play	Thursday, April 25 th	0	0
Toddler Story Time	Friday, April 26 th	10	2
DAA Art Show	Friday, April 26 th	6	22
Music & Movement	Monday, April 29 th	12	7
Scrabble	Tuesday, April 30 th	0	2
TOTAL	Adult: 7 Children's: 15	165	113

LIBRARY**SAVINGS #2775 (APY .10%)**

Beg. Balance	38,021.46	
Interest	2.67	
Deposit		
Fundraising expense (Dimension IV)		
End. Balance		38,024.13

Savings #2763 [25-11520] (APY .10%)

Beg. Balance	434.70	
Withdrawal (2018 mowing)		
Deposit		
Interest	0.03	
End. Balance		434.73

SUBTOTAL [25-11520]**38,458.86****UB&T MM#183483-EMPLOYEE BENEFIT [25-11300]**

Beg. Balance	19,587.82	
Interest	47.77	
End Balance		19,635.59

UB&T MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	36,719.62	
Interest	89.56	
End Balance		36,809.18

TOTAL LIBRARY INVESTMENTS**94,903.63****FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)****Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund

CASH Deposits thru 2/28/19	924,262.58
Interest/Dividend Income from March	1,821.23
Less fees from March	-1.16

Gifts/Pledges received

CASH Available 3/31/19	926,082.65
------------------------	------------

Library Operations Fund [CFSW sending statements quarterly]

Balance 2/28/19	26,793.52
Gifts/Pledges received	
Interest Income	51.61
Disbursements (Fees)	-70.89

Balance 3/31/19	26,774.24
-----------------	-----------

Spendable Balance 3/31/19	26,174.24
---------------------------	-----------

Library Endowment Fund [CFSW sending statements quarterly]

Beginning Balance 2/28/19	24,160.64
---------------------------	-----------

Contributions

Investment Activity	274.86
---------------------	--------

Investment fees	-44.67
-----------------	--------

BALANCE 3/31/19 [NON-CASH]	24,390.83
----------------------------	-----------

Spendable Balance 3/31/19	261.88
---------------------------	--------

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room

Wednesday, June 5, 2019 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:30 pm. Those present, in addition to Hiland, were Bob Bergum, Jody Hoesly, Kevin Budsberg, Petra Streiff, Shelly Truttman, and Library Director Holly Lague.
2. Approval of Agenda: Jody Hoesly moved to approve, 2nd by Kevin Budsberg. Motion carried.
3. Comments & Questions from the Public: None.
4. Old Business
 - A. Discussion and Consideration: Library Building Project: President Hiland reported that she and Village Administrator Drake Daly have recently signed documents to close the agreement for sale on the West Side property. The “For Sale” sign will be removed by Friday, June 7th.
 - i. Continuing architectural and construction management agreements: Jody Hoesly moved to approve intent to continue architectural agreements with Dimension IV and construction management agreements with Maas Brothers Construction, 2nd by Bob Bergum. Motion carried.
 - ii. Building Committee appointments: Jody Hoesly, Kevin Budsberg, Petra Streiff, and Director Lague will serve on the Building Committee. Linda Hiland attends the meetings in her capacity as Library Board President. Past member Tim Usher will be invited to once again serve on the committee. Petra Streiff made a motion to approve the building committee, 2nd by Jody Hoesly. Motion carried.
 - iii. Owner’s Representative appointments: Tabled. Discussion for recommendation of appointments will take place at next week’s Building Committee meeting.
5. New Business
 - A. Discussion and Consideration: Automatic purging of fines older than 10 years, less than \$100: Director Lague provided background for the discussion of annual purge of old charges: Last year all South Central libraries approved a one-time purge of charges older than 10 years, less than \$100. *This will now be an automatic annual purge*, but there is an option for individual libraries to override by reposting the charges. After discussion Kevin Budsberg recommended to accept the parameters of this year’s automatic purge with no changes or overrides. He added that it would be beneficial to have an annual review of this item in the event future boards might consider a different outcome.
6. Reports/Discussion/Consideration:
 - A. Administration Team: No Report
 - CFSW Financial Report
 - B. Co-chairs Team: Meeting on June 11th. The committee is working on additional recruitment of members.
 - C. Communication Team: Mary Hillstrom will continue in this role. Main online communication to the public will be through the NGPL website.
 - D. Grants Team: Met on June 5th; prioritized top 4 grant opportunities to pursue when concept and budget for new building becomes available.
 - E. Partnership Team: President Hiland, Director Lague, and Suzi Janowiak are attending the Retailers Roundtable on June 11th.
 - F. Village Board Liaison: Petra Streiff reported that Village Administrator Drake Daly submitted an article to the Post Messenger Recorder detailing the outcome of the Ad Hoc Committee and the recommendation of the New Glarus Village Board.
 - G. Friends of the Library: Holly Lague reported that the Friends continue to support the Summer Reading program and serve as an avenue for donations.
 - H. President’s Report: No report.
7. Adjournment: President Hiland adjourned the meeting at 7:45 p.m.

Respectfully submitted, Shelly Truttman, Vice President

MINUTES OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
Wednesday, June 19, 2019 - 6:30 P.M.

AGENDA

1. Call to Order: President Linda Hiland called the meeting to order at 6:34 pm. Those present, in addition to Hiland, were Bob Bergum, Jody Hoesly, Kevin Budsberg, Petra Streiff, Shelly Truttmann, Suzi Janowiak, and Library Director Holly Lague.
2. Approval of Agenda: Bob Bergum moved to approve, 2nd by Petra Streiff. Motion carried.
3. Comments & Questions from the Public: None.
4. Old Business
 - A. Discussion and Consideration: Library Building Project: Linda Hiland reported on the latest Co-Chairs meeting. Discussion of our old banner and the picture on it, which renders it unusable at this time. Discussion of getting a new one to say “Future Home of NG Public Library” to erect on the site. Cost will be \$130. Consensus to put this up so that people know exactly where the location will be, as there is still an element of confusion in some people’s minds. Kevin Budsberg mentioned the cost of this plus the cost of printing a new brochure will necessitate transfer of funds to the library account he uses to pay bills. Linda Hiland also reported on the additional discussion at the Co-Chairs meeting. We currently have 3 Co-Chairs (Mark Janowiak, Mary Funseth, and Mark Renner). They are ready to get back to work on fundraising. Next meeting is June 26th. Linda Hiland distributed a draft timeline for discussion that arose from the discussion of the last Building Committee meeting. The architects are already at work on a revised design for the site. Tim Usher has rejoined the Building Committee. He and Linda Hiland will be the new Owner Representatives. Bob Bergum moved to approve Tim Usher and Linda Hiland as Owner Representative for the project, 2nd by Shelly Truttmann. Motion carried.
5. New Business
 - A. Discussion and Consideration: Best use of estate gift: Linda Hiland reported we have received a donation from the estate of a former patron and supporter, to be used at the Library Board’s discretion. She asked the board for direction as to which account the funds should be allocated. Motion by Bob Bergum to allocate the funds to the Building (Capital) account, 2nd by Kevin Budsberg. Discussion of how our accounts with CFSW are performing and of our savings accounts. Bob Bergum amended his motion to deposit the money in the Bank of New Glarus savings account, 2nd by Kevin Budsberg. Kevin Budsberg asked Bob Bergum if his intention is that the use of the funds should remain at the discretion of the Library Board, and Bob Bergum replied affirmatively. Motion carried.
6. Bills & Finance Report
 - C. Bills: Bills were presented and approved dated 5/15/19 totaling \$1148.00, 5/28/19 totaling \$2420.00, and 6/11/19 totaling \$1291.81.
 - D. Financial Statement: Attached.
7. Director’s Report: Attached. Holly Lague updated the board on the new Hotspots program, and it is in a trial phase. She will see how this service goes before finalizing the policy on it. When the draft policy is finished, the Library Board will approve it. She also reported on the Summer Reading Program, her interactions with the Retailer’s Roundtable group, and the next planned Outdoor Movie Night. Attendance at recent programming events has been robust.
8. Approval of Minutes
 - E. May 22, 2019: Kevin Budsberg moved to approve, 2nd by Shelly Truttmann. Motion carried.
 - F. June 5, 2019: Petra Streiff moved to approve as amended, 2nd by Bob Bergum. Motion carried.
9. Adjournment: President Hiland adjourned the meeting at 8:00 pm.

Respectfully submitted, Suzi Janowiak, Secretary

June 2019 Director's Report

Holly Lague, Director

Hotspots Trial

We're planning a pilot program with two mobile internet hotspots for patrons to borrow. Sprint is the carrier, and there is no data throttling or limits, no charge for the equipment or for replacements, and no charge to cancel. The only cost is \$23/month per hotspot. However, we have our doubts that their coverage is as good as they claim, particularly for our rural patrons. I'd like to run the trial through September or October, so we can see if usage changes when school is in session. We'll ask patrons to share their feedback with a short survey available online and in paper.

Summer Library Program

So far, we have 207 kids participating (50 preschoolers, 74 elementary students, 83 teens/tweens), and as of noon Friday they've logged 463 hours and 354 books read. This is fairly in line with last year, where we had 200 active participants who turned in 513 hours and 342 books in Week 1. In related news, Green County library directors teamed up, organized by Monticello, to do radio Big Radio/WEKZ interviews with Mike Zweifel highlighting our various summer reading programs.

Independent Retailers Month

On June 11th Bekah and I talked about our plans for July's Indie Retailers Month at the Retailers Roundtable meeting. Reps from 11 businesses were in attendance and Bekah promised to follow up with a detailed email and event invitation from the Chamber. In consultation with our own Jody Hoesly, I'm working on a business resources handout to supplement Kristi Smith's presentation that we'll host on July 17th, and that we will also try to share with the Green County Board to raise awareness of how libraries serve the business community.

Outdoor Movie for July

Plans are underway for another outdoor movie. The screen and sound setup were great in June, but hopefully the weather will cooperate and let us actually host it outdoors this time. We're going for more of the date night crowd, since the timing with *Heidi* was tough for families. Title to be announced, but possibly a throw-back that is in the public domain so we can avoid licensing fees.

New Glarus Public Library 2019	Items Added	Items Deleted	Circulation	Circ. by PSTAT Other	Village of New Glarus	Town of New Glarus	Town of York	Town of Exeter	Dane Co. No Library
January	234	251	5594	1113	2546	940	497	318	180
February	220	279	6101	1328	2520	1147	614	313	179
March	152	102	5906	1744	2380	1260	15	321	186
April	181	25	5580	1170	2465	1088	498	176	183
May	174	139	5660	1192	2595	1037	431	272	133
June									
July									
August									
September									
October									
November									
December									
Total:	961	796	28841	6547	12506	5472	2055	1400	861
2019	Patron ILL Requests	ILL Requests Rec'd	ILL Requests Unable to Fill	# Unique Website Visitors	# Website Sessions	WiFi Sessions	Public Computer Sessions	Public Computer Hours	New Patrons Register
January	19	3	2	1185	1643	1627	115		12
February	12	9	0	1133	1510	1652	207		7
March	13	5	0	1098	1528	2007	109		13
April	14	5	0	935	1299	2168	126		10
May	8	5	0	1085	1480	2135	115		3
June									
July									
August									
September									
October									
November									
December									
Total:	66	27	2	5436	7460		672		45
2019	Patron Visits	Hours Open	Patrons/Hour	# Adult Programs	# Adults Count	# Children Programs	# Children Count	Total Programs	Total # Attend
January	2209	191	14	4	17	7	64c/25a	11	106
February	2359	182	13	5	14	11	85c / 32a	16	131
March	2720	214	13	5	15	13	142c / 49a	18	204
April	2843	209	14	7	46	15	159c / 73a	22	278
May	2718	227	12	9	85	11	782c / 61a	20	928
June									
July									
August									
September									
October									
November									
December									
Total:	12849	1023	13	30	177	57	450c / 179a	87	1647

**New Glarus Public Library Program Attendance
May 2019**

Event	Date	Number of Attendees	
		Children	Adults
Story Time	Friday, May 3 rd	7	2
Music & Movement	Monday, May 6 th	19	8
Scrabble	Tuesday, May 7 th	0	2
Vision Screening	Wednesday, May 8 th	11	4
Book Club	Wednesday, May 8 th	0	9
Spa Workshop	Thursday, May 9 th	4	14
Story Time	Friday, May 10 th	23	5
Vision Screening	Saturday, May 11 th	1	1
Music & Movement	Monday, May 13 th	20	7
Scrabble	Tuesday, May 14 th	0	2
iPhone Lessons	Tuesday, May 14 th	0	1
Story Time	Friday, May 17 th	18	5
Middle School Visit	Friday, May 17 th	40	5
Middle School Visit	Monday, May 20 th	78	5
Scrabble	Tuesday, May 21 st	1	1
iPhone Lessons	Tuesday, May 21 st	0	0
Middle School Visit	Friday, May 24 th	77	12
Parlor Dance	Friday, May 24 th	8	56
Scrabble	Tuesday, May 28 th	0	0
Elementary School Visit	Friday, May 24	475	7
TOTAL	Adult events: 9 Children's events: 11	782	146

LIBRARY**SAVINGS #2775 (APY .10%)**

Beg. Balance	38,024.13	
Interest	2.58	
Deposit		
Fundraising expense (Dimension IV)		
End. Balance		38,026.71

Savings #2763 [25-11520] (APY .10%)

Beg. Balance	434.73	
Withdrawal (PO Box) Bank withdrew funds on 6/5/19- originally withdrew from wrong acct	-56.00	
Deposit		
Interest	0.03	
End. Balance [bank bal shows \$434.76]		378.76

SUBTOTAL [25-11520]

38,405.47

UB&T MM#183483-EMPLOYEE BENEFIT [25-11300]

Beg. Balance	19,635.59	
Interest	49.78	
End Balance		19,685.37

UB&T MM#209786-CAPITAL (TOWN) [25-11520-000-004]

Beg. Balance (funded 9/28) [Town Impact fees]	36,809.18	
Interest	93.31	
End Balance		36,902.49

TOTAL LIBRARY INVESTMENTS**94,993.33****FOR INFORMATIONAL PURPOSES (Not recorded in Village accounting)****Community Foundation of Southern WI [most recent information available]**

Library Capital Campaign Fund

CASH Deposits thru 3/31/19	926,082.65
Interest/Dividend Income from April	1,760.60
Less fees from April	-8.77
Gifts/Pledges received	100.00
CASH Available 4/30/19	927,934.48

Library Operations Fund [CFSW sending statements quarterly]

Balance 3/31/19	26,774.24
Gifts/Pledges received	
Interest Income	49.86
Disbursements (Fees)	-0.02
Balance 4/30/19	26,824.08
Spendable Balance 4/30/19	26,224.08

Library Endowment Fund [CFSW sending statements quarterly]

Beginning Balance 3/31/19	24,390.83
Contributions	
Investment Activity	603.44
Investment fees	-8.70
BALANCE 4/30/19 [NON-CASH]	24,985.57
Spendable Balance 4/30/19	261.88